

Number: Gen 106	Date: April 24, 2018	Page: 1 of 1
Subject: New Practitioner and Facility Registration Forms		Reference: N/A

To: all physicians and billing staff

Effective May 1, 2018, Alberta Health is introducing three new forms to simplify the process practitioners use to register with Alberta Health or update their information:

- AHC11234, *Practitioner Request (2018/02)*: replaces the following forms:
 - AHC0912, *Practitioner Registration*
 - AHC0912A, *Allied Practitioner Referral*
- AHC11236, *Business Arrangement & Relationships Application (2018/02)*: replaces the following forms:
 - AHC0913, *Business Arrangement (BA) Request*
 - AHC0914, *Business Arrangement (BA)/ Service Provider (SP) Relationship*
 - AHC2096, *Submitter/ Client Relationship for Electronic Claim Submission*
- AHC11459, *Notification of Business Address Change (2017/08)*: practitioners and clinics can use this form to submit business-address changes to Alberta Health.

The new forms include features such as business rules, drop-down menus, and check boxes, which make the forms simple and easy to complete and help to correctly capture practitioner information. Visit <http://www.health.alberta.ca/professionals/resources.html> to download the new forms.

In Addition, Alberta Health has updated the following existing forms:

- [AHC1143, *Direct Deposit Request \(2017/06\)*](#): this form now provides the ability to apply the same banking information to multiple business arrangements.
- [AHC0910A, *Facility Registration Delivery Site Registry \(2014/11\)*](#): this form now streamlines the registration process while asking for up-to-date key information when registering for a facility.

If you have any questions, please contact the Provider Relationship and Claims unit in the Edmonton area at 780-422-1522, or toll-free for the rest of Alberta at 310-0000, then 780-422-1522 when prompted.

Alberta Health will revise the *Physician's Resource Guide* and *Allied Health Practitioner's Resource Guide* to reflect these changes.

<p>Contact: Health Insurance Programs Branch</p> <p>Telephone: in Edmonton: 780-422-1600 toll-free: 310-0000, then 780-422-1600</p> <p>Fax: 780-422-3552</p> <p>Online: www.health.alberta.ca/professionals/bulletins.html</p>	<p>Approved By: Donna Manuel</p> <p>Position: Executive Director Health Insurance Programs Branch Pharmaceutical and Supplementary Health Benefits Division</p>
--	---