

Alberta Aids to Daily Living

Bulletin #145

Client Consent form

On July 1, 2022, Alberta Aids to Daily Living (AADL) replaced the Client Declaration form with the Client Consent form.

As a reminder to authorizers, specialty assessors and specialty suppliers, the Client Consent form functions in the same way as the Client Declaration form, gaining the client's approval to collect and use personal and health information for the purposes of providing health benefits. However, the Client Consent form is better aligned with Alberta privacy laws and the *Health Information Act*. The Client Consent form must be submitted with every authorization through the Alberta Blue Cross online health portal and a copy saved on the client's file.

Remind clients to send forms to you

Recently, Alberta Aids to Daily Living has received several Client Consent forms directly from clients through email or fax. This could create delays for those clients and confusion for authorizers, specialty assessors or specialty suppliers.

AADL recommends that Client Consent forms be discussed and signed in person when possible. In cases where authorizers, specialty assessors or specialty suppliers are working with clients remotely, or asking clients to email or fax signed Client Consent forms to their offices, please make it clear to clients to send the forms to your office and not to AADL.

AADL will keep the Client Consent forms faxed to us on file and will make every effort to contact the clients who send forms to us in error. However, authorizers should follow up with clients who were asked to email signed consent forms to ensure they understand the process.

If a client cannot consent

If a client does not have the capacity to consent to have their health and personal information collected, and does not have an individual who may legally exercise the rights of the client under section 104(1) of the *Health Information Act* to sign the Client Consent form on the client's behalf, authorizers may seek the assistance of the [Office of the Public Guardian and Trustee](#) for alternate personal decision making options for adults. This includes [one-time decisions](#) for adults who have lost the capacity to make health decisions or consent to health care treatment.

More information

Ryan O'Byrne, Strategic Directions Consultant

T: 780-427-9257

E: ryan.obyrne@gov.ab.ca

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