

Need help attracting & keeping workers?

Alberta Employment and Immigration has 59 offices across the province with the people, services and resources to help you.



Click
employment.alberta.ca

Call
Canada-Alberta Job Order
Bank Service (JOBS)
780-427-5627 in Edmonton or
1-800-999-1546 toll-free

Occupational Health and Safety
780-415-8690 in Edmonton or
1-866-415-8690 toll-free

Employment Standards
Contact Centre
780-427-3731 in Edmonton or
1-877-427-3731 toll-free

Come In
Find an Alberta Employment
and Immigration office near you
by calling 310-0000 or visiting
employment.alberta.ca/offices

**People,
Services, &
Resources
for Employers**

Government of Alberta ■

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Alberta ■

Worker Attraction and Retention Services

Employer Connections events allow employers to profile their businesses and job opportunities to career counsellors and job seekers. It's like a mini job fair focused on you! employment.alberta.ca/employerconnections

Canada-Alberta Job Order Bank Service (JOBS) provides a website to advertise job opportunities free of charge as well as view the resumé of job seekers. www.jobbank.gc.ca

Job Fairs are held regularly across the province. Employers report that these well-promoted events are one of their most successful recruiting tools. employment.alberta.ca/jobfairs

Business and Industry Liaison staff help employers navigate our services and tackle labour shortage and staff retention challenges.

Labour Market Information helps you find the hidden labour pools, get current information on compensation and benefits, employment rates, current and future trends and shortages. employment.alberta.ca/lmi

Best Practices for attracting and retaining top talent are available through low-cost employer workshops.

Workforce Partnerships help employers address skills shortages. We partner with employer groups, organizations, municipalities and industry sectors to train Albertans and build a talented workforce with the skills that are in demand.

First Nations/Aboriginal Training to Employment programs help employers meet their need for skilled workers by developing Alberta's untapped pool of Aboriginal and First Nations people.

Workforce Adjustment services can help you and your employees tackle expansion or downsizing. We can offer alternatives to layoffs and provide help with staff recruitment/retention, career-planning, job-search assistance, and short-term essential skill training. employment.alberta.ca/layoffs

Alberta Works helps low-income Albertans find and keep jobs by assisting with the costs of health benefits, childcare and work-related clothing like work boots. employment.alberta.ca/albertaworks

Disability Related Employment Supports promotes diverse workplaces by helping employers hire and retain people with disabilities. employment.alberta.ca/dres

Immigration services help employers fill labour shortages by attracting, retaining and integrating newcomers. The Immigrate to Alberta Information Service is available to assist you with questions on permanent immigration, temporary residency, foreign qualification recognition and the Alberta Immigrant Nominee Program. AlbertaCanada.com/info

Temporary Foreign Worker Program is a Federal Government program that enables Alberta employers to hire temporary foreign workers to meet short-term skill shortages. Call 1-877-427-6419 or visit AlbertaCanada.com/immigration to learn more. Temporary Foreign Workers with questions can call the Temporary Foreign Worker Helpline at: 1-877-944-9955.

Alberta Immigrant Nominee Program is designed to meet the needs of Alberta employers who are unable to fill permanent positions with Albertans. The program is operated by the Government of Alberta together with Citizenship and Immigration Canada. AlbertaCanada.com/ainp

Occupational Health and Safety

We can help with safety education, to save you and your employees the pain and cost of workplace incidents. employment.alberta.ca/ohs

Occupational Health and Safety (OHS) Code outlines what Alberta employers must do to ensure their workplaces are safe and healthy. Officers inspect thousands of worksites each year to ensure compliance. During these visits they can help you improve your safety knowledge and workplace standards. E-learning courses are available. employment.alberta.ca/ohs-elearning

Work Safe Alberta is a partnership between government, industry, labour and education to increase awareness of occupational health and safety; strengthen legislation; improve compliance and expand training and education. worksafe.alberta.ca

Employment Standards and Labour Relations

We provide information for employers and their employees to make workplaces more fair and effective. employment.alberta.ca/es

Alberta's Employment Standards Code sets standards from minimum wage to termination of employment. Our staff can help interpret compliance with the standards. E-learning courses are available at employment.alberta.ca/es-elearning.

Mediation Services can help resolve disputes during collective bargaining negotiations. employment.alberta.ca/mediationservices

Professions and Occupations works with 23 professional bodies so that Albertans can access safe, ethical and competent services. employment.alberta.ca/profsandoccs

Publications

These publications are available online at alis.alberta.ca/publications, at our offices, and through our staff.

- *An Employer's Guide to Employment Rules*
- *Labour Market Information for Your Business*
- *Employee or Contractor? Know the difference*
- *Employing a Diverse Workforce: Making it work*
- *Let's Talk: A guide to resolving workplace conflicts*
- *Skills By Design: Strategies for Employee Development*
- *Finders & Keepers: Recruitment and retention strategies*
- *Safe and Healthy: A guide to managing an aging workforce*
- *Beyond Pay and Benefits: Alberta Employers Effective Practices*
- *Employer Tool Kit* employment.alberta.ca/etoolkit

