

Municipal Affairs

Information Bulletin

Number: 09/13

Date: June 2013

KEY MUNICIPAL DATES JULY 1 - SEPTEMBER 30, 2013

This information bulletin highlights important dates and deadlines that may affect your municipal operation.

- July 1 Last day for municipalities to send assessment notices. See section 310 of the *Municipal Government Act (MGA)*.
- July 5 Last day for municipalities to submit their 2013 Statistical Information Return in accordance with Ministerial Order No. L:054/13.
- August 1 Last day for the Registrar to send a notice to an owner of a parcel of land shown on the tax arrears list. See section 417 of the *MGA*.
- August 1 Last day for a municipality to send notice to the owner of a designated manufactured home, the manufactured home community, and all lien holders for each designated manufactured home shown on the tax arrears list. See section 436.08 of the *MGA*.
- August 31 Last day for a council of a summer village to hold an organizational meeting. See section 192(2) of the *MGA*.
- September 1 Last day for municipalities to submit their 2013 census results in the forms set out in the Determination of Population Regulation AR 63/2001 to the Minister.
- September 23 Nomination Day for the 2013 general election. See section 25 of the *Local Authorities Election Act*.
- September 30 Municipalities must submit the 3rd quarterly installment to a board or the Alberta School Foundation Fund. See section 168 of the *School Act*.



Local Government Services Division Municipal Services Branch

Phone: 780-427-2225 . Fax: 780-420-1016 . E-mail: ma.lgsmail@gov.ab.ca

17TH FLOOR COMMERCE PLACE, 10155 – 102 STREET, EDMONTON, ALBERTA T5J 4L4. INTERNET: www.municipalaffairs.alberta.ca