

Bioenergy Producer Program Extension Application Process Overview

The purpose of this guidance document is to outline the application process under the Bioenergy Producer Program (BPP) extension for previous BPP Grant Holders and new facilities. Among other criteria, all applicants must demonstrate three consecutive months of production history immediately preceding the time of applying in order to qualify for the program extension. This guidance document will inform prospective applicants when to submit an application package or an Expression of Interest (EOI).

1. Previous BPP Grant Holders

Facilities that held a previous BPP Grant Agreement, and meet the program’s eligibility criteria, will be able to submit an application in the February 2018 application period. These facilities are eligible to receive funding for all three program periods, starting from October 1, 2017.

Applicants must submit all documents, fully completed, by the application period’s deadline. An EOI is not required for previous BPP Grant Holders.

2. New Facilities with three consecutive months of production by January 2018

Facilities that are not previous BPP Grant Holders but have met the three consecutive months of production requirement by the February 2018 application period are eligible to submit an application to receive funding in Program Period 2 and Program Period 3. If approved, the applicant will be approved to receive funding for the remainder of the program’s duration.

Applicants must submit all documents, fully completed, by the application period’s deadline. An EOI is not required.

3. New Facilities and/or projects without three consecutive months of production by January 2018

Facilities and/or projects that have not demonstrated three consecutive months of production by the February 2018 application period are required to submit an EOI instead of an application package. Submitting an EOI does not guarantee the applicant future approval, but is a requirement for their application to be considered complete.

The EOI is due within the February 2018 application period. Once the facility has achieved three consecutive months of production, the applicant can submit an application package within the first fourteen days (14) of a following month. Applicants must submit all documents, fully completed, by the application period’s deadline. If approved, the applicant will be approved to receive funding for the remainder of the program’s duration, starting the month which their application was submitted. The previous months of production are not eligible to receive funding. Production during the three consecutive months must meet the program’s eligibility requirements (e.g. sold into the market) in order to meet the three-month requirement.

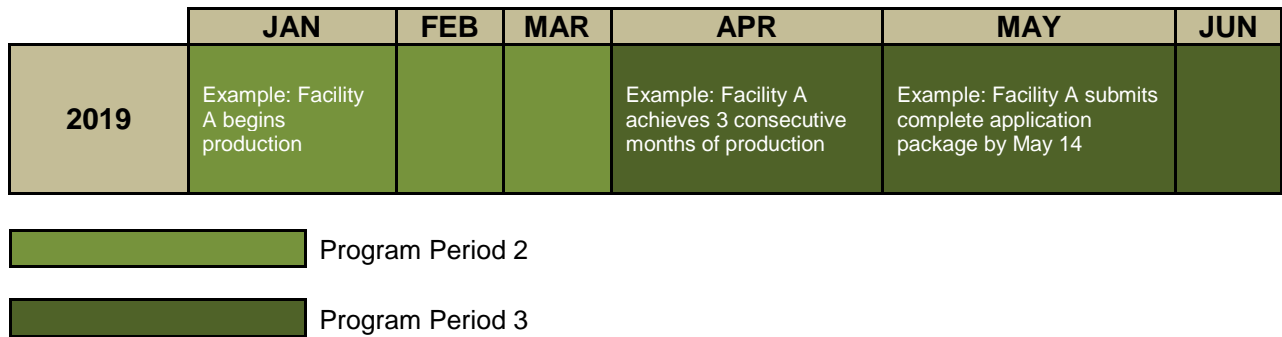
The last month an application may be submitted is December 2019. Any facility that achieves three months of production after November 30, 2019 will be ineligible to receive funding under the program.

Example:

Facility A expects to start production in January 2019, and achieve three consecutive months of production by April 27, 2019. It must submit an EOI in the February 2018 application period in order for their future application package to be considered eligible. If Facility A achieves three consecutive months of production, by April 27, 2019, it will have fourteen days, from May 1, 2019 to May 14, 2019, to submit a complete application package. Should its application be approved, it will be eligible to receive funding starting May 1, 2019.

If the facility reaches three consecutive months of production within the first fourteen days of the month, it must wait until the following month to submit an application package. For example, rather than reaching three consecutive months of production by April 27, 2019, Facility A achieves this requirement on May 10, 2019, it will be able to submit an application package from June 1, 2019 to June 14, 2019.

Figure 1 – Example Application process for new facility without 3 months of consecutive production



4. Application Dates:

February 2018 Application Period

February 12 to 26, 2018. Complete applications and EOIs must be submitted no later than 4:30 PM MST.

New Facilities reaching 3 consecutive months of production after February 2018

- Application period is open from the 1st of the month to the 14th, from March 2018 to December 2019.
- Complete applications must be submitted no later than 4:30PM MST.

5. Facilities whose application package is denied:

An application package may be denied for two primary reasons:




1. Facility does not meet the eligibility criteria of the program, and
2. Application package was incomplete.

A facility that does not meet the eligibility criteria of the program, and has their application package denied, will not be permitted to submit another application.

In the event a facility’s application is denied due to a late or incomplete application package, the facility will be granted a second and final chance to submit an application six months after the submission of their original application package. Any application package that is denied for reasons outside the two listed will be addressed on a case by case basis by the Alberta Climate Change Office.

Application Process Timeline

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
2018		Application Period <ul style="list-style-type: none"> • Previous BPP Grant Holders • Non-BPP Grant Holders • EOI for facilities without 3 consecutive months of production 										
2019												Last month for submitting applications
2020												

-  Program Period 1
-  Program Period 2
-  Program Period 3