
Gas Royalty Operations Information Bulletin



(Colophon) Natural Gas Royalty Information Bulletin | Alberta Energy

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Contents – June 2022

ANNOUNCEMENTS.....	4
• 2022 Capital Cost, Operating Cost and Custom Processing Fee Allowances	4
• Gas Royalty Operations Fax Number no longer in use	4
• Update to Guidelines: Royalty Collections	4
• Clarification to Gas Cost Allowance Eligibility for All Costs Claimed	4
MONTHLY INFORMATION.....	6
• What to do when ending Gas Royalty Business?	6
• Pricing for Gas and Gas Products	7
• April 2022 Royalty Due on July, 31, 2022	7
• May 2022 VA4 Due July 10, 2022 at 9:00 p.m.	7
• Petrinex Deadline Submissions	8
• Interest Rate June 2022	8
• March Provisional Assessment Charge	8
• March Penalty Charges	8
• Production Allocation Discrepancy (PAD) Potential Royalty Impact	8
INFRASTRUCTURE DATA.....	9
• Business Associate ID Listing	9
• Client Status Changes	9
• Nova Tolls - Multiple Gas Reference Prices	9
REMINDERS.....	9
• Royalty Deposit Adjustment	10
BUSINESS CONTACTS.....	10
• Quick Reference	10
• Business Systems Coordination	10
• Petrinex Business Desk	11
• Volumetric & Cost Reporting	11
• Management Information	11
• Royalty Accounting	11
• Gas Royalty Features	11
• Reference Prices and Valuation Allowances Calculation Information	12
• Alberta Energy Internet Webpage	12



Appendix	13
. 1.3 Collecting Outstanding Accounts	13

ANNOUNCEMENTS

2022 Capital Cost, Operating Cost and Custom Processing Fee Allowances

For the January through March 2022 billing period invoices, royalty clients received estimated monthly cost deductions that were based on actual allowable costs for the 2020 production year, multiplied by their estimated Facility Effective Royalty Rates (FERR), divided by 12 (months). Information from the 2021 AC2, AC3, and AC5 documents were used to calculate the 2021 actual capital cost, operating cost and custom processing fee allowances. The calculations are reflected in the April 2022 Initial Annual Billing Period (IABP) invoice, issued in June 2022. The 2021 actual allowable costs are used to calculate the royalty client's 2022 go-forward monthly allowable cost estimates.

Commencing with the April 2022 billing period, royalty clients will receive monthly deductions based on their 2021 allowable costs, multiplied by their new FERR, minus the total deductions received in the January through March 2022 billing period invoices, divided by the number of months remaining in the year (e.g. 9 months as of the April billing period). If a cost estimate was manually processed in the January, February, March or April 2022 production months, the system does not replace it with a new cost estimate in the April Initial Annual Billing Period (IABP) invoice.

If a royalty client requires a change to the 2022 go-forward allowable cost estimates and/or the FERR, a written request with supporting documentation must be submitted to the Gas Royalty Volumetric & Cost Reporting team (see Chapter VI, Section 1 of the Natural Gas Royalty Guidelines). These estimates must be calculated and submitted at a client/facility level.

Gas Royalty Operations Fax Number no longer in use

Effective July 31, 2022, the Gas Royalty Operations branch's fax number, 780-427-3334 will no longer be in use. If you are submitting forms to the branch for processing you may continue to submit them by electronic mail, vcr@gov.ab.ca, or Canada Post mail service.

Update to Guidelines: Royalty Collections

Energy Gas Royalty Operations, Collections has updated the Alberta Natural Gas Royalty Guidelines effective June 2022. Please reference Section 1.3 of the updated guideline for the changes to be updated in July 2022. The purpose of the updated guideline is to provide industry with additional details and clarification on the Collections process. Please refer to [Appendix A](#) for the applicable sections.

If you have any questions, please contact: Energy.GasRoyaltyCollections@gov.ab.ca

Clarification to Gas Cost Allowance Eligibility for All Costs Claimed

In order to properly assess and calculate gas cost allowance (GCA), please note the following clarification as it relates to non-allowable costs:

Any activity and associated cost that the Minister deems to be production enhancing, such as but not limited to, artificial lift, gas lift, gas and/or gas by-product injection, is not eligible to be claimed as a GCA deduction; in accordance with section 1(2) of the MMA, and section 18(2) of the NGRR, 2009.

Non-Allowable Capital and Non-Allowable Operating Costs:

- Capital assets related to the injection of any product down hole, for any purpose are non-allowable; this includes any assets related to Acid Gas Injection, Produced Water Injection, Lift Gas Injection
- Assets such as lift gas compressors, lines returning volumes that are injected to be used as lift gas, or other equipment related to the injection of lift gas are non-allowable
- Operating costs associated with non-allowable capital costs
- Costs of compressing, gathering and processing volumes used for enhancing production, including volumes that are injected as lift gas

Note: that all GCA deductions claimed are subject to audit as well as ministerial discretion. (MMA sections 36 and 38, NGRR, 2009 section 18)

Please refer to allowable and non-allowable capital costs described in *Appendix G*, and allowable and non-allowable operating costs are described in *Appendix H* which are located in the Alberta Natural Gas Royalty Guidelines, (2009 updated).

Appendix G contains a schematic which provides a picture of both the allowable and non-allowable costs and will be updated to reflect the clarification made on production enhancing activities, such as gas lift, where volumes are sent back to the well.

Determination of Crown Royalty Share and Application of Crown Share of Allowable Costs

Volumes that trigger and are charged Crown royalty are referred to as Crown royalty share volumes. Production enhancing volumes, such as but not limited to, artificial lift, gas lift, gas and/or gas by-product injection do not trigger royalty and, as such are not eligible for GCA.

The Alberta Natural Gas Royalty Guidelines (2009, updated) Chapter IV, Section 1 defines Crown royalty share as follows:

A.R. 221/2008, Part 2, Div.1, S.8, and Div. 2, S.15

The **Crown’s royalty share** of gas is calculated for an owner at the facility, based on the allocated royalty trigger volumes reported on the SAF and OAF submissions (refer to *Ch. III*), multiplied by the Crown interest (refer to *Ch. III*), multiplied by the Crown royalty rate.

The quantity (Q) is the total allocated volumes as reported on the SAF/OAF which is the sum of the Crown royalty share volumes and the non-Crown royalty share volumes.

Crown share of royalty volumes is calculated as follows:

$$\text{SAF/OAF Volume (Q)} \times \text{crown interest (CI)} \times \text{royalty rate (RR)}$$

e.g. $Q = 200 \text{ } 10^3\text{m}^3$, $CI\% = 100\%$, $RR = 10\%$

$$\begin{aligned} \text{Crown royalty share volumes} &= 200 \times 100\% \times 10\% \\ &= 200 \times 1.00 \times 0.10 = 20 \text{ } 10^3\text{m}^3 \end{aligned}$$

$$\begin{aligned} \text{non-Crown royalty share volumes} &= 200 - 20 \\ &= 180 \text{ } 10^3\text{m}^3 \end{aligned}$$

*NOTE: these 180 volumes are ineligible to receive GCA

The Crown deducts allowances for capital costs, operating costs, and custom processing fees incurred and paid in Alberta for compressing, gathering and processing Crown royalty share volumes of gas and gas products through the Crown share of allowable costs. The Crown's share of allowable costs are deducted only by way of GCA reductions from Crown royalty compensation owing for gas and gas by-products.

Allowable costs must align with Crown royalty share volumes. The Crown does not share in costs associated with non-Crown royalty share volumes.

For additional information on allowable costs for GCA, please refer to Chapter 6 of the Alberta Natural Gas Royalty Guidelines <https://open.alberta.ca/publications/alberta-natural-gas-royalty-guidelines-2009>

MONTHLY INFORMATION

What to do when ending Gas Royalty Business?

If a business associate has sold all properties and no longer has any interest in the oil and gas business in Alberta, the following steps should be completed:

- End the Working Interest Owner (WIO) role by:
 - Clients can access the WIO role and do a "Request BA Change" through Petrinex. Further information on this process can be obtained by contacting the Petrinex Service Desk at 403-297-6111; petrinexsupport@petrinex.ca; or
 - Contacting Crown Land Data Support at:
 - crownlanddatasupport@gov.ab.ca,
 - 780-644-2300
 - Crown Land Data Support
 - 11th Floor 9945- 108 Street
 - Edmonton, AB T5K 2G6

Notes:

Retroactive requests to end the WIO role can not be processed.

An end dated WIO role will NOT prevent RRR allocations, provisional assessments or penalties to the client BA ID while the BA ID status remains active. The client should contact the applicable operator(s) directly to request changes if there are incorrect allocations.

The client is responsible for changes that may appear on future invoices pertaining to production periods prior to the end date of the WIO role.

- Request an Outstanding Business Report from Volumetric & Cost Reporting by email at vcr@gov.ab.ca, or by calling 780-422-8727.
 - Client should review and resolve all gas royalty related items designated with a "Y" status (e.g., transfer all FCC operatorship if sold)
- Send a written request on company letterhead to the Volumetric & Cost Reporting team at vcr@gov.ab.ca to stop all Monthly Allowable Costs for all facilities. The letter should include the effective date and a reason for your request.

Note: Monthly Allowable Costs will be stopped on a go forward basis.

- Send a written request on company letterhead for a Royalty Deposit Adjustment to the Gas Royalty Accounts Team at GasRoyaltyAccounts.Energy@gov.ab.ca. The letter should include a reason for the adjustment, stating that the WIO role has been ended, and Monthly Allowable Costs have been stopped.

Pricing for Gas and Gas Products

For pricing on gas, gas products, and transportation information for April 2022, please refer to the [Information Letter](#).

The monthly default sulphur price for **April 2022** is **\$202.29**. Below are the annual sulphur default prices:

	2018	2019	2020	2021
Annual Sulphur Default Prices	\$89.30	\$33.45	\$6.82	\$69.89

April 2022 Royalty Due on July, 31, 2022

Royalty clients are to remit the total amount payable shown on the July 2022 Statement of Account by July 31, 2022. If the amount payable includes accrued current period interest, the interest has only been accrued to the statement issue date. Clients must also include the additional interest that has accrued from the statement issue date to the date of payment, using the per diem amount provided. Current period interest will not be charged on current invoice charges for the production month of April if it is paid in full by **July 31, 2022**.

The July 2022 Statement of Account shows your amount payable as of the Statement issue date. It includes any outstanding balances from your previous statement, your April 2022 invoice amount and any applicable current period interest charges. It also identifies refunds resulting from overpayments.

Note: If the due date falls on a non-business day, the next business day will apply as the due date except for the month of March due to the Government of Alberta's fiscal year end. In this situation, the due date will apply previous to the non-business day as the due date.

Please refer to the Alberta Natural Gas Royalty Guidelines (2009, Updated) Chapter VII Section 1- Levying and Collecting Natural Gas Royalty. Also, refer to Natural Gas Royalty Regulation, 2017 Payment of royalty compensation.

Cheques are made payable to the Government of Alberta and must contain the G94 account number as reflected on the Statement of Account.

May 2022 VA4 Due July 10, 2022 at 9:00 p.m.

The VA4 forms for the production month of May 2022 are due in the department offices by July 10, 2022 at 9:00 p.m.

Note: If the due date falls on a non-business day, the next business day will apply as the due date for VA4 forms.

Petrinex Deadline Submissions

The Petrinex deadline for SAF, OAF, and Volumetric submissions are posted on the Petrinex website "[Reporting Calendars](#)" under Calendars. **Changes to this calendar will be posted on the [Petrinex website home page](#) in "Broadcast Messages."**

Interest Rate June 2022

Alberta Energy's interest rate for June 1, 2022 is **4.20%**.

March Provisional Assessment Charge

The summary of Provisional Assessment Charges for all production periods in the March 2022 billing period was:

First Time Provisional Assessment	Reversal of Provisional Assessment (NET)	Net Provisional Assessment
\$735,515.28	(\$432,967.76)	\$302,547.52

March Penalty Charges

The penalty table below shows at the form level, the total penalty charges and reversals, for the March 2022 billing period.

Forms	Penalty Charges	Penalty Reversals	Net Penalty Charges for 2022/03
AC2	\$47,400	(\$13,700)	\$33,700
AC5	\$600	\$0	\$600
NGL*	\$0	\$0	\$0
VA3	\$0	\$0	\$0
VA4	\$0	\$0	\$0
Total	\$48,000	(\$13,700)	\$34,300

* NGL Price Reporting

Production Allocation Discrepancy (PAD) Potential Royalty Impact

As of the March 2022 billing period, the potential royalty dollar impact is estimated as \$21.5 million, distributed as follows by production year:

2021	2022
\$12.8 million	\$8.7 million

NOTE: These values are not intended to show that Crown royalty has been understated but do illustrate the consequences of incorrect reporting.

INFRASTRUCTURE DATA

Business Associate ID Listing

The BA Identifiers Report is a directory of Business Associate (BA) names, codes, status (e.g. struck, active, amalgamated, etc.), status effective dates, and effective August 2004, and includes Working Interest Owner (WIO) role start/end dates.

This [report](#) is also published daily on the Petrinex website.

The Department reminds Business Associates to review their WIO role to ensure that the start and end dates are reflected correctly. If the BA does not have an active WIO role, the operators cannot allocate volumes to the BA for the relevant production periods through the SAF/OAF allocations.

- If a BA has a WIO role, then that BA can receive SAF/OAF allocations from the WIO role start date forward.
- If a BA has a WIO role with an end date, then they can only receive SAF/OAF allocations from the WIO role start date until the end date. Any SAF/OAF allocations after the end date will be rejected.
- If a BA does not have a WIO role start date, then that BA cannot receive SAF/OAF allocations.

Please contact Client Registry/Crown Land Data at 780-644-2300 or CrownLandDataSupport@gov.ab.ca if you have any questions regarding the information supplied in this article.

Client Status Changes

Clients must ensure that all royalty documents are completed using only valid client names and IDs. It is critical that royalty clients use current legal client names and their appropriate IDs on all documents to ensure accurate royalty calculation and to prevent provisional assessment and penalties. Rejects will occur when invalid IDs are used.

If you require information regarding client status changes, names, or IDs please contact Client Registry/Crown Land Data at 780-644-2300 or CrownLandDataSupport@gov.ab.ca.

Nova Tolls - Multiple Gas Reference Prices

Royalty information related to the implementation of the Factor Model negotiated with industry for determining Multiple Gas Valuation Prices is provided on the Natural Gas website's Royalty Related Information page under [Facility Royalty Trigger Factors and Meter Station Ties](#).

REMINDERS

Royalty Deposit Adjustment

The annual royalty deposit adjustment is calculated as 1/6th of the client’s previous year’s royalty multiplied by a factor. The factor of 0.91 is calculated by dividing the current year’s long term gas price for 2022 of \$2.83 by the average 2021 Alberta Reference Price of \$3.10. The adjustment will be processed in the Initial Annual Billing Period (IABP), June 2022 calendar month (April 2022 billing period invoice).

If you have any questions, please contact Jui-Chao Soh at Jui-Chao.Soh@gov.ab.ca

BUSINESS CONTACTS

Quick Reference

Group	Email
Business Systems Coordination	BusinessSystemsCoordination.Energy@gov.ab.ca
Client Registry / Crown Land Data	CrownLandDataSupport@gov.ab.ca
Freehold Mineral Tax *	Mintax.Energy@gov.ab.ca
Gas Royalty Accounting	GasRoyaltyAccounts.Energy@gov.ab.ca
Gas Royalty Collections Team	Energy.GasRoyaltyCollections@gov.ab.ca
Gas Royalty Features	GasRoyaltyPrograms@gov.ab.ca
Gas Royalty Rapid Transit Payments	G94Deposit@gov.ab.ca
Management Information	ManagementInformation.Energy@gov.ab.ca
Petrinex Business Desk	Petrinexsupport@Petrinex.ca
Volumetric & Cost Reporting	VCR@gov.ab.ca

Business Systems Coordination

Phone:

Mary Thompson (Analyst) at 780-422-9311

Ken Gusnowsky (Team Lead) at 780-422-9274.

Email: BusinessSystemsCoordination.Energy@gov.ab.ca

Petrinex Business Desk

The focal point for communications regarding preparations for, access to, or utilization of Petrinex is the Petrinex Business Desk, or Petrinex Support.

Phone: 403-297-6111 or 1-800-992-1144

Fax: 403-297-3665

Email: Petrinexsupport@Petrinex.ca

Website: www.Petrinex.ca

Volumetric & Cost Reporting

Volumetric & Cost Reporting (V&CR) is the Front Line of contact for inquiries relating to volumetric and cost reporting as well as gas royalty calculation processes. V&CR is made up of three teams as shown below:

Group	Team Lead
Volumetrics	Sheruna Naidoo
Costs	Penny Calen
Process Support	Jennifer Roebuck

V&CR Voicemail: 780-422-8727

Alberta Toll Free: 310-0000

V&CR Email: VCR@gov.ab.ca

Hours of operation are 8:15 a.m. to 4:30 p.m. Voice messages left after 4:30 p.m. will be answered the next business day.

Management Information

All inquiries or requests that relate to royalty information (e.g. Information Letter, Information Bulletin and other Department of Energy’s Natural Gas website publications) and questions related to Commercial Storage, Soldier Settlement, and Farm Gas should be forwarded to the Management Information Team at ManagementInformation.Energy@gov.ab.ca.

Royalty Accounting

All inquiries or requests that relate to royalty accounting (e.g. Transfers, Refunds, Interest, Statement of Account, and Royalty Deposits) should be forwarded to the Royalty Accounting Team at GasRoyaltyAccounts.Energy@gov.ab.ca.

Gas Royalty Features

All inquiries or requests that relate to royalty programs (e.g. Natural Gas Deep Drilling Program, New Well Royalty Rates and Otherwise Flared Solution Gas Royalty Waiver Program) should be forward to the Royalty Features team at GasRoyaltyPrograms@gov.ab.ca.

Reference Prices and Valuation Allowances Calculation Information

For information related to Natural Gas and Natural Gas Liquids reference prices, and Sulphur valuation submissions (VA3 and VA4), contact the Pricing & Analysis Team located at the Alberta Energy office in Calgary:

Pricing & Analysis
300, 801 – 6 Avenue SW
Calgary, Alberta T2P 3W2
Telephone: 403-297-5514
Fax: 403-297-5400
Email: GasValuation.Energy@gov.ab.ca

Alberta Energy Internet Webpage

Prices, Royalty Rates and Transportation Information are available on the Alberta Energy Internet webpage <https://www.alberta.ca/natural-gas.aspx> and select the “About Natural Gas” link. In addition, both the Gas Royalty Information Bulletins and Information Letters are also available at <https://www.alberta.ca/natural-gas-royalty-guidelines.aspx>.



Richard Stokl
Director, Gas Royalty Operations
Royalty Operation

Appendix

1.3 Collecting Outstanding Accounts

Where an amount has been levied against a royalty client's gas account, and some or the entire amount has not been paid by the due date specified on the relevant Statement of Account, the department will take action to collect the outstanding amount. The amount due may be for Crown Royalties, Provisional Assessments, Royalty Deposit Adjustments, Gas Cost Allowance (GCA), Penalties, Prior Period Adjustments and/or Accrued Interest. The amount due shown on the Statement of Account is the net dollar amount; any deductions and/or adjustments (including any annual adjustments) have been included in the calculations.

The department's collection action may proceed in the following stages, and will continue until the entire outstanding amount is collected. The collections process may be expedited at the discretion of the Minister:

- If the balance is not paid by the due date, the 1st collection notification appears on the Statement of Account as:

"Your account is past due. Additional interest will continue to accrue on charges past due until payment is received. If payment has already been submitted, please disregard this notice."

For more information on how interest is calculated, refer to chapter VII, section 1.3 of the Natural Gas Royalty Guidelines.

- If the balance is outstanding for 30 days, a 2nd collection notification appears on the Statement of Account as:

"Immediate action must be taken to clear your account. If it continues in arrears further collection action will be taken. Additional interest will continue to accrue on charges past due until payment is received. If payment has already been submitted, please disregard this notice."

In addition, a Potential Recourse Letter (PRL) is delivered through Petrinex to the royalty client requesting payment within 30 days. The Collections team sends a further PRL reminder email to the royalty client advising them of the overdue status of their account soon after the letter is sent through Petrinex.

- If the balance is outstanding for 60 days, a 3rd collection notification appears on the Statement of Account as:

"Your account remains in arrears. Additional interest will continue to accrue on charges past due until payment is received. Please note recourse available to the Crown includes pursuing payment through all leaseholders, in accordance with the Natural Gas Royalty Regulations, 2009, Natural Gas Royalty Regulations, 2017 and Mines and Minerals Act."

In addition, a Leaseholder Recourse Letter (LRL) is mailed and/or emailed to the Accounts Payable Department of the royalty client requesting payment within 14 days. A copy of the letter is also sent to the designated representative(s) of the affected lease(s) and current participants. Upon receipt of notification of the LRL, the royalty client and liable leaseholders may contact the Collections team of Gas Royalty Operations and request detailed information regarding their portion of the amount due, including the wells, agreements and production dates pertaining to the amount due. See section 1.4 below for information on how the leaseholder liability is determined.

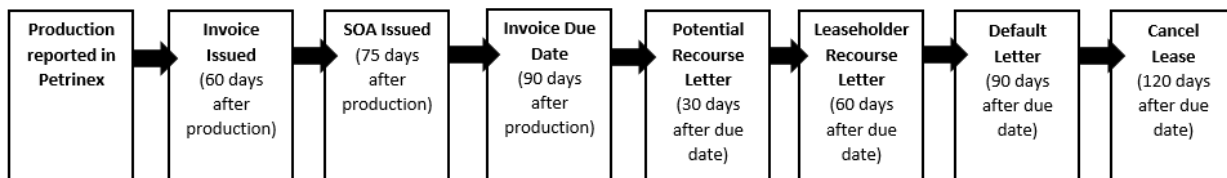
- If the balance is outstanding for 90 days, a 4th collection notification appears on the Statement of Account as:

“Your account remains in arrears. Additional interest will continue to accrue on charges past due until payment is received. Please note recourse available to the Crown includes pursuing payment through all leaseholders, in accordance with the Natural Gas Royalty Regulations, 2009, Natural Gas Royalty Regulation, 2017 and Mines and Minerals Act.”

The Collections team initiates the default process by sending a notification to Alberta Energy Tenure to begin the final default step. The Default Letter is mailed and/or emailed and delivered through ETS (Electronic Transfer System) to the designated representative(s) and the current participants noted on the affected lease(s) advising that if payment is not received within 30 days, the lease(s) may be cancelled. A copy of the letter is also sent to the defaulting royalty client and current participants. Default letters are sent by Alberta Energy Tenure and while every effort is made to ensure this happens in a timely manner, some default letters may be delayed due to internal reviews of the affected agreements being required.

Figure 1.3

Production, Billing and Collection Timeline



If a royalty client is in insolvency proceedings, the collections process still applies, however no enforcement or collections actions will be taken by the Crown which may breach any legislative or court ordered stay of proceedings. Otherwise, the Crown will seek payment from all current leaseholders not in insolvency proceedings. In the case where a co-lessee is in insolvency proceedings, no steps will be taken against them to enforce debts or cancel leases that would result in a breach of a court ordered stay of proceedings.

1.3.1 Payment Procedures

When making payment, please note the G94 account for the royalty client and include the agreement numbers that the payment is to be applied to (if required). If sending a cheque, money order, or bank draft in the mail, please ensure the G94 account is written on the cheque. If sending a wire transfer, EFT, or rapid trans payment please send an email to G94deposit@gov.ab.ca on the day of payment, stating the G94 account number and payment amount, so the payment may be applied correctly. Failure to include this information with your payment may result in misallocation of the payment.

The payment will be applied to the amount currently owing on the G94 account. Any future royalties that arise due to new charges or adjustments may be due and collected against. In certain cases, the royalty client’s royalty deposit may be used to set off outstanding royalty amounts at the discretion of the department.

If multiple payments are received for the same agreement, the duplicate payment may be refunded to the company that paid last, if there are no other outstanding arrears for the company that made the payment. The Crown views designated representatives and participants as business partners and will not be involved in any redistribution or reconciliation of multiple payments and will leave the affected parties to settle the matter. As the primary responsible party of the lease agreement, the Crown

encourages the designated representative to coordinate applicable payment amongst the liable leaseholders.

As interest continues to accrue on the royalty client's account, it will be distributed to leaseholders. If a company has questions or concerns regarding the interest being calculated, they may contact the Collections team for further clarification and to request a possible interest waiver or reduction.

1.4 Determining Leaseholder Liability

The department attaches outstanding liabilities to all current leases and all designated representative and leaseholders in order to apply its collection procedures.

If a royalty client is subject to collection action by the department for an outstanding balance, the department determines which leases are subject to the action by allocating the outstanding balance to the royalty client's well(s)/well group/unit/injection schemes for the month(s) to which the default relates; to the well events within the well/well group/unit/injection scheme based on reported production data, adjusted for Crown interest; and at each well event with the Crown lease agreement for that well event. This information is available to be provided by the Collections team to the royalty client, designated representatives and participants of the agreements. The information is provided in a spreadsheet format as required.

Lease agreement details and well linkage information is entered and maintained by Alberta Energy Tenure. The data provided on the spreadsheet by the Collections team when additional information is requested only looks at the relationship between the agreement and the well linkage. If there was a SAF/OAF allocation on the well, the agreement and the designated representative and all participants noted on the agreement will be included. A well can be tied to any agreement that is within its spacing unit. A company is not required to have any interest in the well in order for it to be tied to the agreement.

All participants on an agreement are listed equally on the spreadsheet provided, working interest ownership is not taken into account. It is up to the companies to determine each party's interest in the property and to split out the amount due accordingly. Well ownership and well licencing is not taken into consideration, only the interested parties tied to the agreement(s).

If there are concerns regarding the wells and/or agreements listed on the spreadsheet, contact the Collections team for further review.

Penalty amounts are not collected from the liable leaseholders nor included in the LRL spreadsheet detailing specific amounts due from the designated representatives or current participants. As per subsection 35(4) of the *Mines and Minerals Act*, penalties are solely the responsibility of the royalty client.

If the current leaseholder was not the leaseholder at the time the outstanding amount was incurred they are still deemed liable. As per section 91.1 of the *Mines and Minerals Act*, any obligation or liability arising under an agreement that existed before the agreement was transferred continues on and after the registration of the transfer.

The Collections team is unable to provide royalty invoices that match the exact dollar amount provided on the spreadsheet. Due to how the outstanding amount is allocated to the wells and the agreements, there may be minor discrepancies in the way the outstanding amount is displayed. The production periods may not align with the time periods that the leaseholder was the beneficial owner of the agreement. As Gas Cost Allowance is based on a corporate and facility level and not at the stream level, the outstanding amount may not be aligned at the stream level and able to be cross-referenced to the invoice. Please note that the distribution of arrears amongst the leaseholders provided in the spreadsheet will be aligned with the application of any payments received. When a leaseholder pays, the payment will be applied to the outstanding royalty tied to the agreement(s) they are liable for based on the amount specified on the spreadsheet.

If more information regarding the outstanding amount is required by the leaseholder (invoices or other information specific to the royalty client), authorization may be required from the royalty client to provide this information to a leaseholder. This is handled on a case-by-case basis as each account and situation is unique.