



# INTERIM PDD POLICY DIRECTIVE 04-20

## INTERIM PERSONS WITH DEVELOPMENTAL DISABILITIES (PDD) POLICY: FLEXIBLE ACCESS TO FAMILY MANAGED SERVICES (FMS)

THIS INTERIM PDD POLICY IS IN EFFECT DURING THE STATE OF PUBLIC HEALTH EMERGENCY IN ALBERTA RELATED TO COVID-19 AND UNTIL RESCINDED BY THE PDD STATUTORY DIRECTOR

<b>CSS Lead:</b> PPI Office of the Statutory Director	<b>Approved:</b> April 2020
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### 1) INTERIM POLICY INTENT:

To support flexibility within FMS Agreements to ensure essential services for individuals during the State of Public Health Emergency in Alberta related to COVID-19.

This policy directive provides guidance to PDD staff to support the flexible use of PDD services within FMS Agreements.

### 2) INTERIM OPERATIONAL PROCEDURES

- PDD workers will support FMS Administrators to utilize the services and funding available within the FMS Agreement, but not exceeding the total agreement amount.
  - FMS Administrators have flexibility within the FMS Agreement and may utilize and claim/invoice for any of the service types or funding amounts within the FMS Agreement to ensure the individual's support needs are met.
  - PDD workers will advise FMS Administrators of the need to balance service usage during the State of Public Health Emergency to ensure there are adequate PDD services and funding for the remainder of the agreement term.
  - No amendment is required or will be provided to the FMS Agreement.
  - The PDD worker will document the discussion in contact notes.
- If an FMS Administrator requests additional PDD services due to the individual's changed needs and/or circumstances as a result of the State of Public Health

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Emergency, the PDD worker may make a recommendation for additional services to the Regional Director, if:

- they are unable to access support from their personal support networks and/or community; and
- they require priority access to PDD supports and services due to their critical and urgent needs.
- Existing approval processes apply in these circumstances.

### **3) RELATED POLICIES**

- PDD Services:
  - Home Living Supports
  - Employment Supports
  - Community Access Supports

### **4) SUPPORTING DOCUMENTS:**

- PDD program website, [alberta.ca/pdd](http://alberta.ca/pdd)
- Questions and Answers for PDD Staff – COVID-19