

# Alberta Artist in Residence Grant Program

Applicants can submit their application in one of two ways:

- By email to **ArtsBranch@gov.ab.ca**
  - Full application must be received no later than 11:59 p.m. Mountain Time on the deadline date.
- By post to:
  - Arts Branch, Government of Alberta**  
10708-105 Avenue NW  
Edmonton AB T5H 0A1
  - Full application package must be postmarked no later than 11:59 p.m. Mountain Time on the deadline date.

Please read the guidelines carefully before applying.

**Incomplete applications will not be considered.**

**Please keep a copy of this application for your records.**



November 2018

# Alberta Artist in Residence Grant Program

## Section A – Applicant Information

Legal Name:

AKA Name

Address:

City/Town/Reserve:

Postal Code:

Mailing Address (\*Same as above?)

***If no, please provide details below***

Mailing Address †NOTE – All correspondence will be mailed to this address

City:

Postal Code:

Contact Information:

Daytime Phone:

Email:

Designate Information

Is the Applicant over the age of 18 (Yes or No):

If No, Legal Name of Designate:

Type of Designate:

Alberta Residence

*I declare that the Applicant is an Alberta resident as described in Section 3 of the guidelines:*

## Section B– Applicant Overview

*Artist Biography (100 word max):*

## Section C – Project Overview

*Project Overview (100 word max):*

## Section D – Attachments Checklist

- Application Form:** Complete sections A through D of the Alberta Artist in Residence Grant Program Application Form.
- Cover Letter:** A one-page cover letter explaining why you are interested in this program and what you hope to achieve by participating in it.
- Headshot:** A recent digital photograph (size: 8x10, 300dpi) with your name in the file title.
- Resume:** A resume of no more than two pages describing relevant experience.
- Detailed Project Proposal and Timeline:** In two pages, describe the themes/topics of your proposed project, your execution plan, details of the methods you propose to use to create work and engage communities, and outline any specific technical or support requirements.
- Project Budget**
- Samples of Artistic Work** (type and format outlined in Section 5: Application Procedures)

**Alberta Artist in Residence Grant Program  
Application Declaration**

**Name:**

***\*Please read and check all boxes before submitting your application\****

I acknowledge that:

- The information contained in this application and the accompanying documents is true, accurate and complete.
- I have read the Conflict of Interest section in the Guidelines (Section 10) and I am not aware of any conflict of interest either perceived or apparent in applying for the Alberta Artist in Residence Grant funding.
- I understand that should this application be approved, I will be required to sign an agreement with the Ministry that will outline the terms and conditions of the grant and the organization will need to provide additional information for the project.

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*Applicant/Designate Signature*

*Date*

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*Applicant/Designate Name (printed)*

The personal information that is provided on this application form will be used for the purpose of administering the applicable grant program and advising the applicant of Arts Branch program updates and relevant ministry initiatives and resources. It is collected under the authority of section 33(c) of the *Freedom of Information and Privacy Act* ("FOIP Act") and is protected by the privacy provisions of the FOIP Act. The FOIP Act applies to any information that is provided to Alberta Culture and Tourism. This information may be disclosed in response to an access request under the FOIP Act, subject to any applicable exceptions to disclosure under the FOIP Act.

**Optional:**

- I agree to allow Alberta Culture and Tourism to contact the applicant identified on this application form to provide information about ministry initiatives or announcements related to the following topics:
  - Grant program changes, funding announcements, and opportunities to provide input/opinion on programs; and
  - Awareness of ministry resources available to the non-profit sector, including ministry sector events.