



# IFTA Program Changes

Information for International Fuel Tax Agreement (IFTA) carriers about changes to registration and filing requirements

## New registrations

A new online registration will be available in Tax and Revenue Administration Client Self-service (TRACS) at the end of November.

Effective December 1, 2021, carriers must submit new registrations using TRACS.

A registration is new if the carrier:

- is applying for an IFTA license and decals in Alberta for the first time
- is a corporation amalgamated and the successor entity is registering, or
- has not had an Alberta license in the previous four years.

## Renewals and reactivations

### Renewals

Effective October 15 2021, carriers must renew using the 'Renew Annual Registration' function in TRACS. This option will be available from October 15 to December 31.

The renewal period ends on December 31 each calendar year. Carriers not meeting this deadline can reactivate their account in TRACS.

### Reactivations

Starting December 1, 2021, carriers with an Alberta license issued within the last four years can reactivate their account in TRACS using 'Reactivate IFTA Account.'

Carriers that have not had an Alberta IFTA license in the past four years must apply as a new registrant.

Paper or PDF registration forms will not be accepted as of December 1, 2021.

## Licenses and decals

### Licenses

As of December 1, 2021, Tax and Revenue Administration (TRA) will no longer issue license hard copies. Carriers can download, save, and print licenses using TRACS.

Electronic copies of IFTA licenses are acceptable. Hard copies are no longer required in each IFTA vehicle.

### Decals

Effective immediately, TRA will mail all decals unless a carrier requires 250 or more decal sets.

Carriers requiring 250 or more sets may arrange for a courier at their own expense. It is the carrier's responsibility to contact the courier and provide a copy of the electronic waybill to TRA. Once the waybill is received, TRA will prepare the courier package and notify the designated contact person when ready for pick up.

### In-person pickup discontinued

In-person pickup of IFTA credentials at TRA's Edmonton office is no longer available. IFTA licenses can be printed in TRACS and decals are mailed with the possible exception as noted above.

## Filing returns

Effective April 1, 2022, TRA will only accept IFTA tax returns (including prior periods) filed electronically in TRACS.

## Alberta-only travel

Carriers that have reported on their IFTA quarterly returns fuel purchases and travel in Alberta only for more than three consecutive quarters cannot renew or reactivate their account before providing evidence of out-of-province travel for two consecutive quarters (i.e., trip permits, amended returns, etc.).

## For more information

See <https://www.alberta.ca/international-fuel-tax-agreement.aspx> for more information.

Or, contact TRA:

Phone: 780-427-3044

Toll free: 310-0000 before the phone number (in Alberta)

Email: [tra.revenue@gov.ab.ca](mailto:tra.revenue@gov.ab.ca)

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