2023-2024 OSM WORK PLAN APPLICATION

This form will be used to assess the merits of the proposed work plan and its fit with the Oil Sands Monitoring (OSM) Program mandate and strategic priorities. Applicants must complete the form in its entirety. Applicants that fail to use this form and complete all sections in the timeframe will not be considered.

OSM Work Plan Submission Deadline: The deadline for submission of proposed work plans is ***October 31, 2022 at 4:30 PM Mountain Standard time.*** *Late submissions will not be accepted.*	***October 31, 2022*** *4:30 PM MST*
Decision Notification	*Mid to Late March 2023*

Work Plan Completion

Please ***Enable Macros*** *on the form when prompted.*

The applicant is required to provide information in sufficient detail to allow the evaluation team to assess the work plan. Please follow the requirements/instructions carefully while at the same time being concise in substantiating the project's merits. *The OSM Program is not responsible for the costs incurred by the applicant in the preparation and submission of any proposed work plan.*

Privacy: *The OSM Program is governed by the Freedom of Information and Protection of Privacy Act (FOIP) and may be required to disclose information received under this Application, or other information delivered to the OSM Program in relation to a Project, when an access request is made by anyone in the public. Applicants are encouraged to familiarize themselves with FOIP. All work plans are public documents.*

Technical Requirements: When working on this form, please maintain Macros compatibility by always saving your draft and your final submission as a **Microsoft Word Macro-Enabled Document**, failure to do so will result in loss of form functionality**.** This form was created using Microsoft word 2016 on a PC and may not have functionality on other versions of Microsoft on PC or MACS.

Government Lead/Coordinator: All work plans under the OSM Program require either a government lead or a government coordinator. This will ensure that the financial tables (for Alberta Environment and Parks & Environment and Climate Change Canada) are completed accurately for work plan consideration. ***However,*** *if an* ***Indigenous community, environmental nongovernmental organization*** *or any other* ***external partner*** *is completing a work plan proposal, they would* ***only*** *complete the* ***grant or contract budget component*** *of the* ***Human Resources & Financials Section*** *for their project. The government coordinator within Alberta Environment & Parks would be responsible for completing the remaining components of the Human Resources and Financial Section of this Work Plan Application, as they are responsible for contract and grant facilitation of successful submissions. All other sections outside of* ***Human Resources & Financials Section*** *of this work plan proposal are to be completed in full by all applicants.*

Supplemental Materials: *The OSM Program recognizes that majority of work planning submissions are a result of joint effort and monitoring expertise. Should the applicant wish to submit supplemental materials in addition to their application additional resources are available in the Work Planning Package accessible here:* **2023-24 Work Planning Package (Ctrl+CLICK)**

Should you have any ***questions*** *about completing this work planning form or uploading your final submission documents, please send all inquiries by email to:* **OSM.Info@gov.ab.ca**.

Work Plan Submission

*Upon completion of this application, please submit the appropriately named work plan (**Microsoft Word Macro-Enabled Document**) and all supporting documents to the link provided below. Failure to follow the naming convention provided may result in oversight of your application.*

*Please upload (by drag and dropping) the **WORK PLAN SUBMISSION & ALL SUPPORTING DOCUMENTS** here:*

WORK PLAN SUBMISSION LINK (CTRL+CLICK HERE)

Please use the following file naming convention when submitting your WORK PLAN:

202324_wkpln_WorkPlanTitle_ ProjectLeadLastNameFirstName

Example:

202324_wkpln_OilSandsResiduesinFishTissue_SmithJoe

If applicable, **please use the following file naming convention when submitting your supplementary or supporting files.** Please number them according to the guidance and examples provided:

202324_sup##_WorkPlanTitle_ ProjectLeadLastNameFirstName

Examples:

202324_sup01_OilSandsResiduesinFishTissue_SmithJoe

202324_sup02_OilSandsResiduesinFishTissue_SmithJoe

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202324_sup10_OilSandsResiduesinFishTissue_SmithJoe

Do not resave your work plan or documents under any other naming conventions. *If you need to make revisions and resubmit before the work planning deadline of October 31, 2022, **DO NOT** rename your submission. When resubmitting, simply resubmit with the exact naming convention so that it replaces the original submission. **DO NOT** add any additional components such as versioning or dates to the file naming convention. Please direct any questions regarding the submission or naming of submissions to **OSM.Info@gov.ab.ca**.*

Work Plan Application

PROJECT INFORMATION	
Project Title:	Indigenous Capacity & ICBMAC
Lead Applicant, Organization, or Community:	Nora Abercrombie
Work Plan Identifier Number: *If this is an on-going project please fill the identifier number for 22/23 fiscal by adjusting the last four digits:* ***Example:*** *D-1-2223 would become D-1-****2324***	ADM-2-2324
Project Region(s):	Oil Sands Region
Project Start Year: *First year funding under the OSM program was received for this project (if applicable)*	Ongoing
Project End Year: *Last year funding under the OSM program is requested* ***Example: 2024***	Ongoing
Total 2023/24 Project Budget: *For the 2023/24 fiscal year*	Click or tap here to enter text.
Requested OSM Program Funding: *For the 2023/24 fiscal year*	$3,160,850.00
Project Type:	Choose an item.
Project Theme:	Choose an item.
Anticipated Total Duration of Projects (Core and Focused Study (3 years))	Choose an item.
Current Year	**Focused Study:** Choose an item.
	Core Monitoring: Choose an item.

CONTACT INFORMATION	
Lead Applicant/ Principal Investigator: Every work plan application requires one lead applicant. This lead is accountable for the entire work plan and all deliverables.	Nora Abercrombie
Job Title:	Director, Governance and Corporate Services
Organization:	OSM Branch, EPA
Address:	9th floor, 9888 Jasper Avenue, Edmonton, Alberta
Phone:	7802926480
Email:	Nora.abercrombie@gov.ab.ca

PROJECT SUMMARY

Should your application be successful, The OSM Program reserves the right to publish this work plan application. Please check the box below to acknowledge you have read and understand:

☐ *I acknowledge and understand*

In the space below please provide a summary (300 words max) of the proposed project that includes a brief overview of the project drivers and objectives, the proposed approach/methodology, project deliverables, and how the project will deliver to the OSM Program objectives. The summary should be written in plain language.

This project describes how Indigenous capacity funding will be allocated. Funding is provided to Indigenous communities who receive and approve invoices from their representatives at governance tables (ICBMAC, TACs, SIKIC and OC). All communities in the oil sands area of Alberta are offered a capacity contract. Each community provides an estimate of what they believe they will require based on projections of the work proposed and their planned participation in the OSM Program. Many communities choose not to sign capacity contracts because the work they need done is administered through a single community. Communities are free to make these arrangements among themselves.

All capacity invoicing is thoroughly verified. The Program Office verifies invoices from communities by referring to governance table Records of Decision. The Operational Framework Agreement stipulates rates of pay for meetings. Other types of work and expenses eligible for capacity funding are outlined in the OSMP Payment Policy. All work must be authorized by a governance table and recorded in a Record of Decision so that the Program Office can verify it.

Expenses are paid as per GOA expense policy.

Most governance tables do not submit a work plan; there activities are stipulated in the committee Terms of Reference and the budget to fund these activities are estimated by the Program Office based on past requirements and estimates of work proposed.

The Indigeous Community Based Monitoring Advisory Committee (ICBMAC) does seek governance structure approval for specific activities. For that reason, some ICBMAC proposed activities are included here.

Once the annual work plan is approved, a total for all capacity funding is estimated and contracts offered to communities within that budget line. Generally, capacity funding budget is not fully spent each each. Whlie there are different sections in this work plan proposal, all the funding is allocated out of a single “pot”.

Government staff who work primarily with Indigenous communities are paid out of this work plan.

1.0 Merits of the Work Plan

All work plans under the OSM Program must serve the mandate of the program by determining (1) if changes in indicators are occurring in the oil sands region and (2) if the changes are caused by oil sands development activities and (3) the contribution in the context of cumulative effects. In the space below please provide information on the following:

- *Describe the key drivers for the project identifying linkages to Adaptive Monitoring framework particularly as it relates to surveillance, confirmation and limits of change (as per OC approved Key Questions).*
- *Explain the knowledge gap as it relates to the Adaptive Monitoring that is being addressed along with the context and scope of the problem as well as the Source – pathway – Receptor Conceptual Models .*
- *Describe how the project meets the mandate of the OSM Program or areas of limited knowledge is the work being designed to answer with consideration for the TAC specific Scope of Work Document (attached) and the Key Questions (attached)?*
- *Discuss results of previous monitoring/studies/development and* what has been achieved to date. Please identify potential linkages to relevant sections of the State of Environment Report.

In December 2017, the Governments of Alberta and Canada signed a Memorandum of Understanding (MOU), confirming a joint commitment to establish effective mechanisms for Indigenous participation in the design, implementation, and governance of the Oil Sands Monitoring (OSM) Program. This included the development of the Operational Framework Agreement (OFA), designed in partnership with 18 Indigenous communities to improve Indigenous participation, transparency, and inclusion of Indigenous knowledge into the environmental monitoring program in the oil sands region. Indigenous Community Based Monitoring (ICBM), as a component of the OSM Program, is a valuable tool to address community concerns about the environment.
The ICBMAC and this work plan address these obligations of the OSM Program to encourage and support inclusion of Indigenous communities in the Program through the appropriate integration of Indigenous Traditional Knowledge (ITK) and the development of ICBM programs, developing tools and process that allow the braiding of different knowledge sources, increasing the capacity of communities to participate and lead programs, and filling gaps on concerns and questions from the communities related to oil sands development, and cumulative environmental effects.
Achievements of the ICBMAC to date include: developing ethics guidelines and best management practices for ICBM, updating the current state of ICBM programs in Indigenous communities in the oil sands region, defining processes and tools for integration of ITK and western science into monitoring programs, and working to build capacity amongst Indigenous communities by establishing a grant through the Athabasca University to set up a Capacity Centre in Fort McMurray.

2.0 Objectives of the Work Plan

List in point form the Objectives of the 2023/24 work plan below

Provide capacity support to Indigenous communities participating in the oil sands monitoring program
Provide expert social science advice to participants in the program.
Provide secretariat, liaison, coordination and facilitation services.
Support the development of Indigenous Community-Based Monitoring.
Provide contract and grant management for Indigenous Capacity and Indigenous Community Based Monitoring.

ICBMAC Key Objectives for 2022-23 are:

Phase 1: ICBMAC Administration
Administrative support to address the administrative gap and high level of commitment required by chair (or co-chairs) as per responsibilities identified in the ICBMAC Terms of Reference.
Outputs/Deliverables:
- Provide administrative support to co-chairs;
- Support ICBMAC Governance Meetings;

- Provide briefings to SIKIC and/or OC as required; and
- Support in implementing the 2023/24 ICBMAC workplan.

Phase 2: ICBMAC Governance Responsibilities
Outputs/Deliverables:

- Supports key program monitoring questions and priorities and directs these through the OSM governance structure to direct work planning efforts;
- Fulfill responsibilities identified in the ICBMAC Terms of Reference;
- Four governance meetings per year; and
- Recommendations to SIKIC on 2023/24 workplans.

Phase 3: Development and Implementation of Programmatic Approach to ICBM
Outputs/Deliverables:

- Integrated ICBM program that supports the OSM risk-based framework and reporting of environmental conditions including cumulative effects
- Recommendations on the use and application of limits of change linked to Sec 35 rights and pre-development baselines important to Indigenous communities in the region
- Improved integration between Indigenous communities and between TAC and ICBM

Phase 4: Indigenous Knowledge, Data and Analytics
Outputs/Deliverables:

- Collection and storage protocols specific to Indigenous Knowledge and community information that are informed by the ICBM Ethical Guidelines. Specifically includes Data template development and Kisters Database and dashboard development. This is ongoing work from 22-23.

Phase 5: State of Environment Reporting and Five-Year Governance and Management Review of the OSMP
Outputs/Deliverables:

- Support reporting of environmental condition including cumulative effects reporting
- Support evaluation of data and information using appropriate scientific and Indigenous expertise
- Participation in State of the Environment reporting including reporting out on ICBM results

Phase 6: Five-Year Governance and Management Review of the OSMP
Outputs/Deliverables:

- Report on ICBM strengths, weaknesses, opportunities, and threats
- Review of AU Facilitation Centre at request if the OC

3.0 Scope

Evaluation of Scope Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would:

- be in scope of the OSM Program (e.g., regional boundaries, specific to oil sands development, within boundaries of the Oil Sands Environmental Monitoring Program Regulation)
- consider the TAC-specific Scope of Work document and the key questions
- integrate western science with Indigenous Community-Based Monitoring)
- address the Adaptive Monitoring particularly as it relates to surveillance, confirmation and limits of change as per approved Key Questions.
- have an experimental design that addresses the Pressure/Stressor, Pathway/Exposure, Response continuum
- produce data/knowledge aligned with OSM Program requirements and is working with Service Alberta
- uses Standard Operating Procedures/ Best Management Practices/ Standard Methods including for Indigenous Community-Based Monitoring

3.1 Sub Theme

Please select from the dropdown menu below the theme(s) your monitoring work plan relates to:

Choose an item.

3.2 Core Monitoring or Focused study

Please select from the dropdown menu below if the monitoring in the work plan is "core monitoring" and/or a "focused study". Core monitoring are long term monitoring programs that have been in operation for at least 3 years, have been previously designated by the OSM program as core, and will continue to operate into the future. Focused studies are short term projects 1-2 years that address a specific emerging issue. For the purposes of 2023/24 work planning all Community Based Monitoring Projects are Focused Studies.

Choose an item.

3.3 Sub Theme Key Questions

Please select from the dropdown menus below the sub-theme(s) your monitoring work plan relates to and address the Key Questions:

3.3.1 Surface Water Theme

3.3.1.1. Sub Themes:

Choose an item.

3.4.1.2 Surface Water Key Questions

Explain how your surface water monitoring program addresses the key questions below.

1. Has baseline been established? Have thresholds or limits of change been identified?

Click or tap here to enter text.

2. Are changes occurring in water quality, biological health (e.g., benthos, fish) and/or water quantity/flows relative to baseline? If yes, is there evidence that the observed change is attributable to oil sands development? (Describe source-pathway-receptor and/or conceptual models and what is the contribution in the context of cumulative effects?

Click or tap here to enter text.

3. Are there unanticipated results in the data? If yes, is there need for investigation of cause studies?

Click or tap here to enter text.

4. Are changes in water quality and/or water quantity and/or biological health informing Indigenous key questions and concerns?

Click or tap here to enter text.

5. Are data produced following OSM Program requirements and provided into the OSM Program data management system?

Click or tap here to enter text.

6. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

Click or tap here to enter text.

7. How does the monitoring identify integration amongst projects, themes or with communities?

Click or tap here to enter text.

8. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

Click or tap here to enter text.

9. How will this work advance understanding transition towards adaptive monitoring?

Click or tap here to enter text.

10. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Click or tap here to enter text.

3.3.2 Groundwater Theme

3.3.2.1 Sub Themes:

Choose an item.

3.3.2.2 Groundwater Key Questions

Explain how your groundwater monitoring program addresses the key questions below.

1. Has baseline been established? Have thresholds or limits of change been identified?

Click or tap here to enter text.

2. Are changes occurring in groundwater quality and/or quantity relative to baseline? If yes, is there evidence that the observed change is attributable to oil sands development? *(Describe source-pathway-receptor and/or conceptual models)* and what is the contribution in the context of cumulative effects?

Click or tap here to enter text.

3. Are there unanticipated results in the data? If yes, is there need for investigation of cause studies?

Click or tap here to enter text.

4. Are changes in groundwater quality and/or quantity informing Indigenous key questions and concerns Indigenous concerns and health?

Click or tap here to enter text.

5. Are data produced following OSM Program requirements and provided into the OSM Program data management system?

Click or tap here to enter text.

6. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

Click or tap here to enter text.

7. How does the monitoring identify integration amongst projects, themes or with communities?

Click or tap here to enter text.

8. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

Click or tap here to enter text.

9. How will this work advance understanding transition towards adaptive monitoring?

Click or tap here to enter text.

10. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Click or tap here to enter text.

3.3.3 Wetlands Theme

3.3.3.1 Sub Themes:

Choose an item.

3.3.3.2 Wetlands - Key Questions

Explain how your wetlands monitoring program addresses the key questions below.

1. Has baseline been established? Have thresholds or limits of change been identified?

Click or tap here to enter text.

2. Are changes occurring in wetlands due to contaminants and hydrological processes? If yes, is there evidence that the observed change is attributable to oil sands development? (Describe source-pathway-receptor and/or conceptual models) and what is the contribution in the context of cumulative effects?

Click or tap here to enter text.

3. Are there unanticipated results in the data? If yes, is there need for investigation of cause studies?

Click or tap here to enter text.

4. Are changes in wetlands informing Indigenous key questions and concerns?

Click or tap here to enter text.

5. Are data produced following OSM Program requirements and provided into the OSM Program data management system?

Click or tap here to enter text.

6. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

Click or tap here to enter text.

7. How does the monitoring identify integration amongst projects, themes or with communities?

Click or tap here to enter text.

8. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

Click or tap here to enter text.

9. How will this work advance understanding transition towards adaptive monitoring?

Click or tap here to enter text.

10. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Click or tap here to enter text.

3.3.4 Air Theme

3.3.4.1 Sub Themes:

Choose an item.

3.3.4.2 Air & Deposition - Key Questions

Explain how your air & deposition monitoring program addresses the key questions below.

1. Has baseline been established? Have thresholds or limits of change been identified?

Click or tap here to enter text.

2. Are changes occurring in air quality? If yes, is there evidence that the observed change is attributable to oil sands development? (Describe source-pathway-receptor and/or conceptual models) and what is the contribution in the context of cumulative effects?

Click or tap here to enter text.

3. Are there unanticipated results in the data? If yes, is there need for investigation of cause studies

Click or tap here to enter text.

4. Are changes in air quality informing Indigenous key questions and concerns?

Click or tap here to enter text.

5. Are data produced following OSM Program requirements and provided into the OSM Program data management system?

Click or tap here to enter text.

6. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

Click or tap here to enter text.

7. How does the monitoring identify integration amongst projects, themes or with communities?

Click or tap here to enter text.

8. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

Click or tap here to enter text.

9. How will this work advance understanding transition towards adaptive monitoring?

Click or tap here to enter text.

10. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Click or tap here to enter text.

3.3.5 Terrestrial Biology Theme

3.3.5.1 Sub Themes:

Choose an item.

3.3.5.2 Terrestrial Biology - Key Questions

Explain how your terrestrial biological monitoring program addresses the key questions below.

1. Has baseline been established? Have thresholds or limits of change been identified?

Click or tap here to enter text.

2. Are changes occurring in terrestrial ecosystems due to contaminants and landscape alteration? If yes, is there evidence that the observed change is attributable to oil sands development? (Describe source-pathway-receptor and/or conceptual models) and what is the contribution in the context of cumulative effects?

Click or tap here to enter text.

3. Are there unanticipated results in the data? If yes, is there need for investigation of cause studies?

Click or tap here to enter text.

4. Are changes in terrestrial ecosystems informing Indigenous key questions and concerns?

Click or tap here to enter text.

5. Are data produced following OSM Program requirements and provided into the OSM Program data management system?

Click or tap here to enter text.

6. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

Click or tap here to enter text.

7. How does the monitoring identify integration amongst projects, themes or with communities?

Click or tap here to enter text.

8. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

Click or tap here to enter text.

9. How will this work advance understanding transition towards adaptive monitoring?

Click or tap here to enter text.

10. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Click or tap here to enter text.

3.3.6 Cross-Cutting Across Theme Areas

3.3.6.1 Sub Themes:

Other: (Describe in space below)

If "Other" was selected from the drop down list above please describe below:

Administration

3.3.6.2 Cross-Cutting - Key Questions

Explain how your cross-cutting monitoring program addresses the key questions below.

1. Is data produced following OSM Program requirements and provided into the OSM Program data management system?

The ITK information collected through ICBM programs will be protected and ownership of the ITK will be held by the communities, and a summary of results and the reports will be provided to OSM Program. The report products from the ICBMAC that will be shared this year are the Ethic Guidelines and Best Management Practices.

2. Do methodologies use relevant Standard Operating Procedures/ Best Management Practices/ Standard Methods?

• The IK information collected through ICBM programs will be protected and ownership of the IK will be held by the communities, and a summary of results and the reports will be provided to OSM Program. • The report products from the ICBMAC that will be shared this year are the continued sharing of the Ethic Guidelines.

3. How does the monitoring identify integration amongst projects, themes or with communities?

o ICBM programs will be integrated through discussions with the TAC leads, members of the ICBMAC, the Program Office and Indigenous communities. o Each year, the ICBMAC identifies themes for integration in the OSM Program i.e., in 2023-24 the focus for regional ICBM integration are aquatic resources (surface water, fish and benthics), terrestrial resources (berry health; wildlife health; and wildlife abundance) and changes in traditional food harvest.

4. With consideration for adaptive monitoring, where does the proposed monitoring fit on the conceptual model for the theme area relative to the conceptual model for the OSM Program?

IK from the communities will be used to identify/validate the valued components identified in the ICBMAC revised Conceptual Model (i.e., quality of traditional resources, access to traditional lands and resources, and the loss of traditional and cultural practices). Communities will provide knowledge through ICBM and Indigenous Knowledge Indicators and Observations of Changes on all themes (air odours, wildlife abundance, health and quality, berry quality, and water quality and water quantity) that can address the pressures, stressors and pathways identified in the ICBM Conceptual Model.

5. How will this work advance understanding transition towards adaptive monitoring?

Not applicable

6. Is the work plan contributing to Programmatic State of Environment Reporting? If yes, please identify potential linkages to relevant sections of the State of Environment Report.

Yes, ICBMAC Phase 5 objective relates to supporting SOE writing from the Indigenous Community Based Monitoring findings.

4.0 Mitigation

Evaluation of Mitigation Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would potentially inform:

- efficacy of an existing regulation or policy
- an EPEA approval condition
- a regional framework (i.e., LARP)
- an emerging issue

Explain how your monitoring program informs management, policy and regulatory compliance. As relevant consider adaptive monitoring and the approved Key Questions in your response.

Indigenous capacity funding supports participation of Indigenous communities in the OSMP governance structure, which informs operations, policy and decision making.

The key risk being addressed by the ICBMAC work plan is to identify approaches to include Indigenous communities in the OSM Program. This risk is being managed by:

- Facilitating the appropriate integration of IK and the development of ICBM programs, developing tools and processes that allow the braiding of different knowledge systems, increasing the capacity of communities to participate and lead programs, and filling gaps on concerns and questions from the communities related to oil sands development, and cumulative environmental effects.
- Developing processes and tools such as the Ethics Guidelines and best practices documents, to facilitate engagement with Indigenous communities, and appropriate integration of IK and ICBM.
- Encouraging the capacity building and knowledge exchanges and braiding between western science and IK for the core programs within the OSM Program,
- Working with the Interim Indigenous Caucus (IIC) or Indigenous Caucus (IC), and
- Working with the TACs on integrated ICBM and Core monitoring programs.

5.0 Indigenous Issues

Evaluation of Indigenous Issues Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would potentially:

- Investigate Indigenous communities key questions and concerns
- Includes culturally relevant receptor(s) and indicator(s)
- Include or be driven by Indigenous communities (participatory or collaborative)
- Develop capacity in Indigenous communities
- Include a Council Resolution or Letter of Support from one or more Indigenous communities
- Describe how ethics protocols and best practices regarding involvement of Indigenous peoples will be adhered to
- Provide information on how Indigenous Knowledge will be collected, interpreted, validated, and used in a way that meets community Indigenous Knowledge protocols

Explain how your monitoring activities are inclusive and respond to Indigenous key questions and concerns and inform the ability to understand impacts on concerns and inform Section 35 Rights

In December 2017, the Governments of Alberta and Canada signed a MOU, confirming a joint commitment to establish effective mechanisms for Indigenous participation in the design, implementation, and governance of the OSM Program. This included the development of the OFA, designed in partnership with 18 Indigenous communities to improve Indigenous participation, transparency, and inclusion of Indigenous knowledge into the environmental monitoring program in the oil sands region.

Indigenous participation in the governance structure is supported by capacity funding.

ICBM, as a component of the OSM Program, is a valuable tool to address community concerns about the environment.

- Appropriate Integration of IK and ICBM from the perspectives of the Indigenous signatories into, and the involvement of Indigenous communities in the OSM program is required by the OFA and the LOA. Poor or late engagement of Indigenous communities will mean the mandate or the intent of the OSM Program will not be met.

- Involvement of Indigenous communities in the OSM Program will allow the inclusion of key questions of concern related to the effects of oil sands operations; potential field sampling locations for all theme areas throughout the three oil sands regions; and pre-oil sands development information from knowledge holders on baseline conditions and changes that have occurred to the environment since development in the region. This information will come through community involvement at the Indigenous Caucus and through the braiding of ICBM and westerns science programs through the TACs.

- For ICBM and Indigenous involvement to be effective and meaningful in the Environmental Monitoring Program, Indigenous communities require opportunities to access information, training, equipment and resources related to the OSM Program, and a Centre to exchange information and collaborate on programs.

The ICBM Facilitation Centre recommended by the ICBMAC for Fort McMurray, begun in 2020-21 and has been established to deliver support to Indigenous communities for their involvement in the OSM Program. This outreach and training centre works with all OSM ICBM communities, the Program Office and TACs to design, participate and collaborate on monitoring work plans, and integrate Indigenous knowledge with scientific knowledge to develop robust, world class monitoring to address cumulative

effects in the oil sands region. The establishment and operation of the Facilitation Centre is being facilitated through the Athabasca University under a Grant with Alberta Environment and Parks.

Does this project include an Integrated Community Based Monitoring Component?

No

If YES, please complete the ICBM Abbreviated Work Plan Forms and submit using the link below

ICBM WORK PLAN SUBMISSION LINK (CTRL+CLICK HERE)

5.1 Alignment with Interim Ethical Guidelines for ICBM in the OSM Program

1. Are there any community specific protocols that will be followed?

Capacity funding supports Indigenous Elders to provide ceremony at governance table meetings. The ICBMAC mandate was to prepare and help implement the Ethics Guidelines. Hence these Ethic Questions have been in included in both the Full Work Plan and Abbreviated Work Plan templates.

2. Does the work plan involve methods for Indigenous participants to share information or knowledge (e.g. interview, focus group, survey/structured interview), or any other Indigenous participation? If yes, describe how risks and harms will be assessed, and the consent process that will be used.

NA

3. Do the activities include any other collecting/sharing, interpreting, or applying Indigenous knowledge? Please describe how these activities will be conducted in alignment with the Interim Ethical Guidelines, and any community-based protocols and/or guidelines that may also apply.

no

4. Indicate how Indigenous communities / Indigenous knowledge holders will be involved to ensure appropriate analysis, interpretation and application of data and knowledge.

Indigenous communities will be supported through capacity contracts to conduct analysis, interpretation and application of data and knowledge. Knowledge Holders are eligible for capacity funding.

5. How are Indigenous communities involved in identifying or confirming the appropriateness of approach, methods, and/or indicators?

NA

6. How does this work plan directly benefit your community? How does it support capacity building in your community?

NA

7. How is the information from this work plan going to be reported back to your community in a way that is accessible, transparent and easy to understand?

NA

6.0 Measuring Change

Evaluation of Measuring Change Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would potentially:

- assess changes in environmental conditions compared to baseline (e.g., validation of EIA predictions)
- report uncertainty in estimates and monitoring is of sufficient power to detect change due to oil sands development on reasonable temporal or spatial scales
- include indicators along the spectrum of response (e.g., individual, population, community)
- focus on areas of highest risk (where change is detected, where change is greater than expected, where development is expected to expand (collection of baseline)
- measure change along a stressor gradient or a stressor/reference comparison

Explain how your monitoring identifies environmental changes and how can be assessed against a baseline condition. As relevant, consider adaptive monitoring, the TAC specific Scope of Work document and the Key Questions in your response.

NA

7.0 Accounting for Scale

Evaluation of Accounting for Scale Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would potentially be:

- appropriate to the key question and indicator of interest
- relevant to sub-regional and regional questions
- relevant to organism, population and/or community levels of biological organization
- where modelled results are validated with monitored data
- where monitoring informs on environmental processes that occur at a regional scale. e.g. Characterizing individual sources to gain a regional estimate of acid deposition and understand signal from individual contributing sources.

Explain how your monitoring tracks regional and sub-regional state of the environment, including cumulative effects. As relevant, consider adaptive monitoring, the TAC specific Scope of Work document and the Key Questions in your response.

NA

8.0 Transparency

Evaluation of Transparency Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would potentially include:

- a plan for dissemination of monitoring data, including appropriate timing, format, and aligns with OSM program data management plan
- demonstrated transparency in past performance
- identified an annual progress report as a deliverable
- reporting of monitoring results occurs at timing and format that is appropriate for recipient audience.

Explain how your monitoring generates data and reporting that is accessible, credible and useful. As relevant, consider adaptive monitoring, the TAC specific Scope of Work document and the Key Questions in your response.

All capacity support is authorized through a decision made at a governance table and recorded in a Record of Decision.
All reports and information packages created by the ICBMAC (i.e., Ethics Guidelines) will be made available to members on the OSM Program.
The ICBMAC is currently working to help integrate ICBM programs with core monitoring programs, by providing recommended approaches for integration to the TACs and to new Communities. Once the Capacity Centre is fully operating, training materials and approaches for integration will be available to Indigenous communities, TACs, Project Leads and members on the governance structure of the Program.
Sharing of IK from ICBM work plans, or core programs integrated with ICBM will be shared using the short-term management approach to the "Protection of Traditional Knowledge by Default" and eventually the long-term sharing and use agreement templates.
Deliverables of the ICBMAC work plan are outlined in Section 14, and knowledge transfer and distribution of knowledge in Section 11.
Furthermore, ICBMAC presents work in this workplan that will allow for an integrated ICBM dashboard on Kisters, and has integrated aspects of this development with the data analytics TAC. The ICBMAC workplan also coordinates with the ICBM Facilitation Centre on the continued development of a data vault for ICBM data.

9.0 Efficiency

Evaluation of Efficiency Criteria (Information Box Only- No action required)
Your workplan will be evaluated against the criteria below. A successful workplan would include:

- appropriately addressed a risk-informed allocation of resources
- identified the role and justification for each staff member on the proposed work plan
- identified in-kind and leveraged resources (e.g., resources and approaches are appropriately shared with other OSM projects where possible)
- established partnerships (value-added) and demonstrated examples of coordinated efficiencies (e.g., field, analytical)
- identified co-location of monitoring effort
- demonstrated monitoring activities and information collected are not duplicative
- considered sampling/measurement/methods compatibility to other data sources (e.g., AER)

Explain how your monitoring is integrated with other OSM projects and incorporates community-based participation and/or engagement in proposed monitoring activities. As relevant, consider adaptive monitoring, the TAC specific Scope of Work document and the Key Questions in your response.

Click or tap here to enter text.

10.0 Work Plan Approach/Methods

10.1 List the Key Project Phases and Provide Bullets for Each Major Task under Each Project Phase *

N/A for capacity support. See appended table describing ICBMAC approach and methods.

10.2 Describe how changes in environmental Condition will be assessed *

NA

10.3 Are There Benchmarks Being Used to Assess Changes in Environmental Condition? If So, Please Describe, If Not, State "NONE" *****

NA

(e.g., objectives, tiers, triggers, limits, reference conditions, thresholds, etc.)

10.4 Provide a Brief Description of the Western Science or Community-Based Monitoring Indigenous Community-Based Monitoring Methods by Project Phase *

NA

10.5 List the Key Indicators Measured, If Not Applicable, State N/A *****

NA

11.0 Knowledge Translation

In the space below, please provide the following:

- *Describe the plan for knowledge transfer and distribution of learnings from the project. This could include workshops, publications, best practice documentation, marketing plan, etc.*
- *Demonstrate that the knowledge transfer plan is appropriate for the intended end-users.*

Capacity funding supports briefing, as per the OFA.

ICBMAC
As outlined in Section 14 on deliverables, knowledge transfer and distribution of knowledge from the ICBMAC will take several forms:

- Through the ICBMAC developed 'biomath tool'; now hosted by the ICBM Facilitation Centre
- Regular official ICBMAC meetings and captured through those meeting minutes
- Engagement/Participation meetings:

o Internal meetings will be held with governance committees such as indigenous Caucus to exchange information, and with TACs and Project Investigators to disseminate information on the current state of ICBM and approaches for knowledge integration.
o ICBMAC will work with the ICBM Facilitation Centre to guide development the learning and training programs, data management and communications.
o ICBMAC will work with the Program Office on work planning and knowledge integration.

12.0 External Partners

List by project or project phase each component that will be delivered by an external party (including analytical laboratories) and name the party. Describe and name the associate work plan/grant/contract for these services. * state none if not required

Capacity funding supports external partners as per the OFA.

iCBMAC
Two to three external partners will be involved in delivering the ICBMAC work plan. The Athabasca University is submitted a separate work plan to the OSM Program for 2023-24 under The Indigenous Community Based Monitoring Facilitation Centre. Please see table 12.0 in the supplement to this work plan.

*To ensure complete work plan proposal submission, all grants and contracts listed in this section should also be captured in Grants & Contracts.

13.0 Data Sharing and Data Management

For 2022-23 the following approach will be taken by the OSM Program related to data sharing.

For all work plans of a **western science** nature funded under the OSM Program, data sharing is a condition of funding and must align with the principle of **"Open by Default"**. In this case, all data is to be shared with the OSM Program as directed by the OSM Program Data Management work plan.

For all work plans involving **Indigenous Knowledge** as defined below and funded under the OSM Program, data sharing is a condition of funding and the Indigenous Knowledge components of the work plan must align with the principle of **"Protected by Default".** In this case, all data as defined as Indigenous Knowledge, are to be retained by the Indigenous community to which the Indigenous Knowledge is held.

Indigenous Knowledge is defined as:

> "The knowledge held by First Nations, Inuit and Métis peoples, the Aboriginal peoples of Canada. Traditional knowledge is specific to place, usually transmitted orally, and rooted in the experience of multiple generations. It is determined by an Aboriginal community's land, environment, region, culture and language. Traditional knowledge is usually described by Aboriginal peoples as holistic, involving body, mind, feelings and spirit. Knowledge may be expressed in symbols, arts, ceremonial and everyday practices, narratives and, especially, in relationships. The word tradition is not necessarily synonymous with old. Traditional knowledge is held collectively by all members of a community, although some members may have particular responsibility for its transmission. It includes preserved knowledge created by, and received from, past generations and innovations and new knowledge transmitted to subsequent generations. In international or scholarly discourse, the terms traditional knowledge and Indigenous knowledge are sometimes used interchangeably."

This definition was taken from the Canadian Government's Tri-council Policy Statement for Ethical Research involving Humans (Chapter 9, pg. 113) and is an interim definition specific to the Oil Sands Monitoring Program.

Data Sharing and Data Management Continued

13.1 Has there, or will there be, a Data Sharing agreement established through this Project? *

Choose an Item

13.2 Type of Quantitative Data Variables:

Choose an item

13.3 Frequency of Collection:

Choose an item.

13.4 Estimated Data Collection Start Date:

Click or tap to enter a date.

13.5 Estimated Data Collection End Date:

Click or tap to enter a date.

13.6 Estimated Timeline For Upload Start Date:

Click or tap to enter a date.

13.7 Estimated Timeline For Upload End Date:

Click or tap to enter a date.

13.8 Will the data Include traditional knowledge as defined by and provided by an Indigenous representative, Community or Organization?

Choose an Item

TABLE 13.9 Please describe below the Location of Data and Data Type:

Add a Data Source by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table

Name of Dataset	Location of Dataset (E.g.: Path, Website, Database, etc.)	Data File Formats (E.g.: csv, txt, API, accdb, xlsx, etc.)	Security Classification
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.

14.0 2023/24 Deliverables

Add an additional deliverable by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table.

Type of Deliverable	Delivery Date	Description
Other (Describe in Description Section)	Choose an item.	Annual report

15.0 Project Team & Partners

In the space below please provide information on the following:

- *Describe key members of the project team, including roles, responsibilities and expertise relevant to the proposed project.*
- *Describe the competency of this team to complete the project.*
- *Identify any personnel or expertise gaps for successful completion of the project relative to the OSM Program mandate and discuss how these gaps will be addressed.*
- *Describe the project management approach and the management structure.*

Vanessa de Koninck, Interdisciplinary Social Scientist, provides information, advice and support to achieve best practices in social science, including support of Indigenous Knowledge management. Vanessa is responsibe for implementation of the interim ethical guidelines.

Judy Smith, Oil Sands Stakeholder Liaison, provides information advice and support to coordinate activities and create common understanding across the program. She supports ICBM work planning; interfaces with the Program Office, the Technical Advisory Committees (TACs) and the Facilitation Centre; and liaises with Indigenous communities related to the OSMP and Program Office. Judy also works closely with the ICBMAC and IIC as required.

The ICBMAC comprises of eight Indigenous representatives from the oil sands region acting on behalf of all the Indigenous signatories, filling seats for four First Nations and four Métis organizations. There are currently three seats vacant on the ICBMAC. The 5 members and the Indigenous communities they work directly with are listed in the attached table. They have extensive knowledge of the communities in the region, community based monitoring programs, ethical approaches for working with communities and braiding knowledge types. The ICBMAC is directed through the two Co-Chairs, and in a manner that is coordinated with other governance structures in the OSM including the Interim indigenous Caucus/Indigenous Caucus and TACs. Guidance for the project management of the ICBMAC is provided through their Terms of Reference.

Please see table 15.0 in the supplemental to this work plan for biographies of ICBMAC members.

16.0 Project Human Resources & Financing

Section 16.1 Human Resource Estimates

Building off of the competencies listed in the previous section, please complete the table below. Add additional rows as necessary. This table must include **ALL staff involved** in the project, their role and the % of that staff's time allocated to this work plan. The AEP calculated amount is based on an estimate of $120,000/year for FTEs. This number cannot be changed. The OSM program recognizes that this is an estimate.

Table 16.1.1 AEP

Add an additional AEP Staff member by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table. The total FTE (Full Time Equivalent) is Auto Summed (in Table 16.2.1) and converted to a dollar amount.

Name (Last, First)	Role	% Time Allocated to Project
deKoninck, Vanessa	Interdisciplinary Social Scientist	100%
Smith, Judy	Program Stakeholder Liaison	100%

Table 16.1.2 ECCC

Add an additional ECCC Staff member by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table. The total FTE (Full Time Equivalent) is Auto Summed in Table 16.2.2

Name (Last, First)	Role	% Time Allocated to Project
Click or tap here to enter text.	Click or tap here to enter text.	0%

The tables below are the financial tables for Alberta Environment & Parks (AEP) and Environment & Climate Change Canada. All work plans under the OSM Program require either a government lead or a government coordinator.

Section 16.2 Financing

The OSM Program recognizes that many of these submissions are a result of joint effort and monitoring initiatives. A detailed "PROJECT FINANCE BREAKDOWN" must be provided using the Project Finance Breakdown Template provided, accessible here (ctrl + click the link below). Please note that completion of this Project Finance Breakdown Template is mandatory and must be submitted along with each workplan.

PROJECT FINANCE BREAKDOWN TEMPLATE (CTRL+CLICK HERE)

Table 16.2.1 Funding Requested BY ALBERTA ENVIRONMENT & PARKS

Organization – Alberta Environment & Parks ONLY	Total % time allocated to project for AEP staff	Total Funding Requested from OSM
Salaries and Benefits *(Calculated from Table 16.1.1 above)*	**200.00%**	**$240,000.00**
Operations and Maintenance		
Consumable materials and supplies		$8,000.00
Conferences and meetings travel		$12,000.00
Project-related travel		$12,000.00
Engagement		$12,000.00
Reporting		$0.00
Overhead		$0.00
Total All Grants *(Calculated from Table 16.4 below)*		**$0.00**
Total All Contracts *(Calculated from Table 16.5 below)*		**$2,876,850.00**
Sub- TOTAL *(Calculated)*		**$3,160,850.00**
Capital*		$0.00
AEP TOTAL *(Calculated)*		**$3,160,850.00**

* The Government of Alberta Financial Policies (*Policy # A600*) requires that all **capital asset** purchases comply with governmental and departmental legislation, policies, procedures, directives and guidelines. **Capital assets** (*Financial Policy # A100*, Government of Alberta, January 2014) are tangible assets that: have economic life greater than one year; are acquired, constructed, or developed for use on a continuing basis; are not held for sale in ordinary course of operations; are recorded and tracked centrally; have a cost greater than $5,000.

Some **examples of capital asset equipment include:** laboratory equipment, appliances, boats, motors, field equipment, ATV's/snowmobiles, stationary equipment (pier/sign/weather), fire/safety equipment, pumps/tanks, heavy equipment, irrigation systems, furniture, trailers, vehicles, etc. (*Financial Policy # A100*, Government of Alberta, January 2014).

Table 16.2.2 Funding Requested BY ENVIRONMENT & CLIMATE CHANGE CANADA

Organization – Environment & Climate Change Canada ONLY	Total % time allocated to project for ECCC staff	Total Funding Requested from OSM
Salaries and Benefits FTE *(Please manually provide the number in the space below)*		
Salaries and Benefits		$0.00
Operations and Maintenance		
Consumable materials and supplies		$0.00
Conferences and meetings travel		$0.00
Project-related travel		$0.00
Engagement		$0.00
Reporting		$0.00
Overhead		$0.00
ECCC TOTAL *(Calculated)*		**$0.00**

* ECCC cannot request capital under the OSM program. Any capital requirements to support long-term monitoring under the OSM program should be procured by Alberta and captured in that budget table.

Table 16.3

Complete ONE table per Grant recipient.

Add a Recipient by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table. The total of all Grants is Auto Summed in Table 16.2.1

GRANT RECIPIENT - ONLY: Name	Click or tap here to enter text.
GRANT RECIPIENT - ONLY: Organization	Click or tap here to enter text.
Category	**Total Funding Requested from OSM**
Salaries and Benefits	$0.00
Operations and Maintenance	
Consumable materials and supplies	$0.00
Conferences and meetings travel	$0.00
Project-related travel	$0.00
Engagement	$0.00
Reporting	$0.00
Overhead	$0.00
GRANT TOTAL *(Calculated)*	**$0.00**

Table 16.4

Complete ONE table per Contract recipient.

Add a Recipient by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table. This section is only to be completed should the applicant intend to contract components or stages of the project out to external organizations. The total of all Contracts is Auto Summed in Table 16.2.1

CONTRACT RECIPIENT - ONLY: Name	Indigenous governance table participation
CONTRACT RECIPIENT - ONLY: Organization	Indigenous communities
Category	**Total Funding Requested from OSM**
Salaries and Benefits	$0.00
Operations and Maintenance	
Consumable materials and supplies	$0.00
Conferences and meetings travel	$1,600,000.00
Project-related travel	$0.00
Engagement	$0.00
Reporting	$0.00
Overhead	$0.00
CONTRACT TOTAL *(Calculated)*	**$1,600,000.00**
CONTRACT RECIPIENT - ONLY: Name	Indigenous Caucus
CONTRACT RECIPIENT - ONLY: Organization	Indigenous communities
Category	**Total Funding Requested from OSM**
Salaries and Benefits	0
Operations and Maintenance	
Consumable materials and supplies	0
Conferences and meetings travel	$900,000.00
Project-related travel	0
Engagement	$0.00
Reporting	0
Overhead	0
CONTRACT TOTAL *(Calculated)*	**$900,000.00**
CONTRACT RECIPIENT - ONLY: Name	ICBMAC work plan
CONTRACT RECIPIENT - ONLY: Organization	Indigenous communities
Category	**Total Funding Requested from OSM**
Salaries and Benefits	0
Operations and Maintenance	
Consumable materials and supplies	0
Conferences and meetings travel	0
Project-related travel	0
Engagement	0
Reporting	$376,850.00

Overhead	0
CONTRACT TOTAL *(Calculated)*	**$376,850.00**

Table 16.5 GRAND TOTAL Project Funding Requested from OSM Program

The table below is auto calculated, please do not try to manually manipulate these contents.

Category	Total Funding Requested from OSM
Salaries and Benefits ***Sums totals for salaries and benefits from AEP and ECCC ONLY***	$240,000.00
Operations and Maintenance	
Consumable materials and supplies *Sums totals for AEP and ECCC ONLY*	$8,000.00
Conferences and meetings travel *Sums totals for AEP and ECCC ONLY*	$12,000.00
Project-related travel *Sums totals for AEP and ECCC ONLY*	$12,000.00
Engagement *Sums totals for AEP and ECCC ONLY*	$12,000.00
Reporting *Sums totals for AEP and ECCC ONLY*	$0.00
Overhead *Sums totals for AEP and ECCC ONLY*	$0.00
Total All Grants (from table 16.2.1 above) *Sums totals for AEP Tables ONLY*	$0.00
Total All Contracts (from table 16.2.1 above) *Sums totals for AEP Tables ONLY*	$2,876,850.00
Sub- TOTAL	$3,160,850.00
Capital* *Sums total for AEP*	$0.00
GRAND PROJECT TOTAL	$3,160,850.00

Some **examples of capital asset equipment include:** laboratory equipment, appliances, boats, motors, field equipment, ATV's/snowmobiles, stationary equipment (pier/sign/weather), fire/safety equipment, pumps/tanks, heavy equipment, irrigation systems, furniture, trailers, vehicles, etc. (*Financial Policy # A100*, Government of Alberta, January 2014).

17.0 FINANCIAL MANAGEMENT

The OSM Program reserves the right to reallocate project funding during the current fiscal year on the basis of project performance and financial overspend or underspend.

☒ *Please check this box to acknowledge you have read and understand*

In the space below please describe the following:

- *Discuss how potential cost overruns and cost underruns will be managed.*
- *If this is a continuing project from last year, identify if this project was overspent or underspent in the previous year and explain why.*
- *Describe what risks and/or barriers may affect this project.*

EPA will implement forecasting that will enable work plan amendments for reallocation as required, and approved by Science Leads.

18.0 Alternate Sources of Project Financing – In-Kind Contributions

Table 18.1 In-kind Contributions

Add an In Kind Contribution by clicking on the table and then clicking on the blue "+" symbol on the bottom right side of table.

DESCRIPTION	SOURCE	EQUIVALENT AMOUNT ($CAD)
Click or tap here to enter text.	Click or tap here to enter text.	$0.00
	TOTAL	**$0.00**

19.0 Consent & Declaration of Completion

Lead Applicant Name

Nora Abercrombie

Title/Organization

Oil Sands Monitoring Branch, EPA

Signature

Nora Abercrombie

Date

2022-11-30

Government Lead / Government Coordinator Name (if different from lead applicant)

Click or tap here to enter text.

Title/Organization

Click or tap here to enter text.

Signature

Click or tap here to enter text.

Date

Click or tap to enter a date.

PROGRAM OFFICE USE ONLY

Governance Review & Decision Process

this phase follows submission and triggers the Governance Review

TAC Review (Date):

Click or tap to enter a date.

ICBMAC Review (Date):

Click or tap to enter a date.

SIKIC Review (Date):

Click or tap to enter a date.

OC Review (Date):

Click or tap to enter a date.

Final Recommendations:

Decision Pool:

Choose an item.

Notes:

Click or tap here to enter text.

Post Decision: Submission Work Plan Revisions Follow-up Process

This phase will only be implemented if the final recommendation requires revisions and follow-up from governance

ICBMAC Review (Date):

Click or tap to enter a date.

SIKIC Review (Date):

Click or tap to enter a date.

OC Review (Date):

Click or tap to enter a date.

Comments:

Decision Pool:

Choose an item.

Notes & Additional Actions for Successful Work Plan Implementation:

Click or tap here to enter text.