

Information Bulletin 02/2024

Key Municipal Dates

April 1 - June 30, 2024

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| April 30 | Last day for municipalities to pass a supplementary assessment bylaw or an amendment to it. See section 313 of the <i>Municipal Government Act (MGA)</i> . |
| April 30 | Last day for municipalities to pass a business tax bylaw or an amendment to it. See section 371 of the <i>MGA</i> and the Business Improvement Area Regulation (AR 93/2016). |
| April 30 | Last day for municipalities to pass a business improvement area tax bylaw or an amendment to it. See sections 50 to 53 and 381 of the <i>MGA</i> and the Business Improvement Area Regulation (AR 93/2016). |
| May 1 | Each municipality must make its financial statements, or a summary of them, and the auditor's report on the financial statements, available to the public in the manner the council considers appropriate. See section 276 of the <i>MGA</i> . |
| May 1 | Last day for municipalities to submit the audited financial statements, audited financial information return, and the auditor's report to the Minister. See section 278 of the <i>MGA</i> . |
| May 1 | Last day for a Regional Services Commission to submit the audited financial information return and audited financial statements to the Minister and each member of the commission. See section 602.37 of the <i>MGA</i> . |
| May 1 | Statement of Funding and Expenditures (SFE) submission due date for Municipal Sustainability Initiative (MSI) capital program, MSI operating program and the Canada Community-Building Fund. |
| June 15 | Last day for municipalities (primarily rural) to submit tax arrears information for assessed persons that hold a licence or approval issued by the Alberta Energy Regulator (AER). Arrears data received by this date will be included in the June quarterly reporting to the AER. |

June 28

Municipalities must submit the 2nd quarterly installment to a board or the Alberta School Foundation Fund. See section 162(3) of the *Education Act*.

Upcoming Training Opportunities

April 16

Ministry staff will be offering in-person training via the Municipal Affairs Administrators' Training Initiative (MAATI) in Lethbridge on April 16, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).

April 17

Ministry staff will also be offering the in-person sessions in Cochrane on April 17, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).