

The information provided on this form is used to determine eligibility for the Community Support Fund Grant. Information provided with this application form is collected under the authority of the Ministerial Grants Regulation 215/2022 pursuant to the *Government Organization Act* and the *Freedom of Information and Protection of Privacy Act*, Section 33 (c).

To apply, please submit your completed application form:

By mail:           Community Support Fund  
                       Indigenous Women’s Initiatives  
                       Indigenous Relations  
                       10th floor, Forestry Building  
                       9920 - 108 Street  
                       Edmonton, AB T5K 2M4

By email:           [communitysupportfund@gov.ab.ca](mailto:communitysupportfund@gov.ab.ca)

The Community Support Fund (CSF) implements action under the Alberta Missing and Murdered Indigenous Women and Girls (MMIWG) Roadmap. The CSF awards funding for projects or initiatives that improve the well-being of Indigenous women, girls and two spirit, lesbian, gay, bisexual, transgender, queer, questioning, intersex and asexual plus (2S+) people by supporting Indigenous-led community-based projects or initiatives that address violence against and increase safety and economic security of Indigenous women, girls and 2S+people.

NOTE: Limit of 1 application per entity.

Please select **ONE** of the following streams for this application:

- Addressing violence                     
  Increasing safety                     
  Increasing economic security

**APPLICANT INFORMATION**

<b>Incorporated/legal name of entity:</b>		
<b>Street address:</b>		
<b>City or town:</b>	<b>Province:</b>	<b>Postal code:</b>
<b>If the organization is incorporated, indicate the following:</b>		
<input type="checkbox"/> Provincially Incorporated <input type="checkbox"/> Extra-Provincially Incorporated <input type="checkbox"/> Federally Incorporated		
<b>Which Act(s) is the organization regulated by?</b>		
<input type="checkbox"/> <i>Societies Act</i> <input type="checkbox"/> <i>Companies Act</i> <input type="checkbox"/> Other (explain):		

If not incorporated, please select one of the following:

- First Nations     
  Metis Settlement     
  Other (*explain*):

**Project contact (person to contact for project information)**

<b>Name:</b>	<b>Title:</b>
<b>Phone:</b>	<b>Email address:</b>

**Signing authority (legal or financial signing authority with the organization).**

<b>Name:</b>	<b>Title:</b>
<b>Phone:</b>	<b>Email address:</b>

**PROJECT INFORMATION**

<b>Project name:</b>		
<b>Start date (yyyy-mm-dd):</b>	<b>End date (yyyy-mm-dd):</b>	
<b>Is this a multi-year funding request?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Project overview or summary**

1. Provide a general summary of the project, as well as how the project aligns with the goals of the Community Support Fund.

2. Please check off which pathway(s) the project aligns with in the [Alberta MMIWG Roadmap](#).

- Pathway 1 – Community connections, healing, and cultural supports  
 Pathway 2 – Education, economic independence, and infrastructure

Pathway 3 – Community wellness and improving the justice system

Pathway 4 – Accountability to and inclusion of Indigenous women, girls and 2S+ people

3. Provide a detailed description of proposed project timelines, as well as activities that the project intends to undertake, including demonstration of the need.

a) Proposed project timelines:

b) Project activities:

c) Identify/describe the need for this project?

*Please include data or information to support this need (e.g., elder recommendations, community lived experience, local data, recent needs assessments or other information).*

4. For non-Indigenous organizations/entities, describe how the project/initiative is Indigenous-led and identify the partnership(s) with Indigenous communities and/or organizations.

<p>5. List how the proposed project will achieve the Community Support Fund’s purpose and objectives by stating the expected outcomes, performance measures and anticipated results. The outcomes are the solutions to the stated need of the proposed activities. Explain in detail how you intend to accomplish the stated outcomes. For reporting requirements, please see the CSF guidelines.</p>		
<p>a) Project objective(s):</p>		
<p>b) Expected outcomes:</p>		
<p>c) How will you measure project outcomes?  <i>(For reporting requirements, please see the CSF guidelines.)</i></p>		
<p>Have you completed similar projects in the past?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>6. Please describe the organization or entity, its capacity to carry out the program or initiative, and how the results will be shared with Indigenous women, girls and 2S+ people.</p>		
<p>Indigenous Relations would like to share details of the project or initiative as part of our commitment transparency and accountability. Please indicate your agreement with Indigenous Relations publicly sharing the project or initiative details.</p>	<p>Yes</p>	<p>No</p>

7. If applicable, describe the organization or entity's strategy to sustain the project or initiative in the future.

**BUDGET**

Please complete a detailed budget, listing all relevant expenses and revenues for the project, including other funders. If you would like to use a template, please complete and attach the sample budget template, available on the Community Support Fund webpage, as an appendix.

Total funding request through the Community Support Fund:	\$
Total funding from other funders:	\$
Total project cost ( <i>Administration costs should not exceed 15% of the total budget</i> ):	\$

Budget Breakdown:

## APPLICATION CHECKLIST

All applicants must include:

1. A completed and signed Application Form (this document)
2. Evidence of community support or partnership, if applicable
3. Appendices including additional information relevant to the application.

## DECLARATION

**This application must be signed by an individual with full legal authority such as Chief, chairperson, president, CEO, etc. The application must be signed and dated before the application package can be received by the Indigenous Women's Initiatives.**

This grant application and supporting documents ("Application") is for the organization/entity applying for the Community Support Fund grant to carry out a project or initiative that is consistent with the mandate of Indigenous Relations (IR). This grant program is administered by Indigenous Women's Initiatives.

The Organization understands that the following conditions apply:

1. The information provided in the Application will be used to assess the eligibility of the project or initiative to receive support.
2. The Application must be complete, including all supporting documents, and signed by an authorized representative of the organization.
3. A society or corporation applying for grant funding must be registered and active with Alberta Corporate Registries.
4. Once a grant application is received, details of the grant will be negotiated and completed by an Indigenous Relations representative.
5. The organization agrees that any grant funding awarded will be used for the stated purpose(s) within the Application. If the organization makes changes to the project or initiative, it must request an amendment for approval by the Minister or the Minister's representatives.
6. If the grant recipient does not use all the money for the purpose for which the grant was intended, the organization shall refund the money to the Government of Alberta.
7. The grant recipient shall retain all invoices and receipts in relation to an approved grant for two (2) years after the termination or conclusion of the grant term.
8. Upon completion of the project or initiative for which a grant was provided, the grant recipient will be required to provide a Final Report and Financial Statement(s). The Final Report will list all activities undertaken and outcomes achieved. The Financial Statement will list all revenues and expenditures of the project or initiative. For multi-year grants, the grant recipient will be required to provide Interim Report(s) listing activities and outcomes achieved to date. This must be submitted before the next grant payment can be provided.
9. Indigenous Relations may, at any time, conduct an evaluation of the project or initiative or conduct an audit of the grant recipient's books, accounts and records related to the project or initiative.
10. The Minister of Indigenous Relations, or the Minister's representatives, may vary the original application for a grant and/or establish further terms and conditions as a basis for providing a

grant.

11. The applicant acknowledges that the information provided is subject to the *Freedom of Information and Protection of Privacy Act*.
12. The organization will recognize the source of funding when applicable.
13. The Minister of Indigenous Relations or the Minister's representatives may make or issue public statements regarding this grant.

Signature:	Title:	Date (yyyy-mm-dd):

<input type="checkbox"/>	<p><b>By checking this box, I confirm that I am an authorized individual (i.e., Chief, chairperson, president, vice-president, chief executive officer, chief financial officer, or anyone named as designate in the Band Council Resolution, Council or Board Resolution document).</b></p>
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