

<b>Title:</b>	<b>Geophysical Commencement and Completion Notifications to Sustainable Resource Development</b>
<b>Number:</b>	<b>Information Letter 2004-02</b>
<b>Program Name:</b>	<b>Provincial Planning Branch</b>
<b>Effective Date:</b>	<b>August 23, 2013</b>
<b>This document was updated on:</b>	

### Purpose

This Information Letter provides guidance on the requirement to notify Environment and Sustainable Resource Development (ESRD) of the commencement and completion dates for a program of exploration.

### Background

The *Exploration Regulation (AR 214/98)* clearly identifies the licensee and permittee for the program, and clarifies their responsibilities.

### Procedure

Effective May 1, 2004, the approval letter will read as follows:

A licensee or permittee for the program must contact the Department at (780) 427-3932, or toll free at 310-0000, not more than 5 days prior to:

- commencement of drilling,
- commencement of surface energy operations,
- commencement of surveying, if surface disturbance is created, or
- any cutting or damaging of forest growth (as defined under the Forest Act)

Notification of program completion must also be provided to the Department not more than 5 days after completion of program recording. A

confirmation number will be issued to the licensee or permittee upon notification of commencement and completion.

### Summary

For tracking and identification purposes, only the permit number of the permittee for the program should appear on the preliminary application (if known at that time).

The permit number of the permittee for the program must appear on permit tags, hole plugs, commencement and completion notifications to ESRD, and on the final plan submission.

### Contacts

#### For Public Land in the Green Area

Departmental staff can be contacted at the address below. To use the government's toll-free Rite Line, dial 310-0000 and enter the phone number you are calling.

Environment and Alberta Sustainable Resource Development  
 Operations Division  
 3rd Floor, 9915 – 108 Street  
 Edmonton, Alberta T5K 2G8

**Phone: (780) 427-3932**

**Fax: (780) 422-4251**

**e-mail: [ifs.seismic@gov.ab.ca](mailto:ifs.seismic@gov.ab.ca)**