STANDARD EVALUATION SHEET: OM 3 Annual Report	C	NC	P	N/A
1. Required policies / procedures (3.1, 3.2)				
2. Annual report that includes				
a. Addresses previous fiscal year				
b. Analysis of performance				
i. Report progress: performance measures for goal / objective				
ii. Community survey				
c. Professional standards performance				
i. Use standardized terminology				
d. Budget analysis: Financial summary				
e. Highlights of significant community policing				
i. Consultations				
ii. Projects / programs				

See [relevant guidelines]
Notes:

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OM 3.2 – The police service shall produce an annual report covering its operations during the previous fiscal year. The annual report shall include, at a minimum:

A. Identified measures of performance evaluation and results.
B. Complaints against the service and/or members.
C. Financial statements of costs associated with the police service.
D. Highlights of significant community policing consultations.