

International Travel Final Report

Premier Notley to New York, NY & Toronto, ON

April 8-11, 2018



Overview:

The Honourable Rachel Notley, Premier of Alberta, was intending to lead a mission to New York, NY and Toronto, ON from April 8-11, 2018

The New York portion of the mission was cancelled due to pressing priorities in Alberta.

Four delegates were in transit and costs were incurred as per the table below.

International Travel Final Expenses

(Part of the Final International Travel Report and posted as part of this Report as well as posted separately on the same site to ensure expenses are visible on the main page of the link)

**For multi-departmental missions, ensure each department's costs are included and noted separately in their own chart and posted on each department's website (i.e. the same information should be posted on all participating department's websites)*

Expenditures by Participants	Amount
Travel (includes airfare, airport service fees, ground transportation costs, including taxis, car rentals, parking, trains, buses as well as mileage to/from airport or taxis to/from airport in Alberta, including any cancellation fees)	\$5,189.29
Accommodation (room charges and related taxes, including any cancellation fees)	\$603.97
Meals (includes restaurant bills and tips, meals on hotel bills, per diem meal claims, share of group meals or working sessions)	\$75.32
Incidental and Miscellaneous (includes cell phone rental charges, incremental costs for all electronic devices such as roaming charges for cell phones, iPads and costs associated with communications such as the costs incurred for media call-backs, conference/registration fees, including cancellation fees, fax and internet charges, passport and visa fees, medical and inoculation fees, laundry and dry cleaning, baggage handling, out-of-country per diems, and other sundry expenditures)	\$13.60
Sub-Total	\$5,882.18
General Mission Expenditures	Amount
Receptions and Hosting (receptions, luncheons, dinners, and events that are hosted by the Government of Alberta that are specific to the mission and include meeting related costs for room rental, room rental for hosted events, food, beverages, catering staff, service charges, entertainment, flowers)	\$0
Incidental and Miscellaneous (includes translation of documents fees, publications, shipping charges, gifts purchased specifically for mission, Canadian Embassy/High Commission/Consulate charges for services)	\$0

provided to the GOA)	
Sub-Total	\$0
Total Costs	\$5,882.18