

Workforce Adjustment Service

Workforce supports for workers, companies and communities

Alberta provides a Workforce Adjustment Service to help employers and labour groups develop a coordinated response to deal with the effects of workplace change. Workplace change can consist of business closure, downsizing, job loss and layoffs. Objectives include, assisting workers in finding alternate employment, retraining for alternate employment, transitioning to retirement and providing information on starting a business.

Workforce Adjustment Services and activities may be eligible for funding through the Labour Market Partnership program administered by the Ministry of Labour and Immigration. www.work.alberta.ca/labour/workforce-partnership.html

Workforce Adjustment Committees

Employers, unions and workers may choose to establish a workforce adjustment committee (WAC). Committees can be a driving force to developing a plan of action that helps transitioning workers. They can help identify re-training and re-employment opportunities for affected workers, develop a communications plan and collect and use labour market information to assist in planning.

A committee gives all affected parties the opportunity to develop a path forward to a new future. Committees involve the employer,

union(s), employees, government (provincial, federal and/or municipal), resource personnel, and/or other community entities.

Please contact the Workforce Adjustment Service Coordinator, Kris Rollheiser, by calling 780-624-6128 or emailing Kris.Rollheiser@gov.ab.ca

More Information

Referrals are available to Community and Social Services, and Service Canada. Please contact your local Workforce Consultant to arrange. <https://www.alberta.ca/assets/documents/lbr-workforce-consultant.pdf>

Community and Social Services offers supports focused on helping affected employees access programs and information they need to quickly transition to other opportunities. These services will help affected employees with:

- Understanding job loss – coping and getting back on their feet
- Taking stock of personal situations, assessing needs and concerns
- Exploring and defining next steps – goal setting and planning
- Preparing effective resumes
- Targeting and managing a work search and understanding the hidden job market
- Increasing skills and confidence in job interviews

The Government of Alberta works collaboratively with Service Canada who may provide presentations on their services, specifically Employment Insurance (rights, responsibilities, entitlements, obligations). The Work-Sharing Program is also offered through the Government of Canada. This program provides employers an alternative to layoffs. http://www.servicecanada.gc.ca/eng/work_sharing/

Other Supports:

Career Information Hotline

Career counsellors provide consulting and referral service for occupation, education and training options, job search skills and career transitions by phone:

1-800-661-3753
780-422-4266 (Edmonton)
8:15 a.m. to 4:30 p.m., Monday to Friday

Online Employment Resources

Alberta Transition to Employment Services
<https://www.alberta.ca/employment-training-services-directory.aspx>

Jobs pages

<https://www.facebook.com/EdmontonJobs/>
<https://www.facebook.com/CalgaryJobsFeed/>
<https://www.facebook.com/CentralAlbertaJobs/>
<https://www.facebook.com/fortmcmurrayjobs/>
<https://www.facebook.com/MedicineHatJobs/>
<https://www.facebook.com/Lethbridgejobs/>

Canada-Alberta Job Bank

<https://www.jobbank.gc.ca/home>

Canada's largest job bank features job-search, job-match, and job-alert services that will help you find your next job faster and easier.

Alberta Learning Information Service (ALIS)

The ALIS website hosts information for employers on a variety of topics including layoffs, recruitment and retention, succession planning, etc. You can access and download these resources and publications for free. <https://alis.alberta.ca/>

Resources for career explorers and job seekers including:

- Job fair calendar
- Job-search tip sheets
- Labour market research
- Links to dozens of job banks
- CareerInsite career-planning tool
- Free online resumé review service
- Creating a New Future: The Job Loss Workbook

Emotional Supports

24-hour Helplines

- Health Link: Call 811 for health advice 24/7
- Mental Health Helpline: 1-877-303-2642
- Edmonton Distress Line: 780-482-4357
- Calgary Distress Line: 403-266-1605

Emergency Financial Support

24-hour help with emergency costs for basics like shelter, food, clothing and transportation by calling the Income Support Contact Centre:

1-866-644-5135
780-644-5135 (Edmonton)