

### Process to Return BPAP Equipment

Effective July 1, 2014, a new service delivery model for BPAP therapy was implemented. The new service delivery model combines the provision of equipment and services under one agreement.

In the new service delivery model, the client selected Service Provider will own, manage and maintain the equipment. Any Alberta Aids to Daily Living (AADL) owned BPAP machines currently in stock will be picked up by AADL and sent to Surplus Sales <http://surplus.gov.ab.ca/>. For infection control purposes please discard and do not return any soft goods, tubing, masks or chin straps. Humidifiers must be clean and dry. Please dispose of the BPAP if it is not clean or is suspected of being contaminated. Forward a list of serial numbers of disposed machines to Rachel Prefontaine at [Rachel.Prefontaine@gov.ab.ca](mailto:Rachel.Prefontaine@gov.ab.ca) for AADL records.

AADL owned BPAP machines that are returned to the vendor after July 1, 2014 and are three years of age or older, can be disposed of by the vendor. If you are unsure of how old the BPAP machine is please contact RBP for the information. For AADL records please send a list of the BPAP serial numbers of the disposed machines and the name and personal health care number of the clients to Rachel Prefontaine.

For any AADL BPAP machine returned to the vendor after July 1, 2014 that is clean, in good working order and less than three years old, contact Rachel Prefontaine to arrange pick-up. Once again AADL is requesting that no soft goods, masks, tubing or chinstraps be returned. Humidifiers are to be clean and dry.

If you have any questions about the handling of returned BPAP units or the new BPAP service delivery model you can contact Dawn Filewych at [Dawn.Filewych@gov.ab.ca](mailto:Dawn.Filewych@gov.ab.ca) or Manager, Respiratory Equipment Services Program, Cheryl Cyr at 780-342-8762, [Cheryl.Cyr@albertahealthservices.ca](mailto:Cheryl.Cyr@albertahealthservices.ca).

