

## Knowledge and Skills Assessment for Mental Health Workers – Verification Checklist for Preceptors or Self-assessment

### *General Awareness*

	student	preceptor	Date
Knows where to access OHS legislation			
Has attended orientation			
Is aware of procedure to report incidents			
Is aware of site emergency response plans			
Is aware of legal rights related to OHS			
Has had appropriate immunizations			
Has had pre-placement or other medical screening			
Has reviewed the Handbook of OHS Hazards and Controls for Mental Health Workers			
Has reviewed the “test your knowledge” section of the Handbook			

### *Biological Hazards and Controls*

	student	preceptor	Date
Knows how to use disinfectants properly			
Can describe and demonstrates ability to follow Routine Practices and Additional Precautions			
Has had infection prevention and control training			
Is aware of common biological hazards and controls			
Uses Personal Protective Equipment as required			

### *Chemical Hazards and Controls*

	student	preceptor	Date
Has had WHMIS training and reviewed MSDSs			
Has been trained in the use of disinfectants			
Knows and uses appropriate PPE			

### *Physical Hazards and Controls*

	student	preceptor	Date
Has received training in making ergonomic adjustments to workstations			
Can adjust work stations and modify work to reduce MSIs			
Knows how to identify and control falling or tripping hazards related to using outdoor walkways			
Wears appropriate footwear to reduce slips and falls			
Handles sharps and instruments properly			
Has received training related to safe driving			

### *Psychological Hazards and Controls*

	student	preceptor	Date
Is aware of organizational policies and procedures regarding abuse and violence			
Is able to identify examples of abusive behaviour			
Understands working alone legislation and can identify principles as they apply			
Understands intake procedures and takes appropriate precautions for first time visits			
Uses required controls to reduce the risk of violence			
Is aware of communication procedures when working alone			
Is aware of access to Employee Assistance and Critical Incident Stress management programs			
Understands signs and symptoms of depression and substance abuse			
Understands the importance of a healthy lifestyle and a good work-life balance			
Understands and practices good cross-generational communication			
Knows the reporting procedure for environmental factors that may be impacting psychological well-being			

