

Information Bulletin 04/2022

Key Municipal Dates

October 1 – December 31, 2022

- October 3** The last day for municipalities and intermunicipal planning agencies to submit an application to host an intern (administrator, finance officer or land use planner) in the 2023 Municipal Internship Program.
- Learn more about the Municipal Internship Program at: <https://www.alberta.ca/municipal-internship-program.aspx>.
- October 20** Conflict Resolution Day is a time to focus on resolving conflict in positive way and includes an opportunity to participate in a learning session over the lunch hour, make a municipal proclamation or have any other events that would be of benefit to your community. For more information or to register for an online session, please visit: <http://www.conflictresolutionday.ca>.
- November 1** Last day to hold an organizational meeting. See section 192 of the *Municipal Government Act* (MGA).
- December 1** Last day for a municipality to appeal to the [Land and Property Rights Tribunal](#) the amount of an equalized assessment in the year in which the equalized assessment is prepared, if the Minister has sent the report by November 1. See section 320 of the MGA. Otherwise, the deadline is 30 days from the date the Minister sends the report. See section 321 of the MGA.
- December 31** Municipalities must submit the 4th quarterly installment to the Alberta School Foundation Fund or to a board. See section 162 of the Education Act.
- December 31** Last day to pass an interim operating and capital budget for the next fiscal year. See Section 242 and 245 of the MGA.
- Joint Use and Planning Agreements** Joint use and planning agreements (JUPAs) are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve and municipal and school reserve land. More than one municipality or school board may be a party to a JUPA. These agreements must be in place by June 10, 2023.