

**December 15, 2006**

**TO: Superintendents and Secretary-Treasurers of School Jurisdictions**

**UPDATES TO THE 2006-2007 FUNDING MANUAL**

Attached are updated sections of the *2006-2007 Funding Manual for School Authorities*. The changes are indicated in the left hand margin as “**Updated.**” Changes indicated as “**Revised**” or “**New**” are repeats of ones that were made in the original version of the *2006-2007 Funding Manual* and do not represent additional changes.

Please ensure a copy of this package (including this letter) is provided to all staff who currently have a Funding Manual. The changes may also be found on the Alberta Education website at <http://education.gov.ab.ca/funding/FundingManual/>. The following is a summary of the changes:

**Introduction:** replace pages 3 and 4

⇒ Pages 3-4: The list of Branch contacts has been updated.

**Section 1.1 ECS Base Instruction Funding:** replace pages 3 to 5

- ⇒ Page 3: Allocation Criteria 16 has been updated to improve clarity.
- ⇒ Page 4: Reporting Requirement 3 has been updated to indicate that for ECS programs starting after the count date, a letter must be submitted to the Director of the School Finance Branch that includes the start date, and the names and ASN's of the children enrolled.

**Section 1.2 Base Instruction Funding for School Jurisdictions:**  
replace pages 5 to 8 and pages 11 to 12.

- ⇒ Page 6: Allocation Criteria 9 l) has been updated to improve clarity.
- ⇒ Page 8: Allocation Criteria 11 c) was deleted as it was deemed to be redundant. The types of students that were listed do not meet the definition of a funded student and therefore should not be on this list.
- ⇒ Page 8: Allocation Criteria 12 has been updated to indicate that applicable tuition agreements must be submitted to the Legislative Services Branch.
- ⇒ Page 11: Reporting Criteria 6 b) has been deleted to correct an error. It was never intended that there would be two enrollment counts for high school refugee students.

**Section 1.6 ECS Program Unit Funding:** replace pages 1 to 2

- ⇒ Page 1: The Allocation Description is updated to improve clarity.

**Section 1.8 English as a Second Language:** replace pages 1 to 2

- ⇒ Page 2: Allocation Criteria 5 has been updated to reflect that ESL funding will be provided for a maximum of 7 years. This new limit will apply to all eligible students including those in Hutterite schools.
- ⇒ Pages 1-2: Wording has been updated throughout this section to indicate this funding applies to both eligible students and eligible ECS children.

**Section 1.9 First Nations, Metis, and Inuit Funding:** replace pages 1 to 2

- ⇒ Page 2: Additional Information #2 has been updated to improve clarity.

**Section 1.11 Small Schools by Necessity Funding:** replace pages 1 to 4

- ⇒ Pages 1-4: This entire section has been updated to simplify understanding of the Allocation Formula and the Allocation Criteria.

**Section 1.19 Rural Transportation Funding:** replace pages 5 to 6

- ⇒ Page 5: Allocation Criteria 6 has been updated to correct an error. Transportation funding cannot be claimed for students taking Knowledge and Employability courses at a school that is not in the student's designated attendance area or transportation service area.

**Section 1.20 Urban Transportation Funding:** replace pages 3 to 4

- ⇒ Page 4: Allocation Criteria 15 has been updated to correct an error. Transportation funding cannot be claimed for students taking Knowledge and Employability courses at a school that is not in the student's designated attendance area or transportation service area.

**Section 2.1 ECS Base Instruction Funding** replace pages 3 to 6

- ⇒ Page 4: Requirement 9 has been updated to indicate that for ECS programs starting after the count date, a letter must be submitted to the Director of the School Finance Branch that includes the start date and the names and ASN's of the children enrolled.

**Section 3.1 Base Instruction Funding:** replace entire section – pages 1 to 10

- ⇒ Page 5: Condition 9 l) has been updated to improve clarity.
- ⇒ Page 7: Conditions 12, 14 and 15 have been updated to reflect the new name for the Governance Support Branch.
- ⇒ Page 10: Requirement 10 b) has been deleted to correct an error. It was never intended that there would be two enrollment counts for high school refugee students.

**Section 3.2 Designated Special Education Private Schools (DSEPS) Funding:** replace entire section –pages 1 to 3

- ⇒ Pages 1-3: Section has been reformatted and updated to improve clarity.

**Section 6.4 Regional Consortium Funding:** replace pages 1 and 2

- ⇒ Page 1: Requirement 4 has been updated to include the new schedules.
- ⇒ Page 2: Consideration 3 has been updated to include the new Francophone Provincial Professional Development Consortium.

**Section 7.2: Infrastructure Maintenance and Renewal (IMR) Funding:**  
replace pages 1 to 2

- ⇒ Pages 1-2: Updated information on the IMR funding formula and requirements have been added. See Condition 2, Requirements 1, 2, and 3, and Consideration 1.

**Section 8.1: School Jurisdiction Funding Rates:** replace pages 1 to 2

- ⇒ Page 1: The descriptive information has been updated for Outreach Programs Base funding and for Knowledge and Employability course funding.

**Section 8.3 Private Schools Funding Rates:** replace pages 1 and 2

- ⇒ Page 1: Descriptive information has been updated for the Knowledge and Employability course funding.

**Forms Summary:** replace page 1

- ⇒ Page 1: the due date for Regional Consortium Financial Statements is corrected. The deadline for Course and Module conflicts and Students Not Enrolled on the Count Date has been updated.

**Form 06AE1.4a Application for Reimbursement of ADL Course Costs for Home Education Students:** replace pages 1 to 2

⇒ Page 1: the maximum amount allowed per student has been corrected.

**Form 06AE6.4 Regional Consortium Financial Statements:**  
replace pages 1 to 3

⇒ Pages 1-3: the regional consortium financial statements have been updated and two new Schedules added.

**Glossary of Terms:** replace pages 3 to 16.

⇒ Pages 4-5: the list of Designated Special Education ECS Programs has been updated.

⇒ Page 5: the list of Designated Special Education Private Schools has been updated.

⇒ Page 10 – the note under the chart for Funded Children has been updated to improve clarity.

⇒ Page 12: items 3, 4, and 5 under the definition of a Funded Student have been updated to improve clarity.

⇒ Page 15: the list of School Authorities Approved to Provide an Educational Program in an Institution has been updated.

Any questions regarding the above changes may be directed to Mark Lalumiere, Ken Poon, Mary-Ellen Deising, or myself at 780-427-2055.

Yours truly,

Jeff Willan, B. Comm., CMA  
Director  
School Finance Branch