

Who can receive an AP?

Administrative penalties (APs) focus compliance on all regulated parties at a work site.

APs can be levied against:

- prime contractors
- contractors
- employers
- suppliers
- workers

Will APs be published?

It is proposed that issued penalties, after any appeal is settled, will be posted on the Alberta Jobs, Skills, Training and Labour website.

Published information may include administrative penalty recipients, penalty amounts, and reasons for issuance.



Want
more
information?

Occupational Health & Safety Contact Centre

Edmonton & surrounding area:

780-415-8690

Alberta

1-866-415-8690

Deaf/hard of hearing

Edmonton: 780-427-9999

Alberta: 1-800-232-7215

whs@gov.ab.ca

www.worksafe.alberta.ca

Get copies of legislation:

Queen's Printer

Edmonton:

780-427-4952

www.qp.alberta.ca

Occupational Health & Safety

www.work.alberta.ca

Alberta Government

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Occupational Health and Safety

Administrative
Penalties

WHY APs?

The development of administrative penalties as a new compliance tool is part of an overall strategic action to strengthen the Government of Alberta's response to persistent work site non-compliance.

The purpose of administrative penalties is to encourage efforts to comply, and ensure those who put others at risk are held accountable.



What is an Administrative Penalty?

An administrative penalty (AP) is a monetary penalty levied by administrative rather than judicial action.

Administrative penalties focus on health and safety issues and are preventive in nature. An Occupational Health and Safety (OHS) officer may refer a party for an AP in response to a contravention of OHS legislation or non-compliance with an order, acceptance or approval.

The decision to levy an administrative penalty will be made by OHS after a review of a contravention or non-compliance on a work site and the relevant party's compliance history.

When will APs begin?

Administrative penalties came into effect October 1, 2013.

What are AP fine amounts?

Administrative penalties have been set at a maximum amount of \$10,000 per contravention per day.

OHS will determine the AP amount to be assessed on a case-by-case basis.

How can an AP be appealed?

Administrative penalty appeals may be made to the OHS Council, an independent review body. Appeals must be made within 30 days from the date notice of the penalty is given.

Information about the OHS Council can be found at:

work.alberta.ca/occupational-health-safety/6446.html



Healthy and safe work environments
are a shared responsibility
between government, workers and employers.