



Information Bulletin 05/2023

Key Municipal Dates

October 1 – December 31, 2023

October 1

The last day for municipalities and intermunicipal planning agencies to submit an application to host an intern (administrator, finance officer or land use planner) in the 2024 Municipal Internship Program.

Learn more about the Municipal Internship Program at: alberta.ca/municipal-internship-program.

October 2

Deadline to submit application for the Intermunicipal Collaboration stream of the Alberta Community Partnership grant program. Please see: alberta.ca/alberta-community-partnership for grant guidelines and how to apply.

October 19

Conflict Resolution Day is a time to focus on resolving conflict in positive way and includes an opportunity to participate in a learning session over the lunch hour, make a municipal proclamation or have any other events that would be of benefit to your community. For more information or to register for an online session, please visit: www.conflictresolutionday.ca.

October 19

Municipal Affairs will be hosting virtual information session on the new municipal census process and requirements. An invitation for this information session will be sent out to chief administrative officers in late September.

Additional information and resources on the municipal census can be found at: www.alberta.ca/municipal-census. While this is an information session only, more comprehensive training sessions will be scheduled in early 2024.

October 30

Last day for municipalities to hold an organizational meeting. See section 192 of the *Municipal Government Act (MGA)*.

December 1

Last day for a municipality to appeal to the Land and Property Rights Tribunal the amount of an equalized assessment in the year in which the equalized assessment is prepared, if the Minister has sent the report by November 1. See section 320 of the *MGA*. Otherwise, the deadline is 30 days from the date the Minister sends the report. See section 321 of the *MGA*.

December 29

Municipalities must submit the 4th quarterly installment to the Alberta School Foundation Fund or to a board. See section 162 of the *Education Act*.

December 31

Last day to pass an interim operating and capital budget for the next fiscal year. See Section 242 and 245 of the *MGA*.

December 31

In August 2018, the Public Sector Accounting Board released a new public sector accounting standard, PS 3280, Asset Retirement Obligations (ARO). This section takes effect for fiscal years beginning on or after April 1, 2022, which means that reporting year ending **December 31, 2023**, will be the first year impacted. The application of Section PS 3280 will relate to all public sector entities following Public Sector Accounting Standards.

Additional information is available at: [ARO Fact Sheet](#).

Municipal Affairs
Administrators'
Training Initiative
(MAATI)

For 2023, the Municipal Services Division of Municipal Affairs will be offering its annual training initiative with a broad suite of virtual and in-person sessions. In-person sessions are planned from mid-October to mid-November, and virtual sessions will be offered in November and December 2023. Stay up to date on the upcoming sessions, including registration, as more details are released at:

alberta.ca/training-for-municipal-officials.