

## HIGHWAY MAINTENANCE BULLETIN #17/2017

### Environmental Regulatory Tracking Application

#### Summary

This bulletin is issued to inform Highway Maintenance Contractors (HMCs) that Alberta Transportation has adopted the Environmental Regulatory Tracking Application (ERTA). The HMCs will use ERTA to track, maintain, and report on highway maintenance operation related environmental documents, permits, commitments, and contaminated sites including but not limited to:

- Environmental Management Plans
- Risk Management Plans
- Environmental Inspections
- Environmental Permits
- Environmental Construction Operation Plans
- Release Reporting
- Environmental Site Assessment Activity (monitoring results)

#### Highlights

- ERTA will streamline the environmental regulatory process by providing a user-friendly platform to manage highway maintenance operation related environmental documents.
- ERTA facilitates the storage and tracking of all existing environmental documents and processes within a single source.
- ERTA will facilitate an increased understanding of provincial and federal regulatory responsibilities enabling more accurate and timely completion of applicable existing documentation.
- The system is based on the Program Management Application (PMA).
- ERTA allows for quick retrieval of highway maintenance operation related environmental documents.
- ERTA contains deadline reminders, such as permit expiry dates, via automatic email notification.

#### Implementation

The requirements for use of the ERTA system are as follows:

- Alberta Transportation will provide a self-led training module with imbedded tutorials which is available on the Environmental Management Services website (link below).
- HMCs are responsible for uploading and maintaining environmental documentation

required for their highway maintenance work and facility operations.

- HMCs with active contracts shall begin using ERTA immediately. Instruction regarding account registration and access to training materials can be found at: <http://www.transportation.alberta.ca/6002.htm>.
- For technical assistance regarding ERTA please call the GOA Service Desk 1-888-427-1GOA (1462).
- The use of ERTA will assist with meeting contractual requirements related to environmental regulations.
- Back dating of existing highway maintenance work and facility operations related information will be considered on a case by case basis for entry into ERTA.

**Effective Date**

March 3, 2017

**Contact**

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**Approved**



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