



Energy and Minerals
Energy Operations Division
Oil Sands, Coal and Mineral Operations
6th Floor North Petroleum Plaza
9945 – 108 Street
Edmonton, Alberta T5K 2G6
www.alberta.ca

December 6, 2023

OIL SANDS INFORMATION BULLETIN 2023-04

Subject: Oil Sands Holiday Season Office Hours

The Department of Energy and Minerals will be closed from December 25, 2023 to January 1, 2024 inclusive.

Payments:

Any payments under the *Oil Sands Royalty Regulation, 2009* that are normally due on December 31, 2023, will be due on January 2, 2024. Payments may be made by any of the payment options noted in Information Bulletin (IB) 2015-01 "Oil Sands Crown Royalty Payments and Payment Allocation Details". If you require assistance with making a payment, please refer to the contact information in IB 2015-01.

Reporting:

Any required reporting under the *Oil Sands Royalty Regulation, 2009* that is normally due on December 31, 2023, will also be due on January 2, 2024. This includes the November production period royalty reports, which must be received before midnight on January 2, to be considered filed on time. Please note the timing of the information reports issued by the OASIS system further to IB 2014-01 "Royalty Information Reports and Processing Schedule". Please also refer to IB 2013-21 "Penalty Assessment for Late or Missing Submissions" for more information on late filing penalties. If you require assistance with Oil Sands Royalty reporting, please contact the Oil Sands Royalty Administration team by email at the Oil Sands Reporting Mailbox OSReport@gov.ab.ca, or by phone at (780) 643-9333.

Questions regarding this Information Bulletin may be directed to:

Tashfin Haque
Manager, Royalty Administration
Phone: (780) 422-1334
Tashfin.Haque@gov.ab.ca

Authorized by: Glen Gartner
Executive Director, Oil Sands, Coal and Mineral Operations
Energy Operations Division