

COR reporting adopts legislative requirements – such as section 40 of the OHS Act, Part 4 of the Alberta *Workers' Compensation Act* or other applicable legislation– but also goes beyond legislation. For example, COR holders must have internal reporting requirements and investigation procedures for near misses, defined in the COR standards as, “An undesired event that under slightly different circumstances could have resulted in personal harm, property damage, or loss.”

Element 10

System administration



This element focuses on record keeping, evaluation and continuous improvement.

In addition to following their audit cycle, COR holders must ensure that they:

- Have systems in place for two-way communication between management, workers, and the HSC and/or HS representative.
- **Make OHS information readily available for employees.**
- Analyze statistics and records at least once per year, to identify trends and potential system improvements.
- Develop and carry out annual health and safety action plans that include follow-up on identified deficiencies.
- Communicate system evaluation and action plan results to employees.

New!

Want more about COR?

Visit alberta.ca, and search “Partnerships in Injury Reduction” for:

- More about the program
- Links to the certifying partners
- Current COR holder list

Contact Alberta OHS

OHS Contact Centre

Anywhere in Alberta

- 1-866-415-8690

Edmonton & area

- 780-415-8690

Deaf or hearing impaired:

- 780-427-9999 (Edmonton)
- 1-800-232-7215 (Alberta)

Website

Go to alberta.ca and search “occupational health and safety”

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Find out about COR. Visit alberta.ca, search “Partnerships in Injury Reduction”

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