

# Municipal Affairs

## Information Bulletin

Number 01/17 Date: February 2017

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### **REPLACES INFORMATION BULLETIN 09.16**

#### **Registration of Candidates – 2017 Municipal Elections**

Municipal elections will occur on October 16, 2017. Municipalities and prospective municipal candidates are reminded of the requirement of registration of candidates in section 147.21 of the *Local Authorities Election Act*, which came into force on January 1, 2014.

Municipalities are reminded to have available the **Application for Registration of Notice of Intent to Become a Candidate for Municipal Office** (Form 3A). The form 3A is available on the Municipal Affairs website - [www.municipalaffairs.alberta.ca/am\\_laea\\_election\\_forms](http://www.municipalaffairs.alberta.ca/am_laea_election_forms).

Section 147.21(1) of the *Local Authorities Election Act* states:

“No candidate may accept campaign contributions, including the funds of the candidate, unless the candidate is registered under this Act with the municipality in which the candidate intends to run.”

Section 147.21(6) of the *Local Authorities Election Act* states:

“This section does not apply to a candidate if the candidate’s entire election campaign is funded exclusively out of the candidate’s own funds up to a maximum of \$10,000.”

Under the same section, it is the responsibility of the municipality to maintain a register of candidates in relation to the election, if there is any change in the information provided by the candidate, the candidate is responsible for notifying the municipality within 48 hours of the change and the municipality will adjust the register accordingly (section 147.21(3) of the *LAEA*).

For the complete section please read page two of this bulletin.

For information or questions please call:

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The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive script font, followed by a small square icon.

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**Registration of candidates**

**147.21(1)** No candidate may accept campaign contributions, including the funds of the candidate, unless the candidate is registered under this Act with the municipality in which the candidate intends to run.

**(2)** The municipality shall maintain a register of candidates in relation to each election and shall register in it any candidate who is eligible to be nominated at the time of registration and who files with the municipality an application for registration setting out

- (a) the full name and address of the candidate,
- (b) the addresses of the place or places where records of the candidate are maintained and of the place to which communications may be addressed,
- (c) the names and addresses of the financial institutions to be used by or on behalf of the candidate as depositories for campaign contributions made to that candidate, and
- (d) the names of the signing authorities for each depository referred to in clause (c).

**(3)** When there is any change in the information required to be provided under subsection (2), the registered candidate shall notify the municipality in writing within 48 hours after the change, and on receipt of the notice the municipality shall update the register of candidates accordingly.

**(4)** Notice under subsection (3) may be sent by fax or electronic mail.

**(5)** A candidate who contravenes subsection (1) or (3) is guilty of an offence and liable to a fine of not more than \$1000.

**(6)** This section does not apply to a candidate if the candidate's entire election campaign is funded exclusively out of the candidate's own funds up to a maximum of \$10 000.

**(7)** This section applies to a campaign period beginning on or after January 1, 2014.