

# Alberta Artist in Residence/ Arts Ambassador Grant Program

Applicants can submit their application in one of two ways:

- By email to **ArtsBranch@gov.ab.ca**
  - Full application must be received no later than 11:59 p.m. Mountain Time on the deadline date.
- By post to:  
**Arts Branch, Government of Alberta**  
10708-105 Avenue NW  
Edmonton AB T5H 0A1
  - Full application package must be postmarked no later than 11:59 p.m. Mountain Time on the deadline date.

Please read the guidelines carefully before applying.

**Incomplete applications will not be considered.**  
**Please keep a copy of this application for your records.**

Alberta

May 2024

# Alberta Artist in Residence/Arts Ambassador Grant Program

## Section A – Applicant Information

Legal Name:

AKA Name

Address:

City/Town/Reserve:

Postal Code:

Mailing Address (\*Same as above?)  Yes  No *If no, please provide details below*

*Mailing Address \*NOTE – All correspondence not sent by email will be mailed to this address*

City/Town/Reserve:

Postal Code:

Contact Information:

Daytime Phone:

Email:

Alberta Residence

*I declare that the Applicant is an Alberta resident as described in Section 3 of the guidelines:*

## Section B– Applicant Overview

*Artist Biography (100-word max):*

## Section C – Project Overview

*Project Overview (100-word max):*

## Section D – Attachments Checklist

- Application Form:** Complete sections A through D of the Alberta Artist in Residence/Arts Ambassador Grant Program Application Form.
- Cover Letter:** A one-page cover letter explaining why you are interested in this program and what you hope to achieve by participating in it.
- Resume:** A resume of no more than two pages describing relevant experience.
- Programme of activities:** A one-page timeline of activities you anticipate undertaking during the term of your residency.
- Project Description:** A brief description of the artistic project you wish to complete during the residency that will promote the value of the arts in Alberta. (Please limit to two pages.)
- Project Budget:** Up to \$25,000 of this grant may be directed towards completing a specific art project during the residency. The budget should consider materials, travel, and other expenses required to complete the project. **Please use Budget template provided.**
- Samples of Artistic Work** (type and format outlined in Section 5: Application Procedures)

**Alberta Artist in Residence/Arts Ambassador Grant Program  
Application Declaration**

**Name:**

***\*Please read and check all boxes before submitting your application\****

I acknowledge that:

- The information contained in this application and the accompanying documents is true, accurate and complete.
- I have read the Conflict of Interest section in the Guidelines (Section 10) and I am not aware of any conflict of interest either perceived or apparent in applying for the Alberta Artist in Residence/Arts Ambassador Grant funding.
- I understand that should this application be approved, I will be required to sign an agreement with the Ministry that will outline the terms and conditions of the grant and the organization will need to provide additional information for the project.

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*Applicant/Designate Signature*

*Date*

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*Applicant/Designate Name (printed)*

The personal information that is provided on this application form will be used for the purpose of administering the applicable grant program and advising the applicant of Arts Branch program updates and relevant ministry initiatives and resources. It is collected under the authority of section 33(c) of the *Freedom of Information and Privacy Act* ("FOIP Act") and is protected by the privacy provisions of the FOIP Act. The FOIP Act applies to any information that is provided to Alberta Arts, Culture and Status of Women. This information may be disclosed in response to an access request under the FOIP Act, subject to any applicable exceptions to disclosure under the FOIP Act.

**Optional:**

- I agree to allow Alberta Arts, Culture and Status of Women to contact the applicant identified on this application form to provide information about ministry initiatives or announcements related to the following topics:
  - Grant program changes, funding announcements, and opportunities to provide input/opinion on programs; and
  - Awareness of ministry resources available to the non-profit sector, including ministry sector events.