APPENDIX D

Final Details Forms

The latest versions of these forms can be found on Alberta.ca website: https://www.alberta.ca/volume-2-construction-contract-administration.aspx

SUMMARY TABLE – APPENDIX D

FINAL DETAILS FORMS

Form No.	Form Name
D.01	Summary Final Details to Department
D.02	Summary Final Details Retained by Consultant
D.03	Checking Final Details – Summary
D.04	Checking Final Details - Grading
D.05	Checking Final Details – Surfacing
D.06	Details of Final Estimate – GRAND SUMMARY
D.07	Summary of Subgrade Construction
D.08	Details of Widths and Thicknesses
D.09	Details of Mob – Site Occ – Agg Supply
D.10	Summary of Borrow Pits
D.11	Bid Item Details – Miscellaneous
D.12	Bid Item Details – Length Based
D.13	Bid Item Details – Area Based
D.14	Bid Item Details – Volume Based
D.15	Bid Item Details – Gravel Surf-ACP-Base with Haul
D.16	Summary of Extra Work Orders
D.17	Final Details – ACP – EPS Projects
D.18	Final Details IRI – ACP – EPS Projects
D.19	Final Details Project Summary Information

Classification: Public



Contract No.:	Contracto	r:
Type of Work:	_	
Job/WAC No.:	Projec	t: Hwy XX:xx (km xx.xxx to km xx.xxx)/ BFxxxxx
Region:	Consultan	t:

✓	Form Ref.	DOCUMENT	FORMAT	Each Hwy	Each BF
	n/a	Project Summary Report	PDF	Х	х
	D.01	Summary of Final Details Submitted - To DEPARTMENT	PDF	Х	Х
	D.02	Summary of Final Details Retained - by CONSULTANT	PDF	Х	Х
	D.03 to D.05	Checking Final Details - Checklists (D.03 General, D.04 Grading, D.05 Surfacing)	PDF	х	х
	A.s03 to A.s05	Documentation of Incidents/accidents	PDF	Х	х
	n/a	Documentation of Alberta OH&S Orders	PDF	Х	х
	D.06	Details of Final Estimate - Grand Summary	PDF	Х	х
	n/a	Final Estimate - (include EWO (A.03) and Cost Overrun Approval Form (A.04) related to this estimate)	PDF	Х	х
	D.07	Summary of Subgrade Construction (grading projects only)	PDF	Х	
	D.08	Details of Pavement Widths and Thicknesses (Consultant to submit D.08 to TSB via email trans.constructqa@gov.ab.ca, prior to submitting the final details package)	PDF	х	
	D.09	Bid Item Details - Mobilization, Site Occupancy, Traffic Accommodation assessment, Lane Closure, Damages for Delay, and Supply of Aggregate	PDF	х	х
	A.06 &/or A.07 &/or A.06-07B	Weekly Construction Report with Site Occupancy Assessment (signed), Include Photo Template as required	PDF	х	х
	A.23	Diesel Fuel Cost Adjustment	PDF	Х	
	A.14	Project Completed or Shutdown Report	PDF	Х	Х
	BIM System	BIM Form - Completed by Certified Inspector. Site specific form from BIM system. Include copy of letter to Region's BIM Consultant for Data entry	PDF		х
	D.10	Summary of Borrow Pits (Include Supporting Docs, Pre Disturbance and Post Assessments, AEP acceptance certificate if required)	PDF	x	х
	D.11 to D.15	Bid Item Details (Misc., Length, Area or Volume based, and Gravel Surfacing, ACP and Base with haul.)	PDF	Х	Х
	D.16	Summary of Extra Work (attach copies of Extra Work Orders)	PDF	X	Х
	D.17, D.18	Final Details ACP/EPS Projects, Final Details IRI – ACP EPS	PDF	Х	
	D.19	Final Details Project Summary Information	PDF and Email via Form	Per Co	ontract
	B.09 to B.11	Daily Lot Paving Reports	PDF	Х	
	B.12, B.13	Daily Report for Compaction (Grading and Subgrade Projects) and Granular Base	PDF	X	
	B.16	Appeal Test Results	PDF	Х	
	B.07	Asphalt Mix Design and Job Mix Formula Summary Sheet (For Cold In-Place & Full Depth Reclamation - submit full mix design)	PDF	х	х

Revised: June 2021 Classification: Public

	Form			Each	Each
✓	Ref.	DOCUMENT	FORMAT	Hwy	BF
	B.18	Segregation Summary Report	PDF	X	Х
	B.19, B.20	Smoothness Reports - IRI reports and Ride Quality reports	PDF	X	x
	C.12	Concrete Testing Summary including all Concrete Test Reports	PDF	Х	Х
		Concrete Trial Batch Test Results	PDF		Х
		Concrete Mix Designs and Aggregate Testing Reports	PDF	Х	Х
		Compaction Test Results (Bridge formats will vary)	PDF		Х
		Aggregate Gradation Reports for backfill material (Bridge formats will vary)	PDF		Х
		Post tensioning grout test results	PDF		Х
	n/a	Utility Agreements including Invoices/Payments for Adjustments	PDF	Х	Х
	n/a	Other 3rd party agreements (cost share etc.)	PDF	Х	Х
	n/a	Project photographs taken by consultant with caption and date taken	JPEG	Х	Х
	n/a	Environmental Permits/Approvals and any amendments	PDF	Х	х
	n/a	Copy of Contract with Unit Prices (include field markups and notes)	PDF	Х	Х
	n/a	Copies of all Correspondence between the Consultant, Department and Contractor. Original Correspondence, where available, to be provided in its original paper form and email correspondence to be provided electronically. (Group email correspondence by meeting minutes, environmental, construction contract changes, claim documentation, cost information etc)	Both - PDF scans of originals, - emails (pst folder or similar)	x	x
	n/a	Project Journal (Copy)	PDF scans of originals	Х	Х
	n/a	Field Record Books (which include all measurements)	PDF scans of originals	X	х
	n/a	Digital copies of record drawings	MicroStation and PDF	х	Х
	n/a	Reviewed shop drawings (digital)	PDF	X	Х
	C.01	Pile driving, pile drilling, PDA Testing, CAP/WAP analysis foundation records, NDT results	PDF		х
		Post Tensioning and stressing records	PDF		Х
	C.05 to C.07	Precast girder fabrication reports	PDF		Х
		Culvert fabrication reports	PDF		X
	C.08 to C.11	Culvert installation Inspection reports	PDF		х
	0.11	Bridge rail / Miscellaneous material fabrication reports	PDF		Х
		Structural steel fabrication reports	PDF		Х
	Section 1.13.6	Permanent Erosion Control Devices Report	PDF	Х	
		Borrow Pit Diagrams (for Department Sources)	PDF	Х	
		Gravel Pit Diagrams (for Department Sources)	MicroStation, PDF	X	
		Electronic Data for Granular and Asphalt Material Placed (Include Daily scale sheets scanned to PDF if calculations were done manually)	PDF	Х	
		Earthworks Information (Include original field data, modified field data with descriptions of changes, quantity calculations, and summary of results)	PDF	X	

Legend

PDF - Editable PDF

"Form Ref." = Form Reference

Digital Copies of Drawings to be in MicroStation



Summary of Final Details to be Retained by the Consultant

	4 (001000		
	Contract #:	Contractor:	
Т	ype of Work:		
	Job/WAC:	Project:	
	Region:	, Consultant:	
		HECK LIST	
✓	DOCUMEN		REMARKS
	Monthly Progress Estimates		
	Approval of Construction Contract Co	ost Overruns	
	Project Completion and Project Shut		
	Weekly Reports	·	
	Project Expenditure Reports		
	Order Fixing Maximum Speed Limit		
	Notification of Construction Operation	ns	
	Monthly Health and Safety Summarie	es	
	Project Completion Health & Safety R		
	Certificate of Calibration		
	Scale Accuracy Inspection Sheets		
	All worksheets related to material tes	ting and inspection	
	(aggregate gradation, in-situ density t inspection etc.)		
	All Appeal Data Sheets		
	Contractor's daily inspection and qual	lity control test results	
	Electronic copy of data for GBC and A	ACP Placed	
	Electronic copy of smoothness data a	and related work sheets	
	Site Inspection Reports		
	Consultant's Correspondence Files		
	Contractor's Daily Traffic Signing Sun	nmaries	
	TAS/ECO Plan		
	Truck Haul Cards and Scale Sheets		
	Work/Grade Stake Books		
	Checkers Field Book/Alternate		
	The Project Journal (original)		
	All Supporting Evidence to Reproduce	e Quantity Calculations	
	All Photos		
i			
Notes:			

Revised: April 2014
Classification: Public



CHECKING FINAL DETAILS ***** CHECKLIST SUMMARY *****

	PROJECT:	WA	C/JOB NO.:				
	CONTRACTOR:	CONTRACT NO.:					
	CONSULTANT:	_	REGION:				
		<u>-</u>	REGION.				
	TYPE OF WORK:						
		Check	ed		Corrections		
		Completed By	Date	Req'd	Completed By	Date	
✓	1. EXCAVATION MEASUREMENTS (attach detailed list if required	l)					
	- All excavated material has been measured and included						
	- DTM's, cross-sections, etc. are done correctly						
	- Final Cross-Sections have been reviewed for errors						
	- Are closures on cross sections acceptable						
	- Areas calculated correctly						
	- Intervals of Check: (EveryStations, etc.)						
	 Volumes calculated correctly; includes all point quantities (i.e. approaches, piles, culverts) 						
	- Overhaul - completed for all required materials						
	- point loads and dead hauls included						
	- diagrams and calculations are correct						
	- Borrow Pits: diagrams and calculations checked						
	2. BID ITEMS	1					
	- Method of measurements agree with Contract Specifications. (e.g. topsoil placement, seeding, cold milling)						
	- All field measurements included						
	- All calculations included and traceable						
	- Detailed Spot Checks on calculations, subtotals and totals performed	d					
	- Quantity transfer from final details correct						
	- Final Detail format as per Contract Administration Manual						
	- Each bid item is included on a "Bid Item Details" sheet						
	3. PENALTY/BONUS CALCULATIONS						
	- Method of calculations agrees with Contract Specifications						
	- Quantity transfer from final details correct						
	4. SITE OCCUPANCY				T		
	- Site Occupancy days recorded and summarized weekly						
	- Assessment agrees with Contract Specifications						
	5. EXTRA WORK and CONTRACT COST OVERRUNS	1					
	- In accordance with Contract Specifications						
	- All work has been approved at the appropriate level						
	- Contract Cost Overrun Completed (if required) 6. GRAND SUMMARY and FINAL ESTIMATE						
		Т			Т		
	- Quantity transfer from final details correct						
	- Unit Prices are correct						
	- Completed for each project/WAC						
	- Contract log completed 7. SUMMARY OF FINAL DETAILS (all items indicated have been	completed where	annliachla)				
	- Summary of Final Details Submitted to the Department	Completed where	applicable)				
	- Summary of Final Details Retained by the Consultant	+					
		<u> </u>			1		
	Note:						
	1. For larger combined jobs, use separate sheets for each project.	_		Certi	fied Correct		
	2. Frequency of spot checks to be increased if many errors are found			Dete			
				Date:			



CHECKING FINAL DETAILS ***** GRADING CHECKLIST *****

Project:	_	WAC/Job:			
CONTRACTOR:	Contract No.:				
CONSULTANT:	-	Region:			
	Checke		Dould	Corrections	Doto
✓ 1. CROSS SECTIONS	Completed By	Date	Req'd	Completed By	Date
- Are all stations present? (check volumes report)	I	I I		T	
- Are all applicable surfaces present? (check XNG files & Panel 2)					
·					
- Survey data checked for errors? (H.I. values, rod reading errors)					
- Are the surface to surface tie-ins correct? (e.g. vertical vs. sloped)					
- Are common and borrow separated at right-of-way boundaries?					
- Digital Terrain Modeling done correctly?					
- Are cross sections extracted correctly?					
(e.g. correct alignment used, etc.) 2. AREAS					
	I	T T		T	
- Are the area parameters set correctly? (Panel 2)					
- Are the areas coloured correctly? (no overlaps or doubling)					
- Is the Undercut calculated correctly?					
- Are the areas matching the volumes report? (random check)					
- Do the area values seem reasonable?					
3. VOLUMES					
- Volume reports completed? (main align., borrow pits, R/A's, etc.)					
- Are all "Point Volumes" included & documented?					
(apps., piles, culverts, etc.)					
- Are volumes summarized and totaled?					
- Are "Remove & Replace" quantities accounted for?					
(B.T.S., Topsoil, culverts, etc doubled or measured twice)					
- Are quantities for Channel Exc. measured & calculated correctly?					
4. OVERHAUL	ı	· ·		1	
- Are the "Code Point" files correct? (station, quantity, dead haul, etc.)- Are the "Haul Quantity" files correct?					
- Are the Hadi Quantity files correct? - Are all "Accumulated Sum" files correct?				+	
- Are the Overhaul summaries correct?					
- Are all Overhaul diagrams correct?				+	
5. FINAL DETAILS SHEETS					
- Are numbers correctly transferred from original data?					
- Are all items measured and recorded (i.e. field books)?					
- Are all calculations and totals correct?					
- Are Final Details completed as per Section 5?					
6. BORROW PITS					
- Are borrow Pits plans completed and correct?				1	
- Is Information for Reclamation Certificates included?					
- Are the Pre-Construction Assessments included?					
NOTE: This chacklist is intended to be a guide and/or a reminder. It has	haan				
NOTE: This checklist is intended to be a guide and/or a reminder. It has developed with EMXS in mind, however the logical steps can be applied to			Certific	ed Correct by:	
earthwork software packages. The checking process requires more deta			Sertific	ou donicot by.	
indicated above and it is the responsibility of the checker to ensure the fir			Date:		
details are thoroughly checked.			_ 3.01		

For Consultant's Internal Use. Submit copy to Region ONLY.

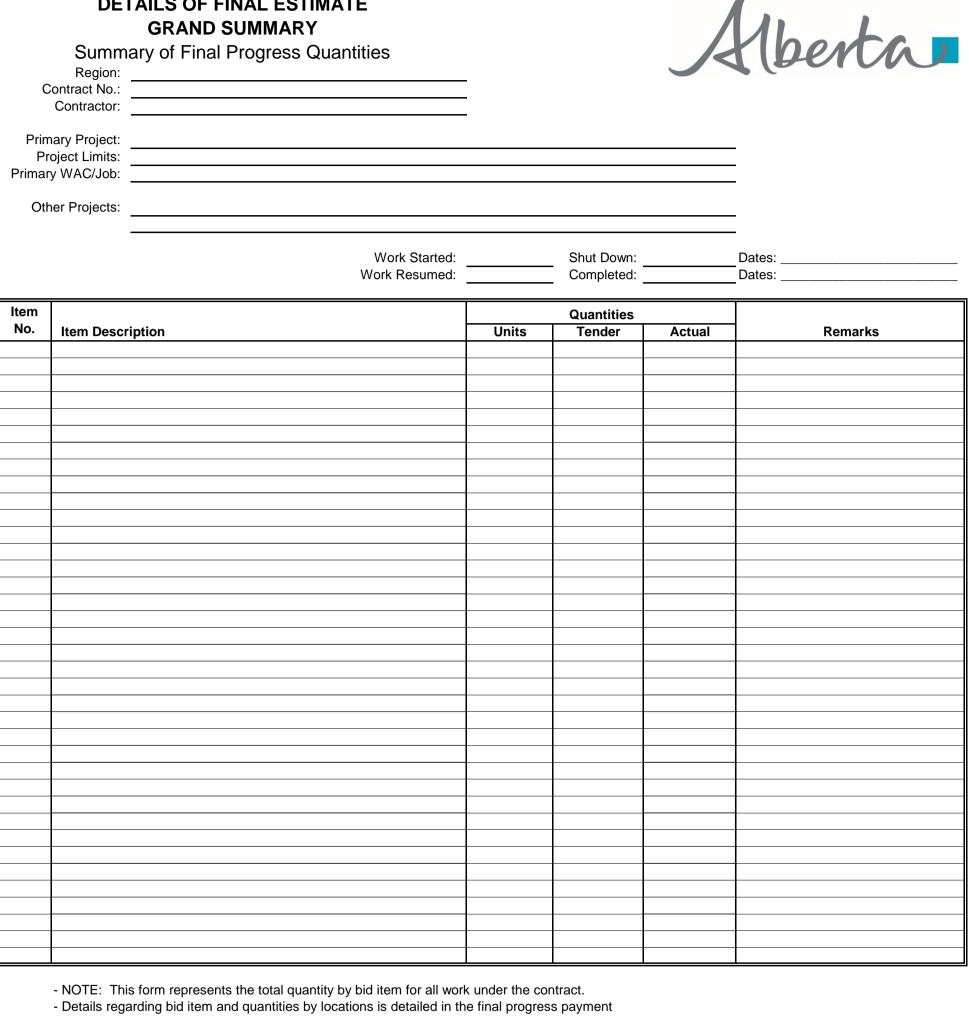


CHECKING FINAL DETAILS *** SURFACING CHECKLIST ***

Project:			WAC/Job:			
	CONTRACTOR:	-	ontract No.:			
	CONSULTANT:	_	Region:			
	OCHOOLIANI.	_	region.			
		Check			Corrections	
	LA ODIOUNAL DATA	Completed By	Date	Req'd	Completed By	Date
✓	1. ORIGINAL DATA	1 1				
	- Scale Sheet totals are correctly calculated					
	- Checkers' books are summed and match the scale sheets					
	- Field Books/Contract Data Entry Records are summed correctly					
	- Adequate amount of decimal places for accuracy					
	- Lab worksheets agree with Daily Paving reports (available for reference)					
	- Provide Weigh Bills for asphalt items (e.g. prime coat); units correct					
	- Smoothness data for all locations is correct & available for reference					
	- Bid items accounted for and have field measurements (in field books)					
	2. CALCULATION SHEETS	1		<u> </u>		
	- Final Details - ACP EPS Projects, calculations checked					
	- EPS Gradation Price Adjustments, confirm rates and calculations					
	- Smoothness Summaries: confirm rates and calculations					
	- Areas of Localized Roughness: confirm rates and calculations					
	- Segregation Rating Sheets: confirm rates and calculations					
	3. DAILY PAVING REPORTS					
	- Mix Design targets correct & corresponds with Mix Design changes					
	- Consultant's Mix Design reviews recorded & attached					
	- Compaction percentage calculated correctly					
	- Appeals are included and applied; agrees with Specs. (if applicable)					
	- Calculations and averages are correct					
	- Rounding of numbers is in accordance with ATT-70					
	4. FINAL DETAILS ACP (EPS) PROJECTS (Summary Sheets)					
	- Quantity and Unit Price Adjustments transferred correctly					
	- Unit Price Adjustments correct and agree with Contract Specs.					
	- Smoothness adjustment in accordance with Contract Specs.					
	 Segregation adjustment in accordance with Contract Specs. Calculations, sub-totals and totals are correct 					
	5. FINAL DETAILS SHEETS					
	- Numbers correctly transferred from original data				T T	
	- Calculations are shown; calculations, sub-totals and totals are correct					
	- Haul Distribution Sheets are complete and correct					
	- Final Details completed as per Contract Administration Manual					
	6. DOCUMENTATION			1		
	- Appeal Letters from the Contractor included					
	 Supply of Aggregate details and summary provided by class/type Summary of Bonuses & Penalties 					
	- Grand Summary: Quantities by Project/WAC					
	- Details of Widths & Thicknesses:					
	- Thicknesses match checker's book tonnage distribution					
	- All changes in widths, thickness are shown and labeled					
	- km stationing shown					
	- Signatures: all documentation requiring signatures is signed					
	NOTE: This absolutes is to a deal to be a set of a deal of the least o					
	NOTE: This checklist is intended to be a guide and/or a reminder.			Contifi	ad Carrage b	
	The checking process requires more details than indicated above and it is the responsibility of the checker to ensure the final details are			Certific	ed Correct by:	
	thoroughly checked.			Date:		
	For Consultant's Internal Use.	Submit Copy to Re	egion Only	_ ~~•		

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DETAILS OF FINAL ESTIMATE GRAND SUMMARY



PREPARED BY	:		APPROVED BY:	APPROVED BY:		
	Consultant's Signature	Date:	Project Sponsor			
CERTIFIED COR	RRECT BY:					
			Date:			

Consultant's Seal/Stamp Date:

DETAILS OF FINAL ESTIMATE GRAND SUMMARY

Summary of Final Progress Quantities



Region: Contract No.: Contractor:		
	Hwy XXX:XX or Bridge File XXXX-0X (Hwy XX.X at km x.xx) Hwy X to Hwy XXX (km x.xx to x.xx)	
Other Projects:	Hwy XX:XX, Hwy XX:XX Hwy XX:XX, Hwy XX:XX Work Started: 1-Jan-2013 Shut Down:	Dates:
		Dates:

Item		Quantities			
No.	Item Description	Units	Tender	Actual	Remarks
1	Mobilization	lump sum	\$200,000	\$200,000	
2	Site Occupancy	days	12	19	7 days over
3	Supply of Aggregate w/Option	tonne	54,460	54,599.22	
4	Cold Milling Asphalt Pavement	m2	375,100	369,684.33	
	EWO #1	lump sum	n/a	\$3,500.00	Replace culvert
	EWO #2	lump sum	n/a	\$2,300.00	Replace damaged sign
	Diesel Fuel Cost Adjustment	lump sum	n/a	\$1,500.00	EPS price adjustment
	Traffic Accommodation Strategy	lump sum	n/a	\$2,000.00	EPS price adjustment
	Smoothness	lump sum	n/a	\$510.00	EPS price adjustment
	4				
	- items listed above are for				
	example purposes only				
	\				
		\sim			
		r			
Ī				1	1

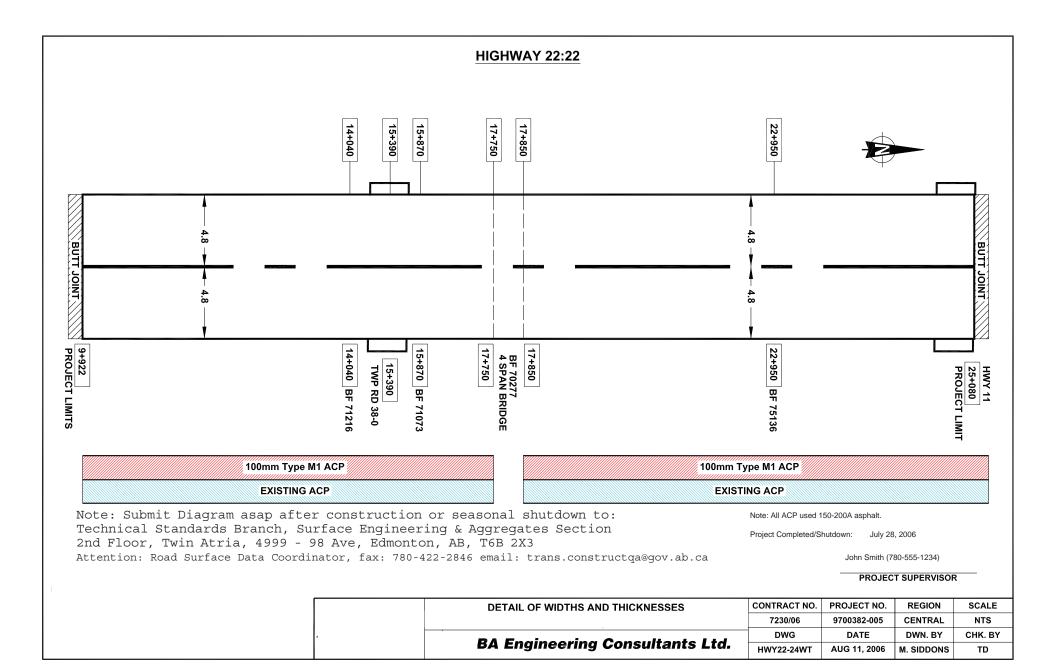
- NOTE: This form represents the total quantity by bid item for all work under the contract.
- Details regarding bid item and quantities by locations is detailed in the final progress payment

PREPARED BY:			APPROVED BY:		
	Consultant's Signature	Date:	Project Sponsor		
CERTIFIED COR	RECT BY:		Date:		

Consultant's Seal/Stamp Date:

111	1					SUM	SUMMARY OF SUBGRADE CONSTRUCTION				
XIDE	erta	CONTRACT NO.:					DISTRICT:			CERTIFIED CORRECT : (print name)	
		PROJECT:					JOB # (WAC) :			CERTIFIED CORRECT : (signature)	
		DATE :				CONT	RACTOR:			POSITION:	
STATION		USCS		OIL ROADWAY TIVES WIDTH			UNIFIED SOIL CLASSIFICATION SYSTEM (Modified by P.F.R.A.)				
from	from		<i>,</i>			144.105	DII (1010110	GROUP			7/2/24/ 1/4/22
(00+000)	(00+000)		(lime, cen	ment, etc.)	(m)		DIVISIONS	SYMBOLS			TYPICAL NAMES
			 			Soils arger ize)	LS parse arger 00µm	GW	+	ed gravels, gravel-sand m	
			<u> </u>			Size	AVE of cc of is la e 50(eve)	GP	Poorly graded gravels, gravel-sand mixtures, little or no fines Silty gravels, gravel-sand-silt mixtures		
			<u> </u>			arse Grained Soi >50% of material larger than 80µm sieve size)	GRAVELS (>50% of coarse fraction is larger than the 5000µm sieve)	GM			
			 			rail nate n si	00==	GC	, , ,	avels, gravel-sand-clay mi	
	 	<u></u>				of m 80µm	SANDS (>50% of coarse fraction is smaller than the 5000µm sieve)	SW SP		ed sands, gravelly sands, ded sands, gravelly sand	
	 		 			oarse (>50% than {	ANDS of coarsaction is liler than the	SM		s, sand-silt mixtures	s, little of no filles
	1		 		 	Coarse (>50% o than 80	S/ S50% fra fra 5000	SC	Clayey sands, sand-clay mixtures		
						Soils ar than 80µm CLAY	CLAYS	CL		•	clays, sandy clays, silty clays, lean clays.
			 					CI	Inorganic clays of medium plasticity, gravelly clays, sandy clays, silty clays.		
								CH	Inorganic clays of high plasticity, fat clays.		
							SILTS	ML			flour, silty or clayey fine sands or clayey silts with slight
						aine al sm		МН	Inorganic si	Its, micaceous or diatomace	ous fine sandy or silty soils, elastic silts.
						∥ ∪ ⊭	ORGANIC SILTS &	OL	Organic si	lts and organic silty clays	of low plasticity.
						Fig. %	CLAYS	ОН	Organic cl	ays of medium to high pla	asticity, organic silts.
						HIGHLY ORGANIC SOILS		Pt	Peat and other highly organic soils.		
COMMENTS:						Guideline	s for reporting	the predo	minant soil	type	
				_	-	•	ne soil type per roadway seg				
					Reporting of soil types does not need to be divided into segments of less than 0.5 km.						
						Segments with more than one soil type should report only the predominant soil type for the upper portion of the embankment.					
NOTE:	Send form within o					Show stationing at each point where width of subgrade changes.					
E-mail: trans.constructqa@gov.ab.ca					Data required only for main alignment new construction (i.e. not for added on climbing lanes)						

11.						SUM	MARY OF	SUBG	RADE C	ONSTRUCTION			
Albe	erta	CONTRACT NO.:		XXXXXX		DIS	DISTRICT:			CERTIFIED CORRECT : (print name)			
		PROJECT :		Hwy XX:xx		JOB # (WAC) :				CERTIFIED CORRECT : (signature)			
		DATE :		1-Ja	1-Jan-2013		CONTRACTOR:			POSITION:			
STAT	TION	uscs	SC ADDI	DIL ROADWAY TIVES WIDTH					UNIFIED	SOIL CLASSIFICAT (Modified by P.F.R			
from	from									(Modified by First	·/··/		
			(1)			MA 100	DIV (1010NIO	GROUP			TVDIO AL NIAMEO		
(00+000)	(00+000)		(lime, cen	nent, etc.)	(m)		DIVISIONS	SYMBOLS			TYPICAL NAMES		
15+000	15+360	CI			11.5	Soils arger size)	LS arse rger 0µm	GW		ed gravels, gravel-sand m			
15+360	15+700	CI			12.0	So arge size)	VEI of co is la 500 e 500 eve)	GP			mixtures, little or no fines		
15+700	22+670	CH	lime fo				GRAVELS fraction is larger GRAVELS fraction is larger fraction is larger the than the 5000µm sieve)	GM		els, gravel-sand-silt mixtu			
22+670	22+870	СН	lime fo	r drying	9.6	ain ater	(>£ fra fra tha	GC		avels, gravel-sand-clay m			
22+870	23+025	CL			13.6	Coarse Grained Soi (>50% of material larger than 80µm sieve size)	S arse s the	SW			I sands, gravelly sands, little or no fines		
23+025	23+225	CL			9.6		ND of co tion i thar m sie	SP		nded sands, gravelly sand	s, little or no fines		
23+225	24+000	CL			8.0		SANDS (>50% of coarse fraction is smaller than the 5000µm sieve)	SM		s, sand-silt mixtures			
						Ö	(>{ ns 5(SC		nds, sand-clay mixtures			
						ε		CL	_		clays, sandy clays, silty clays, lean clays.		
						80µm	CLAYS	CI			avelly clays, sandy clays, silty clays.		
						oils han	1	CH	Inorganic	clays of high plasticity, fa	t clays.		
						Fine Grained Soils 6 of material smaller than sieve size)	SILTS	ML	Inorganic si plasticity.	ilts and very fine sands, rock	flour, silty or clayey fine sands or clayey silts with slight		
						ain al sr ve s		MH	Inorganic si	ilts, micaceous or diatomace	ous fine sandy or silty soils, elastic silts.		
						e Granateria sie	ORGANIC SILTS &	OL	Organic si	ilts and organic silty clays	of low plasticity.		
			A	,			CLAYS	ОН	Organic cl	lays of medium to high pla	asticity, organic silts.		
						(>50°	HIGHLY ORGANIC SOILS	Pt	Peat and	other highly organic soils.			
COMMENTS:	•					Guideline	s for reporting	g the predo	minant soil	type			
						The Pavem	ent Managemer	nt System or	nly accepts o	ne soil type per roadway seg	gment.		
						Reporting o	f soil types does	s not need to	be divided	into segments of less than 0	.5 km.		
						Segments v	vith more than c	ne soil type	should repo	rt only the predominant soil t	ype for the upper portion of the embankment.		
NOTE:	Send form within o	ne month of pr	oject compl	etion to :		Show statio	ning at each po	int where wi	dth of subgra	ade changes.			
	E-mail: tran	s.constructqa@	@gov.ab.ca			Data require	ed only for main	alignment n	ew construc	tion (i.e. not for added on cli	mbing lanes)		





Region:								
Project:			Job/WAC No.:					
Contract No.:		Contractor:						
Bid Item	#	, Mobilizatio	n					
Units	Amount	Remarks						
Lump Sum								
Bid Item	<u>#</u>		pancy (days)					
Days Bid	Days Used							
	• • • • • • • • • • • • • • • • • • • •	0	No Site Occupancy Payment Adjustment					
	Att	ach a copy of	the last signed weekly report					
Bid Item	#	. Lane Clos	ure (adjust units & formula to match)					
Units Bid	Units Used	Bid - Used	Remarks					
0.1110 2.101		0	No Payment Adjustment					
	Inc	lude documer	tation in final detail package					
Bid Item	<u>#</u>	, Supply of A	Aggregate					
Aggregate	Quantity							
Des/Class	(tonne)	Remarks						
	0.00							
	0.00	1						
Bid Item	<u>#</u>	Traffic Bonu	us / Penalty Assessment, Sec. 7.1.15.2					
Units	Amount	Remarks						
	Inc	lude documer	tation in final detail package					
	Damages for Delays (Confirm daily rates)							
Days	Rate/day	Penalty						
,	(\$1,350.00)	\$0.00						
	(\$300.00)	\$0.00						
		\$0.00	Include Documentation of days					
Notes:								

Consultant	Certified Correct



SUMMARY OF

Mobilization, Site Occupancy, Lane Closure, Supply of Aggregate and Traffic Accommodation

Region:			
Project:			Job/WAC No.:
Contract No.:		Contractor:	
Bid Item	<u>X</u>	, Mobilizatio	n
Units	Amount	Remarks	
Lump Sum	\$125,000.00		
D' LIC.	V	0:4 - 0	(1)
Bid Item		, Site Occup	
Days Bid	Days Used	Bid - Used	
4	5	(1)	Site Occupancy Penalty
	Atta	ach a copy of	the last signed weekly report
Bid Item	Х	Lane Closu	ure (adjust units & formula to match)
Units Bid	<u> </u>		
45	42	3	Bonus Adjustment
43			is included in final detail package
			To moradou in mila dotan paonago
Bid Item	Х	, Supply of A	Aggregate
Aggregate	Quantity	, - -	33 13
Des/Class	(tonne)	Remarks	
1-12.5	45.56	McBride Pit, N	NE 17-45-12-W6M, H2 Mix
2-25	1,000.89	Driver Pit, NE	3-38-17W4, Base Course
4-20	25,000.13	Jones Jr. Pit,	SW5-46-15W4, Gravel Surfacing
	26,046.58		
DILL		T (1) D	(D. 1) A
Bid Item	<u>X</u>		is / Penalty Assessment, Sec. 7.1.15.2
Units		Remarks	
Lump Sum		No written war	
	Ensure de	ocumentation	is included in final detail package.
		Damages fo	or Delays
Dave	Pato/day		Remarks
Days 15	(\$1,350.00)	(\$20,250.00)	i reliidi ka
3	(\$300.00)	(\$900.00)	
3	(ψουσ.συ)		Include Documentation of days
		(421,100,00)	
Notes:			
	Consultant		Certified Correct

Revised: December 2013
Classification: Public

Page 1 of 1 Printed: 7/20/2021





Region: _				WAC	/JOB No.:			<u>-</u>
Project:								
Contract No.:							- -	
Enter "27131" to	o display Stati	on 27+131				Waste	Borrow	1
Stat		Side	Distance	Cleared	Worked	Topsoil	Excavated	
From	То	L/R/C	(m)	(ha)	(ha)	(m ³)	(m ³)	Remarks
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
			0					
•		•		0.00	0.00	0.0	0.0	

Revised: December 2013
Classification: Public

Certified Correct by:

Enter "27131" to display Station 27+131							Borrow	
Station		Side	Distance	Cleared	Worked	Topsoil	Excavated	
From	То	L/R/C	(m)	(ha)	(ha)	(m ³)	(m ³)	Remarks
		Się	gnature / (na	me)	(D:	ate)		



Summary of Borrow Pits

Trans	nor	tati	\cap n
Hallo	$\rho \sigma$	ιαιι	OII

Region:				WAC	JOB No.:			
Project:								_
Contract No.:			C	contractor:				
Enter "27131" t	o display Stati	on 27+131				Waste	Borrow	
Stat		Side	Distance	Cleared	Worked	Topsoil	Excavated	
From	То	L/R/C	(m)	(ha)	(ha)	(m ³)	(m ³)	Remarks
1+000	1+250	L	250	0.4	0.47	35.0	786.0	Land owner choose dug out location
1+140	1+325	R	185	0.2	0.85	35.2	1,400.0	Cut from hill side.
			0			1		
			0					
			0					
			0					
			0					
			0					
			0				7	
			0					
			0					
			0	/-				
			0					
			0		/			
			0					
			0					
			0					
			0					
			0)				
		<u>I</u>	U	0.60	1.32	70.2	2.186.0	

Certified Correct by:

Enter "27131" to display Station 27+131							Borrow	
Station Side			Distance	Cleared	Worked	Topsoil	Excavated	
From	То	L/R/C	(m)	(ha)	(ha)	(m ³)	(m ³)	Remarks

Signature / (name) (Date)





SUMMARY OFOTHER BID ITEMS

Project:			Job/WAC No.:	
Region:			Contract No.:	
Bid Item	<u>#</u>	, DESCRIPTION:		
Did item	<u>#</u> Quantity	Remarks		
	quantity	TO THE STATE OF TH		
Total	0			
		•		•
Bid Item	<u>#</u>	, DESCRIPTION:		
	Quantity	Remarks		
Total	0			
Bid Item	#	, DESCRIPTION:		
Did item	<u>#</u> Quantity	Remarks		
Total	0			
	•			
Bid Item	#	, DESCRIPTION:		
	Quantity	Remarks		
Total				
Total	0			
Da	ate		Certified Correct	



SUMMARY OFOTHER BID ITEMS

Project:	Hwy XX:xx (km 3.12 to 16.77, & 17.35 to 19.35)	Job/WAC No.:	
Region:		Contract No.:	

Bid Item	<u>4</u>	, Supply of Girders - Type NU	
Units	Quantity	Remarks	
each	4	BF 8745-1, at km 18.195	
each	6	BF 9103-6, at km 4.85	
Total	10		

Bid Item	<u>9</u>	, Pile Set-Up
Units	Quantity	Remarks
piles	2	BF 8745-1, at km 18.195
piles	3	BF 9103-6, at km 4.85
Total	5	

Bid Item	<u>10</u>	Milled Rumble Strips for Stop Conditions				
Units	Quantity	Remarks				
sets	1	Hwy 63 approach to Hwy 23				
sets	2	Hwy 21 nb and sb approach to 63				
sets	1	Hwy 845 nb approach to 63				
Total	4					

Bid Item	<u>23</u>	, Concrete Base - Supply and Install					
	Quantity	Remarks					
Units	4	Intersection with Rge Rd. 380 at km 4.23					
Units	2	Intersection with Rge Rd. 393 at km 18.63					
Units	1	Pull Out area at km 16.24					
Total	7						

Date	Certified Correct



SUMMARY OF OTHER BID ITEMS

Project:	Job/WAC No.:	
Region:	Contract No.:	

	Summary of Other Bid Items							
Bid			The state of the s					
Item	Units	Quantity	Remarks					

Date Certified Correct



Project:	WAC/JOB No.: Contractor:				
	Bid Item		, Descr	intion	
C.			Ī		
From	ation To	Side L/R/C	Length	Remarks	
From	10	L/K/C	(km)	Remarks	
			0		
	Bid Item	#	, Descr	iption	
St	ation	Side	Length		
From	То	L/R/C	(m)	Remarks	
			0		
	Bid Item	#	, Descr	iption	
St	ation	Side	Length		
From	То	L/R/C	(m)	Remarks	
			0		
				I	
Cert	ified Correct by:				
		Sign	ature / (nam	ne)	

Note: To reduce paper requirements multiple bid items can be included on the same page. Insert or delete rows as required to accommodate data.



Region:	WAC/JOB No.:
Project:	Hwy XX:xx from Hwy XX to Hwy XXX (km 27.00 to km 33.54)
Contract No.:	Contractor:

	Bid Item		Milled F	Rumble Strip - Shoulder
St	tation	Side	Length	
From	То	1 -	Remarks	
27+100	33+150	R	6.05	Yard site at km 33.20
33+260	46+500	R	13.11	
46+500	43+950	L	2.42	
			21.58	

	Bid Item	X	Strong F Install	Post W-Beam Guardrail - Supply &
St	Station		Length	
From	То	L/R/C		Remarks
27+100		R	3	replaced one section
33+160	33+173	R	6	Includes portion of radius onto Twp Rd 380
46+500	43+950	L	6	
			15	

	Bid Item	Х		- Remove and Dispose (C.S.P.) 00 mm dia.)
St	Station		Length	
From	То	L/R/C	(m)	Remarks
27+100		R	11	Across Range Rd 234 South
33+160			22	Across Highway
			33	

Certified Correct by:	
	Signature / (name)

Note: To reduce paper requirements multiple bid items can be included on the same page. Insert or delete rows as required to accommodate data.



Region:				WAC/JOB No.:					
Contract No.:		Contractor:							
Bid Items Descriptions									
S	tation	Side	Length						
From	То	L/R/C	(m)	Remarks					
			0						

Certified Correct by:

Signature / (name)

Note: To reduce paper requirements multiple bid items can be included on the same page. Insert or delete rows as required to accommodate data.

Revised: December 2013 Page 1 of 1 Classification: Public



Bid Item Details

Area Based Measurements

Contract No.: REGION:			CONTF			
	Bid Item	#	, Desc	ription		
STATION TO	O STATION	L/R/C	LENGTH (m)	WIDTH (m)	AREA (m²)	REMARKS
		1				
				TOTAL	0	
	Bid Item	1 #	, Desc	<u>'</u>	0	
STATION TO		#	, Desc	<u>'</u>	AREA (ha)	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS
STATION TO			LENGTH	ription	AREA	REMARKS



Bid Item DetailsArea Based Measurements

WAC/Job No.:	WAC xxxxxxx	PROJECT:	Hwy XX:xx (km 16.77.12 to 34.12)
Contract No.:		CONTRACTOR:	
REGION:		-	

	Bid Item 4, Cold Milling Asphalt Pavement							
STATION TO	O STATION	L/R/C	LENGTH (m)	WIDTH (m)	AREA (m²)	REMARKS		
34+130	25+140	R	8,990	3.80	34,162	May 11-13		
25+140	16+765	R	8,375	3.80	31,825	May 12-13		
16+765	24+000	L	7,235	4.00	28,940	May 13-13		
24+000	32+455	L	8,455	4.00	33,820	May 14-13		
32+455	34+130	L	1,675	4.00	6,700	May 15-13		
				TOTAL	135,447			

Bid Item 6, Supply and Place Fog Coat							
STATION T	O STATION	L/R/C	LENGTH (m)	WIDTH (m)	AREA (m²)	REMARKS	
34+120	27+783	R	6,337	2.45	15,525.7	May 17-13, NB Lane	
27+783	18+545	R	9,238	Varies	22,633.1	May 18-13, NB Lane	
34+120	23+755	L	10,365	2.55	26,430.8	May 19-13, SB Lane	
23+755	18+711	L	5,044	2.55	12,862.2	May 20-13, SB Lane	
18+545	16+770	R	1,775	Varies	4,348.8	May 25-13, NB Lane	
18+711	16+770	L	1,941	2.55	4,949.6	May 25-13, SB Lane	
				TOTAL	86,750.2		

This form is to be used for area measurements:	
Clearing, seeding, topsoiling, subgrade prep, prime	
coat, tack coat, fog coat, fog coat seal, etc.	Certified Correct



WAC/Job No.:	PROJECT:	
Contract No.:	CONTRACTOR:	
REGION:		

STATION TO STATION		LENGTH	WIDTH	AREA	REMARKS
	L/R/C	m	m	m²	r (2 m) ii ii (6
	<u> </u>		TOTAL		
			TOTAL		

This form is to be used for area measurements:	
Clearing, seeding, topsoiling, subgrade prep, prime	Certified Correct
coat, tack coat, fog coat, fog coat seal, etc.	



WAC/Job:	PROJECT:	
Contract No.:	CONTRACTOR:	
REGION:		
•		

Bid Item #, Description							
STATION TO STATION (enter 4150 = 4+150)	L/R/C	LENGTH (m)	WIDTH (m)	Depth (m)	Volume (m ³)	REMARKS	
		0					
		0					
		0					
		0					
		0					
		0					
		0					
		0					
		0					
		0					
				TOTAL	0		

Bid Item	#	, Desc	ription			
STATION TO STATION (enter 4150 = 4+150)	L/R/C	LENGTH (m)	WIDTH (m)	Depth (m)	Volume (m³)	REMARKS
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		0				
		TOTAL	0			

This form is to be used for volumetric measurements:	
Random Rip Rap, Subgrade Excavation, etc.	

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WAC/Job:	PROJECT:	Hwy XX:xx from Hwy XX to Hwy XXX (km 3.56 to 34.54)
Contract No.:	CONTRACTOR:	
REGION:		

Bid Item 21, Subgrade Excavation									
	STATION TO STATION (enter 4150 = 4+150)		LENGTH (m)	WIDTH (m)	Depth (m)	Volume (m³)	REMARKS		
4+150	4+175	С	25	7.5	0.75	140.63	Soft subgrade - req'd over excav		
5+135	5+155	R	20	3.65	0.5	36.5			
5+655	5+675	R			0.45	74.56	Irregular shaped excavation		
6+350	6+400	L	50	3.5	0.3	52.5	Driving lane		
28+650	28+750	R	100	1.75	0.25	43.75	Failure in outer wheel path		
						0			
						0			
					,	0			
						0			
						0	*		
	TOTAL 347.94								

	Bid Item 34, Granular Fill Des. 2, Class 25								
	STATION TO STATION (enter 4150 = 4+150)		LENGTH (m)	WIDTH Depth Volume (m) (m) (m³)			REMARKS		
4+150	4+175	С	25	7.5	0.6	112.5			
5+135	5+155	R	20	3.65	0.75	54.75			
5+655	5+675	R			0.7	34.6	Irregular shaped excavation		
6+350	6+400	Ţ	50	3.5	0.6	105			
28+650	28+750	R	100	1.75	0.55	96.25			
					TOTAL	403.1			

This forn	n is to	be u	sed	for v	olume	etric	mea	surei	ments	3:
Dandam	Din D	an (2ha		Ev.			40		

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Transportation

WAC/Job:	 PROJECT:	Hwy XX:xx from Hwy XX to Hwy XXX (km 3.56 to 34.54)
Contract No.:	CONTRACTOR:	
REGION:	 •	

	Bid Item 21, Subgrade Excavation									
	STATION TO STATION (enter 4150 = 4+150)		LENGTH (m)	WIDTH (m)	Depth (m)	Volume (m ³)	REMARKS			
4+150	4+175	С	25	7.5	0.75	140.63	Soft subgrade - reg'd over excav			
5+135	5+155	R	20	3.65	0.5	36.5				
5+655	5+675	R			0.45	74.56	Irregular shaped excavation			
6+350	6+400	L	50	3.5	0.3	52.5	Driving lane			
28+650	28+750	R	100	1.75	0.25	43.75	Failure in outer wheel path			
						0				
						0				
						0				
						0				
						0				
	·		1		TOTAL	347.94				

	Bid Item 34, Granular Fill Des. 2, Class 25									
STATION TO STATION (enter 4150 = 4+150)		L/R/C	LENGTH (m)	WIDTH (m)	Depth (m)	Volume (m ³)	REMARKS			
4+150	4+175	С	25	7.5	0.6	112.5				
5+135	5+155	R	20	3.65	0.75	54.75				
5+655	5+675	R			0.7	34.6	Irregular shaped excavation			
6+350	6+400	L	50	3.5	0.6	105				
28+650	28+750	R	100	1.75	0.55	96.25				
					TOTAL	403.1				

This form is to be used for volumetric measurements: Random Rip Rap, Subgrade Excavation, etc.

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Revised: December 2013 Classification: Protected A

FINAL DETAILS for Gravel Surfacing, A.C.P., Base Course, etc. (Where haul is included)

Project:		WAC/JOB No.: Contractor:								
	Bid Item									
	Dia Rom	T	tion	Length	Quantity					
Date	Gravel Pit	From	To	Side L/R/C	(m)	(units)	Remarks			
					, ,	, ,				
						0.00				
	Bid Item	#	, Desc	riptio	ſ					
			tion	Side	Length	Quantity				
Date	Gravel Pit	From	То	L/R/C	(m)	(units)	Remarks			
	-	-		- 1		0.00				

Signature / (name) Note: To reduce paper requirements multiple bid items can be included on the same page. Insert or delete rows as required to accommodate data.

Revised: December 2013 Page 1 of 1 Classification: Public

Certified Correct by:



Region:			WAC/JOB No.:	WAC85975
Project:				
Contract No.:	145623	Contractor:		

	Bid Item X, A.C.P EPS Mix Type H2(PG64-37)								
		Sta	tion	Side	Length	Quantity			
Date	Gravel Pit	From	То	L/R/C	(m)	(tonne)	Remarks		
5-Jan-13	Jones Pit	27+131	33+154	R	6,023	100.01			
6-Jan-13	Jones Pit	33+154	46+500	R	13,346	200.02			
7-Jan-13	Jones Pit	46+500	43+950	L	2,550	300.03			
8-Jan-13							Plant breakdown		
9-Jan-13	Jones Pit	43+950	27+131	L	16,819	300.45			
					37.				
				7					
				4					
<u> </u>		•				900.51			

Bid Item X, Granular Base Course Des. 2, Class 25 Side Station Length Quantity **Gravel Pit** То L/R/C (m) Date From (tonne) Remarks Smith East 1-Jan-13 27+131 30+456 3,325 165.54 Smith East 34+874 2-Jan-13 30+456 С 328.45 4.418 3-Jan-13 С Rained night before 4-Jan-13 Smith East 34+874 36+158 С 79.11 1,284 36+158 39+026 5-Jan-13 Smith East С 2,868 145.21 42+750 6-Jan-13 Smith East 39+026 С 3,724 190.05 7-Jan-13 Smith East 42+750 46+500 С 3,750 210.12

Certified Correct by:	
	Signature / (name)

Note: To reduce paper requirements multiple bid items can be included on the same page. Insert or delete rows as required to accommodate data.

Revised: December 2013 Page 1 of 1 1,118.48



FINAL DETAILS SUMMARY OF EXTRA WORK ORDERS

Region:				
WAC/JOB No.:		Project:		
WAC/JOB No.:		Project:		
WAC/JOB No.:		Project:		
WAC/JOB No.:		Project:		
Contract No.:		Contractor:		
Consultant:				
				Certified Correct By:
Extra Work	Progress			
Order No.	Estimate No.	Amount	WAC/Job No.	Remark

Order No.	Estimate No.	Amount	WAC/Job No.	Remark
	al ALL EWO >>>	\$0.00		

Add Rows as Required to Accommodate Details of EWO ATTACH copy of All Extra Work Orders to this Sheet



FINAL DETAILS SUMMARY OF EXTRA WORK ORDERS

Region:				
WAC/JOB No.:	WAC123456	Project:	Hwy 14:03, Hwy 834 to Viking (km0.00 to 38.4)	_
WAC/JOB No.:	WAC012345	Project:	Hwy 15:08 (km 45.2 to 47.3)	_
WAC/JOB No.:	WAC0001234	Project:	Hwy 21:12 from Elnora to Hwy 590 (km7.056 to 13.450)	_
WAC/JOB No.:	JOB0012345	Project:	Added removal as per OP's request	_
Contract No.:		Contractor:		4
Consultant:				
			Certified Correct By:	d

Extra Work	Progress			
Order No.	Estimate No.	Amount	WAC/Job No.	Remark
				Replace culvert 600mmx22m, Rge Rd 482,
E.W.O. 1	Progress 01	\$13,500.00	WAC0123456	
5 W O 4	D 04	#4 500 00		Replace damaged post and reinstall stop sign on
E.W.O. 1	Progress 01	\$1,500.00	WAC0012345	Rge Rd 141 on North side of Hwy 15:08
				Install new 600mmx16m culvert on Twp Rd 380
E.W.O. 2	Progress 01	\$7,800.00	WAC0001234	
		ψ.,σσσ.σσ	1	on the street olde of thing 2
				Remove fallen tree from ROW Hwy15:08 km
E.W.O. 3	Progress 02	\$2,500.00	JOB0012345	45.4
		/		
	4			
		=		
		7		
Total	ALL EWO >>>	\$25,300.00		

Add Rows as Required to Accommodate Details of EWO ATTACH copy of All Extra Work Orders to this Sheet



Also include a copy as part of Final Details.

PROJECT	WAC / J	OB NO.
CONTRACTOR	CONSU	ILTANT
CONTRACT NO.	MIX TYPE 1:	CONTRACT MIX UNIT PRICE PER TONNE (A)
REGION	MIX TYPE 2 :	CONTRACT MIX UNIT PRICE PER TONNE (A)
PROJECT LANE KMS	MIX TYPE 3:	CONTRACT MIX UNIT PRICE PER TONNE (A)

CERTIFIED CORRECT

											PROJEC	T LANE KMS		MIX TYPE 3 : CONTRACT MIX	UNIT PRIC	CE PER TONNE (A))
			INIIT D	DICE AD	ШСТМІ	ENT EOD I		NTITY OF	. VCDUVI	T CONCRE	TE DAVEM	ENT EDS		PROJECT ESTIMATED TONNAGE			
		U	INII P	KICE AD	JUS I WII	ENIFORL	.OT QUA	MIIII OF	ASPHAL	_T CONCRE	I E PAVEIVII	ENI - EPS					
					DE	NSITY	GRAI	DATION	ASPHAL	T CONTENT				PROJECT ASSESSMENTS AND FOR SMOOTHNESS AND			TS
				- I.W	Unit Price	Lot Unit Price	Unit Price	Lot Unit	Unit Price		Sum of The				0_0		
Date(s) Laid	Lot No.	*Lot Type	Mix Type	Thickness	Adj. for Density	Adjustment	Adj. for Grad.	Price Adjustment	Adj. for Asphalt	Lot Unit Price Adjustment for	Unit Price	Lot Tonnes of Wet Mix	Total Lot Adjustment In Dollars				
		7,7	1 7 7 7	(mm)	(PAd)	for Density	(PAg)	For Gradation	Content (PAa)	Asphalt Content	(PAd + PAg + PAa)			SMOOTHNE	-SS		
		QA				BxF		CxF		DxF	B + C + D		ExF	Number of Sublots with 0 mm PRI	0.1km		
		or QC			(B)		(C)		(D)		(E)	(F)		G Increased Assessment	(\$)		
					(5)		(0)		(5)		(=)	(1)		Total Number of Bumps or Dips	(Ψ)	MULTI-LIFT	SINGLE LIFT or CURB & GUTTER
														·	(ft)		
														H Decreased Assessment for Bumps and Dips	(-\$)		
														Multilift - No. of Sublots (PRI> 10mm)	0.1 km		
														Single Lift - No. of Sublots (PRI> 15mm)	0.1 km		
				l										Curb and Gutter - No. of Sublots (PRI> 22mm)	0.1 km		
														Decreased Assessment for PRI	(-\$)		
														J SMOOTHNESS ASSESSMENT (G + H + I)	(+ or -\$)		
														SEGREGAT	ION		
															T		
														K Lane kilometres subject to \$500 bonus	lane.kms		
														L Lane kilometres subject to \$1000 bonus	lane.kms		
														M Total Penalty for Segregation and C-of-Paver	(-\$)		
														Total Length for Center-of-Paver Streaks	m		
														N ¹ TOTAL SEGREGATION ADJUSTMENT	(+ or -\$)		
														TOTAL SEGREGATION ADJ. = 1 Sum of ((K * \$	500) + (L	* \$1000) + M)	
														TOTAL PROJECT ASSESSMENTS			
		<u> </u>	<u> </u>	1	SUM (0)		CLIM (D)		SLIM (O)					AND PAY ADJUSTMENTS (SUM of J+N+O+P+Q)			
					JUIVI (U)		SUM (P)		SUM (Q)		<u> </u>		<u> </u>				
LOT TYPE:						Note :	Fax early s	submission of	form within a	ne month of proje	ect completion o	or winter shutdown	to:				
* Enter QA for R	Regular	QA Lot	s and Q	A Acceptano	ce Lots.					ndards Technolo							
* Enter QC for C	QC Acc	eptance	Lots.					E-mail: trans.	constructqa@	⊉gov.ab.ca or F	ax: (780) 422-2	846.					

POSITION



PROJECT	HWY XX:xx	WAC / JOB NO	O. WAC1234567	
CONTRACTOR		CONSULTAN	Т	
CONTRACT NO.	XXXXXX	MIX TYPE 1: S1	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$80.00
REGION	SOUTHERN	MIX TYPE 2: M1	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$90.00
PROJECT LANE KMS	25.000	MIX TYPE 3: H2	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$100.00

CERTIFIED CORRECT

		UNIT PRICE ADJUSTMENT FOR LOT QUANTITY OF ASPHALT CONCRETE PAVEMENT - EPS														15,000		
					Γ	NSITY	Ι	ADATION		LT CONTENT				PROJECT ASSESSMENTS AN			ΓS	
Date(s) Laid	Lot No.	*Lot Type	Mix Type	Design Lift Thickness (mm)	Unit Price Adj. for Density (PAd)	Lot Unit Price Adjustment for Density	Unit Price Adj. for Grad. (PAg)	Lot Unit Price Adjustment For Gradation	Asphalt	Adjustment for Asphalt Content		Lot Tonnes of Wet Mix	Γotal Lot Adjustment In Dollars					
		QA or				BxF		CxF		DxF	B+C+D		ExF	Number of Sublots with 0 mm PRI	0.1km	147	_	
		QC			(B)		(C)		(D)		(E)	(F)		G Increased Assessment	(\$)	\$4,410.00	SINGLE LIFT or	
16-May-2012	1	QA	S1	50	\$0.00	\$0.000	\$0.200	\$200.00	\$0.00	\$0.00	\$0.20	1,000.00	\$200.0000	Total Number of Bumps or Dips		MULTI-LIFT 4	CURB & GUTTER	
22-May-2012	2	QA	S1	50	(\$1.60)	(\$1,760.00)	(\$0.248)	(\$272.80)	(\$0.90)	(\$990.00)	(\$2.75)	1,100.00	(\$3,022.8000)	H Decreased Assessment for Bumps and Dips	(-\$)	(\$1,200.00)	(\$200.00)	
23-May-2012	3	QA	S1	50	\$0.10	\$120.00	\$0.200	\$240.00	\$0.00	\$0.00	\$0.30	1,200.00	\$360.0000	Multilift - No. of Sublots (PRI> 10mm)	0.1 km	21		
24-May-2012	4	QA	S1	50	\$0.20	\$260.00	(\$0.160)	(\$208.00)	(\$1.80)	(\$2,340.00)	(\$1.76)	1,300.00	(\$2,288.0000)	Single Lift - No. of Sublots (PRI> 15mm)	0.1 km	5		
25-May-2012	5	QC	S1	50	\$0.30	\$420.00	\$0.000	\$0.00	\$0.00	\$0.00	\$0.30	1,400.00	\$420.0000	Curb and Gutter - No. of Sublots (PRI> 22mm)	0.1 km	0		
26-May-2012	6	QA	M1	60	\$0.40	\$600.00	\$0.200	\$300.00	\$0.00	\$0.00	\$0.60	1,500.00	\$900.0000	Decreased Assessment for PRI	(-\$)	(\$2,410.00)		
27-May-2012	7	QA	M1	60	\$0.50	\$800.00	\$0.200	\$320.00	\$0.00	\$0.00	\$0.70	1,600.00	\$1,120.0000	J SMOOTHNESS ASSESSMENT (G + H +	l) (+ or -\$)	\$600.00		
28-May-2012	8	QC	M1	60	\$0.60	\$1,020.00	\$0.000	\$0.00	\$0.00	\$0.00	\$0.60	1,700.00	\$1,020.0000					
29-May-2012	9	QC	M1	60	\$0.70	\$1,260.00	\$0.000	\$0.00	\$0.00	\$0.00	\$0.70	1,800.00	\$1,260.0000	SEGREGATION				
30-May-2012	10	QA	M1	60	\$0.80	\$1,520.00	\$0.200	\$380.00	\$0.00	\$0.00	\$1.00	1,900.00	\$1,900.0000	K Lane kilometres subject to \$500 bonus	lane.kms	5.500		
31-May-2012	11	QA	H2	70	(\$0.10)	(\$200.00)	(\$0.600)	(\$1,200.00)	\$0.00	\$0.00	(\$0.70)	2,000.00	(\$1,400.0000)	L Lane kilometres subject to \$1000 bonus	lane.kms	10.700		
1-Jun-2012	12	QA	H2	70	(\$0.20)	(\$200.00)	(\$0.800)	(\$800.00)	\$0.00	\$0.00	(\$1.00)	1,000.00	(\$1,000.0000)	M Total Penalty for Segregation and C-of-Paver	(-\$)	(\$1,250.00)		
2-Jun-2012	13	QC	H2	70	(\$0.30)	(\$600.00)	\$0.000	\$0.00	\$0.00	\$0.00	(\$0.30)	2,000.00	(\$600.0000)	Total Length for Center-of-Paver Streaks	m	35		
3-Jun-2012	14	QC	H2	70	\$0.90	\$900.00	\$0.000	\$0.00	\$0.00	\$0.00	\$0.90	1,000.00	\$900.0000	N ¹ TOTAL SEGREGATION ADJUSTMENT	(+ or -\$)	\$12,200.00		
4-Jun-2012	15	QA	H2	70	\$1.00	\$2,000.00	\$0.200	\$400.00	\$0.00	\$0.00	\$1.20	2,000.00	\$2,400.0000	TOTAL SEGREGATION ADJ. = 1 Sum of ((K *	\$500) + (L	* \$1000) + M)		
				1														
				4	1									STANDARD SPECIFICATIONS FOR HIGHWAY	CONSTR	UCTION - EDITION	14, 2010	
					\$172.	309°												
														TOTAL PROJECT ASSESSMENTS		4460000		
					SUM (0)	\$6,140.00	SUM (P)	(\$640.80)	SUM (Q)	(\$3,330.00)		22,500.00 T	\$2,169.20	AND PAY ADJUSTMENTS (SUM of J+N+O+P+Q)	\$	14,969.20		

LOT TYPE:

Note: Fax early submission of form within one month of project completion or winter shutdown to:

Enter QA for Regular QA Lots and QA Acceptance Lots.
Enter QC for QC Acceptance Lots.

Attention : Roadway Construction Standards Technologist,

E-mail: trans.constructqa@gov.ab.ca or Fax: (780) 422-2846.

Also include a copy as part of Final Details.

POSITION



PROJECT	WAC / JOB	NO.
CONTRACTOR	CONSULTA	ANT
CONTRACT NO.	MIX TYPE 1 :	CONTRACT MIX UNIT PRICE PER TONNE (A)
REGION	MIX TYPE 2 :	CONTRACT MIX UNIT PRICE PER TONNE (A)
PROJECT LANE KMS	MIX TYPE 3 :	CONTRACT MIX UNIT PRICE PER TONNE (A)

											PROJEC	CT LANE KMS		MIX T	YPE 3:	(CONTRACT I	IIX UNIT PRIC	E PER TONNE (A)
		UI	NIT PI	RICE AD.	JUSTME	NT FOR L	OT QUA	NTITY OF	ASPHA	LT CONCRI	ETE PAVEN	MENT - EPS		Р	ROJECT ESTIN	MATED TO	ONNAGE			
					<u> </u>				<u> </u>		1			STANDA	RD SPECIFIC	ATIONS	FOR HIGHW	AY CONSTR	UCTION - EDIT	ION 14, 2010
	<u> </u>	<u> </u>	Ī	1	DE	ENSITY T	GRA	ADATION		LT CONTENT		Ι		PF					ADJUSTME	NTS
Date(s) Laid	Lot	*Lot	Mix	Design Lift Thickness	Unit Price Adj. for	Lot Unit Price Adjustment	Auj. 101	Lot Unit Price Adjustment	Unit Price Adj. for Asphalt	Adjustment for	•	Lot Tonnes of	Total Lot Adjustment In					(Penalty/	REGATION Bonus)	
. ,	No.	Туре	Туре	(mm)	Adj. for Density (PAd)	for Density	Grad. (PAg)	For Gradation		Asphalt Content	Adjustment	Wet Mix	Dollars	RIDE QUALIT			PAYMENT		,	PAYMENT
		QA				BxF		CxF		DxF	(PAd + PAg + PAa) B + C + D		ExF	HWY	LANE		ASSESSMEN		LANE	ASSESSMENT
		or QC																		
	4	QU			(B)		(C)		(D)		(E)	(F)		-						
	1													_						
	2													_						
	3																			
	4													-						
	5													<u> </u>						
	6													H TOTAL R	IDE QUALITY	Sublot P	ayment Asse	essments		
	7													AREAS OF LO	LANE		PENALTY ASSESSMEN	г	LANE	PENALTY ASSESSMENT
	8																			
	9																			
	10																			
	11																			
	12																			
	13																			
	14													1						
	15													I TOTAL A	.L.R. Penalty A	Assessme	ents			
	16													J SMOOTH			(H + I)	(+ or -\$)		
	17																SEGREG	<u> </u>		
	18													K Lane kilor	matras subject	t to \$500 l	nonus	lane.kms		
	19														metres subject			lane.kms		
	20													M Total Pen						
	21																			
	22														gth for Center-			m (the state of t		
				<u> </u>	0.00.4.4=1		0		0111111111					1	SEGREGATIO			(+ or -\$)		
LOT TYPE:		_			SUM (O)		SUM (P)		SUM (Q)		_				GREGATION A			500) + (L * \$100	00) + M)	
Enter QA for R Enter QC for C				A Acceptanc	e Lots.									AND F	PAY ADJUSTN M of J+N+O+I	MENTS				
Note:	Fax ea	arly subr	mission	of form withi	n one mon	th of project co	mpletion or	winter shutdow	vn to :	 L1	1, L2, L3 - 1st, 2nd	IRI SMOOTHNESS , & 3rd lane left of n	nedian or centerline.	(30)	** OI J+N+O+I	: TW)				
		-		Standards									median or centerline.							
E-mail: trans	s.consti	ructqa@	gov.ab.	ca or Fax: ((780) 422-2	2846.	Also inclu	de a copy as pa	art of Final	Details.				CERTIFI	ED CORRECT	Т			POSITION	



PROJECT	HWY XX:xx	WAC / JOB I	NO. WAC123456	67
CONTRACTOR		CONSULTA	NT	
CONTRACT NO.	XXXXXX	MIX TYPE 1: S1	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$80.00
REGION	SOUTHERN	MIX TYPE 2: M1	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$90.00
PROJECT LANE KMS	25.000	MIX TYPE 3: H2	CONTRACT MIX UNIT PRICE PER TONNE (A)	\$100.00

34 (00100						RE	REGION SOUTHERN		MIX TYPE 2 :	M1 CC	ONTRACT MIX U	INIT PRICE P	ER TONNE (A)	\$90.00					
						PROJEC	PROJECT LANE KMS 25.000		MIX TYPE 3:	H2 CC	ONTRACT MIX U	INIT PRICE P	ER TONNE (A)	\$100.00					
UNIT PRICE ADJUSTMENT FOR LOT QUANTITY OF ASPHALT CONCRET							RETE PAVEN	TE PAVEMENT - EPS PROJECT ESTIMATED TONNAGE 15,000											
								STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION - EDITION 14, 2010											
DENSIT				ENSITY	Y GRADATION			ASPHALT CONTENT					PROJECT ASSESSMENTS AND PAY ADJUSTMENTS						
				Dosign Lift	Unit Price	Lot Unit Price	Unit Price	Lot Unit Price	Unit Price	Lot Unit Pri	ce Sum of The	9		FO	R SMOOTH	NESS AND	SEGRE	GATION	
Date(s) Laid	Lot No.	*Lot Type	Mix Type	Thickness	Adj. for Density	Adjustment for Density	Adj. for Grad.	Adjustment	Asphalt	Adjustment Asphalt	for Unit Price Adjustment	Lot Tonnes of Wet Mix	Total Lot Adjustment In Dollars		IRI SMOOT	HNESS (Pe	enalty/Bo	nus)	
				(mm)	(PAd)	TOI Density	(PAg)	For Gradation	Content (PAa)	Content	(PAd + PAg + PAa)			RIDE QUALITY HWY	LANE	PAYMENT ASSESSMENT		LANE	PAYMENT ASSESSMENT
		QA				BxF		CxF		DxF	B + C + D		ExF	Hwy 555	R1	\$1,000.00		L1	\$1,000.00
		or QC			(B)		(C)		(D)		(E)	(F)		Hwy 556	R1	\$1,000.00		L1	\$1,000.00
16-May-2012	1	QA	S1	50	\$0.00	\$0.000	\$0.200	\$200.00	\$0.00	\$0.0		1,000.00	\$200.0000	Hwy 557	R1	\$1,000.00		L1	\$1,000.00
22-May-2012	2	QA	S1	50	(\$1.60)	(\$1,760.00)	(\$0.248)	(\$272.80)	(\$0.90)	(\$990.0	00) (\$2.75)	1,100.00	(\$3,022.8000)		R1	\$1,000.00		 L1	\$1,000.00
23-May-2012	3	QA	S1	50	\$0.10	\$120.00	\$0.200	\$240.00	\$0.00	\$0.0	00 \$0.30	1,200.00	\$360.0000	Hwy 559	R1	\$1,000.00		L1	\$1,000.00
24-May-2012	4	QA	S1	50	\$0.20	\$260.00	(\$0.160)	(\$208.00)	(\$1.80)	(\$2,340.0	(\$1.76)	1,300.00	(\$2,288.0000)	Hwy 560	R1	\$1,000.00		L1	\$1,000.00
25-May-2012	5	QC	S1	50	\$0.30	\$420.00	\$0.000	\$0.00	\$0.00	\$0.0	00 \$0.30	1,400.00	\$420.0000	Hwy 561	R1	\$1,000.00		L1	\$1,000.00
26-May-2012	6	QA	M1	60	\$0.40		\$0.200	\$300.00			00 \$0.60		\$900.0000	1					
27-May-2012	7	QA	M1	60	\$0.50	\$800.00	\$0.200	\$320.00	\$0.00	\$0.0		1,600.00		H TOTAL RIDE QU		PENALTY	nents	\$14,0	PENALTY
28-May-2012	8	QC	M1	60	\$0.60	\$1,020.00	\$0.000	\$0.00				1,700.00	\$1,020.0000	HWY	LANE	ASSESSMENT		LANE	ASSESSMENT
29-May-2012	a	QC	M1	60	\$0.70	\$1,260.00	\$0.000	\$0.00		\$0.0		1,800.00	\$1,260.0000	Hwy 555	R1	(\$2,000.00)		L1	(\$1,000.00)
30-May-2012	10	QA	M1	60	\$0.70	\$1,520.00	\$0.200	\$380.00	\$0.00	\$0.0		1,900.00	\$1,900.0000	Hwy 556	R1	(\$1,000.00)		L1	(\$1,000.00)
31-May-2012	11	QA	H2	70	(\$0.10)	(\$200.00)		(\$1,200.00)		2		2,000.00	(\$1,400.0000)	Hwy 557	R1	(\$1,000.00)		L1	(\$1,000.00)
		QA	H2	70	<u> </u>	, , ,	10			\$0.0			· · · · · · · · · · · · · · · · · · ·	Hwy 558	R1	(\$1,000.00)		L1	(\$1,000.00)
1-Jun-2012	12	-			(\$0.20)	(\$200.00)	V W	(\$800.00)				1,000.00	(\$1,000.0000)	Hwy 559	R1	(\$1,000.00)		L1	(\$1,000.00)
2-Jun-2012	13	QC	H2	70	(\$0.30)	(\$600.00)	\$0.000	\$0.00	\$0.00			2,000.00	(\$600.0000)	Hwy 560	R1	(\$1,000.00)		L1	(\$1,000.00)
3-Jun-2012	14	QC	H2	70	\$0.90	\$900.00	\$0.000					1,000.00	\$900.0000	Hwy 561	R1	(\$1,000.00)		L1	(\$1,000.00)
4-Jun-2012	15	QA	H2	70	\$1.00	\$2,000.00	\$0.200	\$400.00	\$0.00	\$0.0	00 \$1.20	2,000.00	\$2,400.0000	I TOTAL A.L.R. Pe	enalty Assessmer	nts	Т Т	(\$15,0	000.00)
	16							1		**				J SMOOTHNESS A	ASSESSMENT	(H + I)	(+ or -\$)	(\$1,0	00.00)
	17								3797						SEGREGATION				
	18													K Lane kilometres s	subject to \$500 b	onus	lane.kms	5.9	500
	19													L Lane kilometres s	subject to \$1000	bonus	lane.kms	10.	700
	20				13711									M Total Penalty for	Segregation and	C-of-Paver	(-\$)	(\$1,2	50.00)
	21													Total Length for C	Center-of-Paver S	Streaks	m	3	35
	22													N ¹ TOTAL SEGREC	GATION ADJUS	TMENT	(+ or -\$)	\$12,2	00.00
LOT TYPE: SUM (O) \$6,140.00 SUM (P) (\$640.80) SUM (Q) (\$3,330.00) 22,500.00 T \$2,169.20							TOTAL SEGREGATION ADJ. = 1 Sum of ((K * \$500) + (L * \$1000) + M)												
	* Enter QA for Regular QA Lots and QA Acceptance Lots.							TOTAL PROJECT ASSESSMENTS AND PAY ADJUSTMENTS \$13,369.20											
IRI SMOOTHNESS (SUM of J+N+O+P+Q)																			
Note: Fax early submission of form within one month of project completion or winter shutdown to: L1, L2, L3 - 1st, 2nd, & 3rd lane left of median or centerline. R1, R2, R3 - 1st, 2nd, & 3rd lane right of median or centerline. Attention: Roadway Construction Standards Technologist,																			
							CERTIFIED COF	RRECT		ı	POSITION								
E-mail: trans.constructqa@gov.ab.ca or Fax: (780) 422-2846. Also include a copy as part of Final Details. CERTIFIED CORRECT POSITION																			



Albertan Final Details Project Summary Information

Legend Required Fields Calculated Fields

	Calculated Fields
Final Details Project Summary Inform	mation
Construction Contract Number	
Project Description	
Consultant Contract Number	
Consultant Construction Daily Rate (\$/day)	
(rate used for construction duration increases)	
Contract Completion	
Original "Specified Contract Completion Date"	
Additional Days Approved for Completion Date Extension	
Extended Contract Completion Date	
Last Day Contractor Worked on Site	
Date of Construction Completion Certificate	
Warranty Start Date	
Damages for Delay (days assessed)	
Damages for Delay - Daily Rate (\$/day)	
Total DD Penalty Assessment (\$)	
Lane Closure Summary	
Total Lane Closure Days Bid	
Additional Lane Closure Days Approved	
Total Approved Lane Closure Days	
Total Lane Closure Days used	
Lane Closure Bonus/Penalty (days assessed)	
Lane Closure - Daily Rate (\$/day)	
Total Lane Closure Bonus/Penalty Assessment	
Site Occupancy Summary	
Estimated Days from Proposal or Terms of Reference	
Total Site Occupancy Days Bid	
Additional Site Occupancy Days Approved	
Total Approved Site Occupancy Days	
Total Site Occupancy Days used	
Site Occupancy Bonus/Penalty (days assessed)	
Site Occupancy Daily Rate (\$/day)	
Total Site Occupancy Penalty Assessment	

Consultant Labour Summary						
Total Number of Consultant Staff Days on Contract (from A.07)						
Contract Duration (eg: site occupancy days used) Multiplied by # of Staff/Day						
Skilled Labour - Percentage (%)	%					
AB Residents	%					
Non - AB Residents	%					
Un-skilled Labour	%					
AB Residents	%					
Non - AB Residents	%					
Contractor Labour Summary						
Total Number of Contractor Staff Days on Contract (from A.07)						
Contract Duration (eg: site occupancy days used) Multiplied by # of Staff/Day						
Skilled Labour	%					
AB Residents	%					
Non - AB Residents	%					
Un-skilled Labour	%					
AB Residents	%					
Non - AB Residents	%					

Notes:

A skilled occupation is an occupation that falls under one of the following skills levels under the National Occupational Classification (NOC) system:

NOC 0: Includes management occupations that usually require a university degree (bachelor's, master's, or doctorate) or a professional designation.

NOC A: Includes occupations that usually require university education.

NOC B: Includes occupations that usually require college education.

Note: Skilled labour to include apprentice/journeyman trades.

Consultants shall complete form and click Submit to return the data to the form author. This new form should also be submitted to the Project Sponsor with the Final Details.



Albertan Final Details Project Summary Information

<u>Legend</u>
Required Fields
Calculated Fields

	Calculated Fields
Final Details Project Summary Inform	
Construction Contract Number	CON12345
Project Description	Bridge Rehabilitation and Other Work
Consultant Contract Number	CON54321
Consultant Construction Daily Rate (\$/day) (rate used for construction duration increases)	\$ 2,000
Contract Completion	
Original "Specified Contract Completion Date"	10/15/2016
Additional Days Approved for Completion Date	10/13/2010
Extension	1
Extended Contract Completion Date	10/16/2016
Last Day Contractor Worked on Site	10/18/2016
Date of Construction Completion Certificate	10/18/2016
Warranty Start Date	10/18/2016
Damages for Delay (days assessed)	2
Damages for Delay - Daily Rate (\$/day)	\$ 800
Total DD Penalty Assessment (\$)	\$ 1,600
Lane Closure Summary	
Total Lane Closure Days Bid	40
Additional Lane Closure Days Approved	0
Total Approved Lane Closure Days	40
Total Lane Closure Days used	35
Lane Closure Bonus/Penalty (days assessed)	-5
Lane Closure - Daily Rate (\$/day)	\$ 1,000
Total Lane Closure Bonus/Penalty Assessment	-\$ 5,000
Site Occupancy Summary	
Estimated Days from Proposal or Terms of Reference	55
Total Site Occupancy Days Bid	50
Additional Site Occupancy Days Approved	1
Total Approved Site Occupancy Days	51
Total Site Occupancy Days used	55
Site Occupancy Bonus/Penalty (days assessed)	4
Site Occupancy Daily Rate (\$/day)	\$ 1,000
Total Site Occupancy Penalty Assessment	\$ 4,000

Consultant Labour Summary							
Total Number of Consultant Staff Days on Contract (from A.07) Contract Duration (eg: site occupancy days used) Multiplied by # of Staff/Day	250						
Skilled Labour - Percentage (%)	90	%	225				
AB Residents	90	%	203				
Non - AB Residents	10	%	23				
Un-skilled Labour	10	%	25				
AB Residents	80	%	20				
Non - AB Residents	20	%	5				
Contractor Labour Summary							
Total Number of Contractor Staff Days on Contract (from A.07) Contract Duration (eg: site occupancy days used) Multiplied by # of Staff/Day		50	0				
Skilled Labour	60	%	300				
AB Residents	80	%	240				
Non - AB Residents	20	%	60				
Un-skilled Labour	40	%	200				
AB Residents	50	%	100				
Non - AB Residents	50	%	100				

Notes:

A skilled occupation is an occupation that falls under one of the following skills levels under the National Occupational Classification (NOC) system:

NOC 0: Includes management occupations that usually require a university degree (bachelor's, master's, or doctorate) or a professional designation.

NOC A: Includes occupations that usually require university education.

NOC B: Includes occupations that usually require college education.

Note: Skilled labour to include apprentice/journeyman trades.

Consultants shall complete form and click Submit to return the data to the form author. This new form should also be submitted to the Project Sponsor with the Final Details.