

RTDRS ABRIDGEMENT OF SERVICE ORDER:

Next Steps

RTDRS Abridgment of Service Order Granted

The Tenancy Dispute Officer has granted your request for an Abridgement of Service.

Please follow the steps below:

- Include the Abridgement of Service Order in each application package, printing copies of the Order as necessary.
- The application package that you will serve on the respondent(s) should be in the following order:
 - Notice of Hearing form
 - Abridgement of Service Order
 - Application Form
 - Documented Evidence
 - Information Sheets
- Serve the application package on the respondent(s), as per the Order.
- Complete the Declaration of Service and attach a copy of the Abridgement of Service Order.
- Prior to the hearing date, file the Declaration of Service using the RTDRS eFiling Service, by going to www.rtdrs.alberta.ca and signing in to your RTDRS account. Once you have signed in, click on MY CASES to upload and submit your Declaration of Service.

For further information, please visit our website at www.rtdrs.alberta.ca. Click on Rules of Practice and Procedure for full details on the RTDRS process.