

Disaster Recovery Program

Assistance for not-for-profit organizations and business cooperatives

Financial assistance for Albertans

The Disaster Recovery Program (DRP) provides financial assistance to qualified not-for-profit organizations, and business cooperatives to help return essential property damaged by an uninsurable disaster to its basic, pre-disaster functional condition.

DRPs are a funder of last resort for financial assistance after a disaster. You must access your own insurance options first. DRPs do not cover all types of damage or loss and may not cover the full cost of replacement.

Alberta DRPs include a 90:10 cost-sharing arrangement with not-for-profit organizations and business cooperatives, where 90% of eligible DRP costs are payable by the province and the remaining 10% deducted from the applicants total eligible DRP assistance. No out-of-pocket payment is required.

Checklist of actions immediately after a disaster

- contact your insurance company and open a claim.
- obtain a letter from your insurance company indicating what coverage you have and any exclusions.
- contact your local government to see if there are any supports available to you through non-government organizations in your area.
- take pictures of:
 - property damages.
 - any repairs in progress.
- begin clean-up and repair work, be sure to record the time on these activities and keep all receipts.
- if a DRP is approved, it is publicly announced. Continue to check the website at www.alberta.ca/disaster-recovery-programs.aspx.
- submit a DRP [statement of loss and damage application](#). Download or print the application by visiting www.alberta.ca/disaster-recovery-programs.aspx and submit it by email to drp.info@gov.ab.ca.
- upon submission of your application, a case manager will contact you.

Qualification criteria

- the organization is a registered not-for-profit in Alberta.
- the not-for-profit makes a significant contribution to the fabric and sustainability of the community, and a basic or essential service in the interest of the community.
- public access to the facility must be allowed for all members of the community or limitations on assistance may apply.
- not-for-profit organizations that receive assistance must re-establish their operations in the community.
- church property must be essential to the secular needs of the community.
- public not-for-profit business cooperatives must operate according to the principles of section 2(1) of the [Alberta Cooperatives Act](#).

Supporting documentation that you will be asked to provide with your application includes:

- Alberta Corporate Registry document confirming your not-for-profit status.
- if your institution is a public educational organization, you must provide legal documentation confirming your status in Alberta, information regarding your involvement in the community and any restrictions to access by the general public.
- articles of incorporation and/or bylaws.
- list of authorized signing officers, including full names and contact information.
- for condominium corporations:
 - a list of owner and tenant-occupied units at the time of the event, signed by the board president.
 - the registered list of directors and bylaws at the time of the event.

Insurance letter requirements

The official insurance company or broker letter must be provided and include:

- date of loss.
- date on which the broker/agent was notified of the loss.
- address of the damaged property (legal land descriptions) for all affected sections of land.
- type and cause of the damage or loss.

Disclaimer: The [Alberta Disaster Assistance Guidelines \(DAG\)](#) serve as the definitive authority regarding matters relating to the DRP.

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